

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

AGENDA

**MOUND CITY COUNCIL
REGULAR MEETING**

**TUESDAY, FEBRUARY 25, 2025 - 6:00 PM
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer *dissenting* comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further *support* from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

4.	<u>*Consent Agenda</u>	<u>Page</u>
	*A. Approve payment of claims	413-452
	*B. Approve minutes: February 11, 2025	453-459
	*C. Approve Resolution approving variance and public lands permit (after the fact) for construction/landscaping project at 4756 Kildare Road and undeveloped Longford Road	460-488 462
	*D. Approve Resolution approving improvement security reduction for Mound Harbor 2 nd Addition	489-491 490
	*E. Approve Resolution approving permits for 2025 Tour de Tonka Bike Rides on Saturday, August 2, 2025 and reducing fees due to public purpose of gathering	492-500 494
	*F. Pay Request No. 8 and Final, in the amount of \$11,979.66 to Minger Construction for the 2023 Lift Station Improvements Project, City Project No. PW-23-03	501-527

ROLL CALL VOTE TO APPROVE CONSENT AGENDA

5. Comments and suggestions from citizens present on any item not on the agenda.
**If you are bringing an item to the attention of the Mayor and Council, please state your first and last name, and address for the record. (Please limit your comments to 3 minutes)*
6. Orono Police Department Update – Sgt. Ryan Spencer

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

7. Hennepin County Embedded Social Worker Update
8. Award Bid to Widmer Construction for Water Treatment Infrastructure Improvements – Phase 1 528-530
530
9. Authorize Bid for Water Treatment Infrastructure Improvements – Phase 2 531-537
537
10. Authorize Bid for 2025 Lift Station Improvements 538-542
542
11. 2025 City Council Priorities 543-544
12. Comments/Reports from Council members
Council Member Pugh
Council Member McEnaney
Council Member Castellano
Council Member Herrick
Mayor Holt
13. Information/Miscellaneous
 - A. Comments/Reports from City Manager
 - B. Reports:
 - C. Minutes: January 9, 2025 POSC Meeting 545-548
 - D. Correspondence:
14. Adjourn

COUNCIL BRIEFING

Tuesday, February 25, 2025

Council meetings are held in the City Council Chambers in the Centennial Building on the second and fourth Tuesday each month at 6:00 PM with agendas and meeting details/locations posted to the City website the Thursday prior under the “Mayor and Council” section of the “Government” tab of the Home Page. [Government | Mound, MN \(cityofmound.com\)](#)

***** All Meetings at City Council Chambers, Centennial Building *****

Upcoming Meetings Schedule:

February 25 – City Council Regular Meeting, 6:00 PM

March 11 – City Council Regular Meeting, 6:00 PM

March 25 – City Council Regular Meeting, 6:00 PM

April 8 – City Council Regular Meeting, 6:00 PM

April 22 – City Council Regular Meeting, 6:00 PM

Events and Activities:

Subscribe to RAVE messaging tool for emergency notifications and updates

[RAVE Emergency Notifications | Mound, MN \(cityofmound.com\)](#)

Like and follow City of Mound Facebook [link goes here]

City Offices:

Closed Monday, May 26, 2025 for Memorial Day

City Official's Absences

Please notify the City Manager in advance of an absence.

Inquire in advance, please.....

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist decision-making.

2025 City of Mound Claims 02-25-25

YEAR	BATCH NAME	DOLLAR AMOUNT
2024	BOLT#12-2024-AP16	\$ 212,163.61
2024	2024AP-17	\$ 7,268.90
2024	2024AP-18	\$ 14,824.87
2024	ELANCC24-012325	\$ 5,673.66
2025	ELANCC25012325	\$ 385.96
2025	HOISINGTONJAN25	\$ 1,871.25
2025	HOFFBARRYJAN25	\$ 10,527.50
2024	PAYREQ021125AP-19	\$ 3,642.82
2025	021325CITYMANUAL	\$ 45,303.25
2025	022525CITY	\$ 62,356.15
2025	022525HWS	\$ 74,784.07
TOTAL CLAIMS		\$ 438,802.04

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Payments

Current Period: Closing 2024

Payments Batch BOLT#12-2024-AP16		\$212,163.61	
Refer 11999 BOLTON AND MENK, INCORPORA -			
AP Payment	E 101-43100-300 Professional Srvs	GIS UPDATES SVCS NOV 23 THRU DEC 31, 2024	\$486.34
Invoice 0354376	1/22/2025		
AP Payment	E 601-49400-300 Professional Srvs	GIS UPDATES SVCS NOV 23 THRU DEC 31, 2024	\$486.33
Invoice 0354376	1/22/2025		
AP Payment	E 602-49450-300 Professional Srvs	GIS UPDATES SVCS NOV 23 THRU DEC 31, 2024	\$486.33
Invoice 0354376	1/22/2025		
AP Payment	E 101-45200-300 Professional Srvs	CEMETERY EDITOR & VIEW APPLICATION ENG SVCS NOV 23 THRU DEC 31, 2024	\$77.52
Invoice 0354376	1/22/2025		
AP Payment	E 101-45200-300 Professional Srvs	PARKS & TRAILS PUBLIC VIEWER APPLICATION ENG SVCS NOV 23 THRU DEC 31, 2024	\$554.00
Invoice 0354376	1/22/2025		
Transaction Date	2/11/2025	Due 12/31/2024	
Accounts Payable	20200	Total	\$2,090.52
Refer 12000 BOLTON AND MENK, INCORPORA -			
AP Payment	E 101-43100-300 Professional Srvs	MSA UPDATES, PROPERTY DRAINAGE DISCUSSION, MS4 ADMINISTRATION, STREET RECON FIGURE ENG SVCS NOV 23 THRU DEC 31, 2024	\$435.84
Invoice 0354375	1/22/2025		
AP Payment	E 601-49400-300 Professional Srvs	LEAD SERVICE LINE PROJECT REVIEW, WATER PLANT- CULTURAL RESOURCES UPDATES, FUNDING APPLICATION REVIEW & REQUIREMENTS, PLANT SITE & PFA VS EPA DISCUSSIONS ENG SVCS NOV 23 THRU DEC 31, 2024	\$752.52
Invoice 0354375	1/22/2025		
AP Payment	E 101-42400-300 Professional Srvs	MTKA FLATS PLAN REVIEWS, SHOREWOOD LN SITE MTG, 5100 TUXEDO BLVD DRAINAGE REVIEW ENG SVCS NOV 23 THRU DEC 31, 2024	\$375.71
Invoice 0354375	1/22/2025		
AP Payment	E 281-45210-300 Professional Srvs	CARDINAL LANE RIP RAP SITE MTG ENG SVCS NOV 23 THRU DEC 31, 2024	\$140.00
Invoice 0354375	1/22/2025		
Cash Payment	G 101-23523 LAKE MINNETONKA FLAT	LAKE MTKA FLATS PLAN REVIEWS, MEETING, SHOREWOOD LN SITE MTG ENG SVCS NOV 23 THRU DEC 31, 2024	\$620.16
Invoice 0354375	1/22/2025		
Cash Payment	G 101-23528 4756 KILDARE VARIANCE	4756 KILDARE RD REVIEW ENG SVCS NOV 23 THRU DEC 31, 2024	\$70.00
Invoice 0354375	1/22/2025		
AP Payment	E 101-43100-300 Professional Srvs	GENERAL ENG SVCS NOV 23 THRU DEC 31, 2024	\$644.55
Invoice 0354375	1/22/2025		
AP Payment	E 602-49450-300 Professional Srvs	GENERAL ENG SVCS NOV 23 THRU DEC 31, 2024	\$644.54
Invoice 0354375	1/22/2025		

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Payments

Current Period: Closing 2024

AP Payment	E 601-49400-300	Professional Svcs	GENERAL ENG SVCS NOV 23 THRU DEC 31, 2024	\$644.55
Invoice	0354375	1/22/2025		
Transaction Date	2/11/2025	Due 12/31/2024	Accounts Payable 20200	Total \$4,327.87
Refer	12001 BOLTON AND MENK, INCORPORA			
AP Payment	E 601-49400-500	Capital Outlay FA	2024 LEAD SVC & CAST IRON PIPELINE ASSESSMENT PROJ- PW 24-09 - ENG SVCS NOV 23 THRU DEC 31, 2024	\$491.66
Invoice	0354459	1/22/2025	Project PW2409	
AP Payment	E 602-49450-500	Capital Outlay FA	2024 MANHOLE REHAB PROJ- PW 24-05 ENG SVCS NOV 23 THRU DEC 31, 2024	\$3,598.00
Invoice	0354378	1/22/2025	Project PW2405	
AP Payment	E 427-43121-440	Other Contractual Servic	2024 SEAL COAT PROJ PW 24-07 ENG SVCS NOV 23 THRU DEC 31, 2024	\$155.04
Invoice	0354374	1/22/2025	Project PW2407	
AP Payment	E 285-46388-500	Capital Outlay FA	2024 TRANSIT CENTER PAVER REPLACEMENT PROJ PW 24-11 ENG SVCS NOV 23 THRU DEC 31, 2024	\$2,817.62
Invoice	0354462	1/22/2025	Project PW2411	
AP Payment	E 602-49450-500	Capital Outlay FA	2024 SEWER TELEVISIONING PROJ- PW 24-04 ENG SVCS NOV 23 THRU DEC 31, 2024	\$3,413.16
Invoice	0354379	1/22/2025	Project PW2404	
AP Payment	E 427-43121-440	Other Contractual Servic	2024 CRACK SEAL PROJ PW 24-06 ENG SVCS NOV 23 THRU DEC 31, 2024	\$155.04
Invoice	0354374	1/22/2025	Project PW2406	
Transaction Date	2/11/2025	Due 12/31/2024	Accounts Payable 20200	Total \$10,630.52
Refer	12002 BOLTON AND MENK, INCORPORA			
AP Payment	E 401-43124-303	Engineering Fees	2024 PAVER SIDEWALK REPLACEMENT-DOWNTOWN SIDEWALKS GROUP 2 PHASE 3 - PW 24-08 ENG SVCS NOV 23 THRU DEC 31, 2024	\$7,017.26
Invoice	0354461	1/22/2025	Project PW2408	
Transaction Date	2/11/2025	Due 12/31/2024	Accounts Payable 20200	Total \$7,017.26
Refer	12006 BOLTON AND MENK, INCORPORA			
Cash Payment	E 602-49450-500	Capital Outlay FA	2023 LIFT STATION- LAKEWINDS F-1 LS IMPROV PROJ PW 23-03 ENG SVCS NOV 23 THRU DEC 31, 2024	\$3,234.56
Invoice	0354372	1/22/2025	Project PW2303	
AP Payment	E 404-45200-303	Engineering Fees	2023 MOUND HARBOR DISTRICT PARK PLAN & IMPROVEMENTS PROJ PW 23-09 ENG SVCS NOV 23 THRU DEC 31, 2024	\$4,267.70
Invoice	0354457	1/22/2025	Project PW2309	
Transaction Date	2/11/2025	Due 12/31/2024	Accounts Payable 20200	Total \$7,502.26
Refer	12008 BOLTON AND MENK, INCORPORA			
AP Payment	E 602-49450-500	Capital Outlay FA	2024 LIFT STATION A-3 SUNSET IMPROV PROJ PW 24-03 ENG SVCS NOV 23 THRU DEC 31, 2024	\$4,716.16
Invoice	0354377	1/22/2025	Project PW2403	
AP Payment	E 602-49450-500	Capital Outlay FA	2025 LIFT STATION C-4 WOODLAND IMPROV PROJ PW 25-03 ENG SVCS NOV 23 THRU DEC 31, 2024	\$22,214.22
Invoice	0354453	1/22/2025	Project PW2503	

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Payments

Current Period: Closing 2024

AP Payment	E 601-49400-500	Capital Outlay	FA	WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS PROJ PW 25-12 WATER PLANT DESIGN & TOPO SURVEY ENG SVCS NOV 23 THRU DEC 31, 2024	\$108,165.00
Invoice 0354464		1/22/2025		Project PW2512	
AP Payment	E 601-49400-500	Capital Outlay	FA	WATER PLANT & WELLS IMPROVEMENTS PW 25-11 ENG SVCS DEC 7 THRU DEC 31, 2024	\$16,000.00
Invoice 0355102		1/31/2025		Project PW2511	
AP Payment	E 401-43122-303	Engineering Fees		2025 COUNTY RD 15 SIDEWALK IMPROV FAIRVIEW TO SETON - PROJ PW 25-08 ENG SVCS NOV 23 THRU DEC 31, 2024	\$6,526.74
Invoice 0354381		1/22/2025		Project PW2508	
AP Payment	E 401-43123-303	Engineering Fees		2025 COUNTY RD 15 SIDEWALK IMPROV BELMONT TO FAIRVIEW -PROJ PW 25-09 ENG SVCS NOV 23 THRU DEC 31, 2024	\$6,969.26
Invoice 0354380		1/22/2025		Project PW2509	
AP Payment	E 401-43120-303	Engineering Fees		2025 STREET RECONSTRUCTION IMPROV - PROJ PW 25-01 ENG SVCS NOV 23 THRU DEC 31, 2024	\$15,291.22
Invoice 0354455		1/22/2025		Project PW2501	
AP Payment	E 401-43121-303	Engineering Fees		2025 STREET MILL & OVERLAY IMPROV PROJ PW 25-02 ENG SVCS NOV 23 THRU DEC 31, 2024	\$712.58
Invoice 0354454		1/22/2025		Project PW2502	
Transaction Date	2/11/2025	Due 12/31/2024	Accounts Payable	20200	Total \$180,595.18

Fund Summary

	20200	Accounts Payable
101 GENERAL FUND		\$3,264.12
281 COMMONS DOCKS FUND		\$140.00
285 HRA/HARBOR DISTRICT		\$2,817.62
401 GENERAL CAPITAL PROJECTS		\$36,517.06
404 COMMUNITY INVESTMENT RESERVE		\$4,267.70
427 STREET MAINTENANCE		\$310.08
601 WATER FUND		\$126,540.06
602 SEWER FUND		\$38,306.97
		<u>\$212,163.61</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$212,163.61
Total	\$212,163.61

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Payments

Current Period: Closing 2024

Payments Batch 2024AP-17 \$7,268.90

Refer	12014 ABM EQUIPMENT AND SUPPLY, IN				
Cash Payment	E 602-49450-404	Equip & Vehicle Repairs	SERVICE VAC-CON #214- REPROGRAM CONTROLLERS		\$6,416.14
Invoice	0180947	12/12/2024			
Transaction Date	2/12/2025	Due 12/31/2024	Accounts Payable	20200	Total \$6,416.14
Refer	12012 CARQUEST OF NAVARRE (P/W)				
AP Payment	E 101-43100-224	Street Maint Materials	SC-TRIBECA GREY 2 PK- STREETS DEPT		\$15.00
Invoice	6974-481667	12/27/2024			
AP Payment	E 101-43100-224	Street Maint Materials	CREDIT ON ACCOUNT		-\$0.01
Invoice	6974-481667	12/27/2024			
Transaction Date	2/11/2025	Due 12/31/2024	Accounts Payable	20200	Total \$14.99
Refer	12018 SCHIROO ELECTRICAL REBUILDIN				
Cash Payment	E 602-49450-404	Equip & Vehicle Repairs	REBUILD STARTER FOR GENERATOR		\$142.77
Invoice	102906	12/20/2024			
Transaction Date	2/12/2025	Due 12/31/2024	Accounts Payable	20200	Total \$142.77
Refer	12015 TRI-STATE BOBCAT, INCORPORA				
Cash Payment	E 101-45200-220	Repair Supplies & Equip	CUTTING EDGES-2 QTY FOR AVANT #220 V-PLOW		\$594.00
Invoice	P29678	12/9/2024			
Cash Payment	E 101-45200-220	Repair Supplies & Equip	POLY RUBBER FOR AVANT #220 V-PLOW		\$101.00
Invoice	P29975	12/13/2024			
Transaction Date	2/12/2025	Due 12/31/2024	Accounts Payable	20200	Total \$695.00

Fund Summary

	20200	Accounts Payable
101 GENERAL FUND		\$709.99
602 SEWER FUND		\$6,558.91
		<u>\$7,268.90</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$7,268.90
Total	<u>\$7,268.90</u>

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Payments

Current Period: Closing 2024

Payment Batch 2024AP-18				\$14,824.87	
Refer	12040 LOFFLER COMPANIES, INCORPOR -				
AP Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C650i - COLOR OVERAGE - 11-01-24 THRU 12-31-24			\$414.44
Invoice	4931826-2	2/3/2025			
AP Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C650i - B & W OVERAGE - 11-01-24 THRU 12-31-24			\$129.12
Invoice	4931826-2	2/3/2025			
AP Payment	E 609-49750-202 Duplicating and copying	HWS COPIER -CANON C2650IF - COLOR OVERAGE - 11-01-24 THRU 12-31-24			\$14.07
Invoice	4931826-2	2/3/2025			
AP Payment	E 609-49750-202 Duplicating and copying	HWS COPIER -CANON C2650IF - B & W OVERAGE - 11-01-24 THRU 12-31-24			\$30.96
Invoice	4931826-2	2/3/2025			
Transaction Date	2/13/2025	Due 0	Accounts Payable	20200	Total \$588.59
Refer	12041 XCEL ENERGY				
AP Payment	E 101-45200-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$93.67
Invoice	911775394	1/22/2025			
AP Payment	E 101-45200-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24 DEPOT BLDG			\$98.26
Invoice	911775394	1/22/2025			
AP Payment	E 602-49450-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$2,897.69
Invoice	911775394	1/22/2025			
AP Payment	E 101-43100-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$1,087.90
Invoice	911775394	1/22/2025			
AP Payment	E 601-49400-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$3,781.27
Invoice	911775394	1/22/2025			
AP Payment	E 609-49750-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$873.66
Invoice	911775394	1/22/2025			
AP Payment	E 101-41930-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$1,415.37
Invoice	911775394	1/22/2025			
AP Payment	E 222-42260-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$1,415.37
Invoice	911775394	1/22/2025			
AP Payment	E 101-41910-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$533.41
Invoice	911775394	1/22/2025			
AP Payment	E 285-46388-381 Electric Utilities	ELECTRIC SVC - 11-25-24 TO 12-25-24			\$2,039.68
Invoice	911775394	1/22/2025			
Transaction Date	2/13/2025	Due 0	Accounts Payable	20200	Total \$14,236.28

Payments

Current Period: Closing 2024

Fund Summary

	20200 Accounts Payable
101 GENERAL FUND	\$3,772.17
222 AREA FIRE SERVICES	\$1,415.37
285 HRA/HARBOR DISTRICT	\$2,039.68
601 WATER FUND	\$3,781.27
602 SEWER FUND	\$2,897.69
609 MUNICIPAL LIQUOR FUND	\$918.69
	<hr/>
	\$14,824.87

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$14,824.87
Total	<hr/>
	\$14,824.87

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Payments

Current Period: Closing 2024

Payments Batch ELANCC24-012325		\$5,673.66	
Refer	11699 ELAN CREDIT CARD	-	
AP Payment	E 609-49750-210 Operating Supplies	MENARDS - TOILET BOWL CLEANER & ORANGE CLEANER- HWS	\$18.21
Invoice	012325-AP1 12/6/2024		
AP Payment	E 609-49750-218 Clothing and Uniforms	AMAZON.COM - CREDIT RETURN LAND'S END MENS QUARTER ZIP SWEATER- WOODLAND GREEN- R. GUST UNIFORM - HWS	-\$44.97
Invoice	012325-AP1 12/27/2024		
AP Payment	E 101-45200-220 Repair Supplies & Equip	AMAZON.COM - GRINDING WHEEL- CHAINSAW CHAIN SHARPENING- PARKS DEPT	\$17.59
Invoice	012325-AP1 12/11/2024		
AP Payment	E 101-43100-220 Repair Supplies & Equip	AMAZON.COM - 2 PK LED BULBS REPLACEMENT FOG LIGHTS- STREETS DEPT	\$38.38
Invoice	012325-AP1 12/11/2024		
AP Payment	E 101-45200-220 Repair Supplies & Equip	AMAZON.COM- 2 SEATS FOR JOHN DEERE GATOR- PARKS DEPT	\$177.98
Invoice	012325-AP1 12/26/2024		
AP Payment	E 609-49750-210 Operating Supplies	AMAZON.COM - 25' POWER EXTENSION CORD- HWS	\$14.99
Invoice	012325-AP1 12/6/2024		
AP Payment	E 609-49750-210 Operating Supplies	AMAZON.COM - CHRISTMAS VELVET BOWS & TREE TOPPER ORNAMENT- HWS	\$73.94
Invoice	012325-AP1 12/11/2024		
AP Payment	E 101-42400-205 Computer Hardware/Sof	APPLE.COM- ICLOUD- 200 GB OF STORAGE- CODE ENFORCEMENT	\$1.50
Invoice	012325-AP1 12/9/2024		
AP Payment	E 101-42115-430 Miscellaneous	APPLE.COM- ICLOUD- 200 GB OF STORAGE- EMERGENCY MGMT	\$1.49
Invoice	012325-AP1 12/9/2024		
Cash Payment	E 101-41930-205 Computer Hardware/Sof	ADOBE- INDESIGN	\$37.43
Invoice	012325-AP1 12/20/2024		
AP Payment	E 101-45200-431 Meeting Expense	CARBONES- PIZZAS- PUBLIC WORKS HOLIDAY LUNCH	\$50.32
Invoice	012325-AP1 12/18/2024		
AP Payment	E 101-43100-430 Miscellaneous	CARBONES- PIZZAS- PUBLIC WORKS HOLIDAY LUNCH	\$50.32
Invoice	012325-AP1 12/18/2024		
AP Payment	E 601-49400-430 Miscellaneous	CARBONES- PIZZAS- PUBLIC WORKS HOLIDAY LUNCH	\$50.32
Invoice	012325-AP1 12/18/2024		
AP Payment	E 602-49450-430 Miscellaneous	CARBONES- PIZZAS- PUBLIC WORKS HOLIDAY LUNCH	\$50.32
Invoice	012325-AP1 12/18/2024		
AP Payment	E 403-43100-500 Capital Outlay FA	WAYZATA DRIVER & VEHICLE SVCS- REGISTRATION, TABS, FEES, SALES TAX- 2024 RAM 5500 STREETS PLOW TRUCK #224	\$2,718.51
Invoice	012325-AP1 12/12/2024		

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Payments

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AP Payment	E 609-49750-218	Clothing and Uniforms	AMAZON.COM - CREDIT RETURN MENS QUARTER ZIP SWEATER- R. GUST UNIFORM - HWS	-\$46.95
Invoice	012325-AP1	12/19/2024		
AP Payment	E 609-49750-218	Clothing and Uniforms	AMAZON.COM - CREDIT RETURN MENS QUARTER ZIP SWEATER- CAMEL- R. GUST UNIFORM - HWS	-\$29.59
Invoice	012325-AP1	12/30/2024		
AP Payment	E 101-43100-220	Repair Supplies & Equip	AMAZON.COM - 6 QTY- 2 PK LED BULBS REPLACEMENT FOG LIGHTS- STREETS DEPT	\$285.54
Invoice	012325-AP1	12/28/2024		
AP Payment	E 101-45200-220	Repair Supplies & Equip	AMAZON.COM- GRINDING WHEEL- CHAINSAW CHAIN SHARPENING- PARKS DEPT	\$26.41
Invoice	012325-AP1	12/9/2024		
Cash Payment	R 101-42000-32010	Liquor Licenses	COURIER FEE TO MN ALCOHOL & GAMBLING ENFORCEMENT- AL & ALMAS OWMERSHIP CHANGE- LIQUOR LICENSE	\$81.90
Invoice	012325-AP1	12/30/2024		
AP Payment	E 609-49750-431	Meeting Expense	ALDI- HOLIDAY CANDIES, BEEF JERKY, CASHEWS, TRUFFLES, HOLIDAY WAFER ROLLS- HOLIDAY TREATS- STAFF APPRECIATION- HWS	\$186.61
Invoice	012325-AP1	12/13/2024		
Transaction Date	1/16/2025	Due 12/31/2024	Accounts Payable 20200	Total \$3,760.25
Refer	11700	ELAN CREDIT CARD		
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - 4 PK TRIPLE TUBE CFL LIGHT BULBS- PUBLIC SAFETY BLDG - FIRE DEPT	\$11.97
Invoice	012325AP-2	12/4/2024		
Cash Payment	E 101-41930-210	Operating Supplies	AMAZON.COM - 4 PK TRIPLE TUBE CFL LIGHT BULBS- PUBLIC SAFETY BLDG - CITY HALL	\$11.96
Invoice	012325AP-2	12/4/2024		
Cash Payment	E 222-42260-409	Other Equipment Repair	WICHTERMAN'S REPAIR OF 5 VINYL SEAT CUSHIONS- FIRE TRUCKS #E40 & #E29	\$1,057.70
Invoice	012325AP-2	12/9/2024		
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - ZIPLOCK GALLON DOUBLE ZIPPER BAGS- 250 QTY- FIRE DEPT	\$35.46
Invoice	012325AP-2	12/23/2024		
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - 48 COUNT HEFTY 33 GALLON TRASH BAGS- FIRE DEPT	\$14.99
Invoice	012325AP-2	12/26/2024		
Cash Payment	E 222-42260-210	Operating Supplies	CARQUEST.COM - HULL & WHEEL CLEANERS, WIPER BLADES, CAR WASH CREAM, TIRE WET, DASH GLASS, CHROME CLEANER - FIRE DEPT	\$108.41
Invoice	012325AP-2	12/28/2024		
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - 2" OFFICE CHAIR REPLACEMENT CASTER WHEELS - FIRE DEPT	\$19.96
Invoice	012325AP-2	12/29/2024		

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Cash Payment	E 222-42260-210	Operating Supplies	COSTCO- CHEX MIX, CRACKER JACKS, POPCORN, PRETZLES, RICE KRISPIE BARS, GATORADE, PROTEIN BARS, 45 QUART STORAGE BIN- FOR LSU TRAILER- FIRE DEPT	\$162.67
Invoice	012325AP-2	12/13/2024		
Cash Payment	G 222-22801	Deposits/Escrow	AMAZON.COM- 72" CHRISTMAS TREE SKIRT- MFD HOLIDAY PARTY- FIRE RELIEF ASSOC REIMBURSED CITY- 12-16-24	\$49.99
Invoice	012325AP-2	12/7/2024		
Cash Payment	G 222-22801	Deposits/Escrow	AMAZON.COM- MFD HOLIDAY PARTY- CHRISTMAS PAPER PLATES & NAPKINS, PLASTIC TABLE CLOTHS, TABLETOP DECORATIONS, DINNERWARE SET, CHRISTMAS HEADBANDS - FIRE RELIEF ASSOC REIMBURSED CITY- 12-16-24	\$212.22
Invoice	012325AP-2	12/8/2024		
Cash Payment	G 222-22801	Deposits/Escrow	AMAZON.COM- PLASTIC TABLE CLOTHS- MFD HOLIDAY PARTY- FIRE RELIEF ASSOC REIMBURSED CITY- 12-16-24	\$22.99
Invoice	012325AP-2	12/10/2024		
Cash Payment	E 222-42260-210	Operating Supplies	STAMPWORKS.COM- NOTARY STAMP RENEWAL- V. WEBER - FIRE DEPT	\$33.67
Invoice	012325AP-2	12/27/2024		
Cash Payment	E 101-41930-210	Operating Supplies	STAMPWORKS.COM- NOTARY STAMP RENEWAL- C. ROBERTS- CITY HALL	\$33.66
Invoice	012325AP-2	12/27/2024		
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - 6 PK 50W HALOGEN LED LANDSCAPE LIGHTBULBS- WARM WHITE SPOTLIGHT - FIRE DEPT	\$17.08
Invoice	012325AP-2	12/8/2024		
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - RETURN CREDIT 4 PK TRIPLE TUBE CFL LIGHT BULBS- PUBLIC SAFETY BLDG - FIRE DEPT	-\$18.49
Invoice	012325AP-2	12/30/2024		
Cash Payment	E 670-49500-430	Miscellaneous	AMAZON.COM - 200 COMPOSTABLE 3 GALLON BIO BAGS- FOOD SCRAP BAGS- ORGANICS RECYCLING PROGRAM- CITY OF MOUND	\$52.46
Invoice	012325AP-2	12/11/2024		
Cash Payment	G 222-22801	Deposits/Escrow	DOMINOS- PIZZA - MFD HOLIDAY PARTY- FIRE RELIEF ASSOC TO REIMBURSE CITY	\$86.71
Invoice	012325AP-2	12/14/2024		
Transaction Date	1/16/2025	Due 12/31/2024	Accounts Payable 20200	Total \$1,913.41

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Fund Summary

	20200 Accounts Payable
101 GENERAL FUND	\$814.48
222 AREA FIRE SERVICES	\$1,815.33
403 CAP REPLAC-VEHICLES & EQUIP	\$2,718.51
601 WATER FUND	\$50.32
602 SEWER FUND	\$50.32
609 MUNICIPAL LIQUOR FUND	\$172.24
670 RECYCLING FUND	\$52.46
	<hr/>
	\$5,673.66

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$5,673.66
Total	<hr/> \$5,673.66

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Payments

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Payments Batch ELANCC25012325

\$385.96

<u>Refer</u>	<u>11523 ELAN CREDIT CARD</u>	<u>Ck# 082222E 2/19/2025</u>	
Cash Payment	E 101-41920-205 Computer Hardware/Sof	MICROSOFT- 12 MICROSOFT LICENSES-CITY HALL STAFF	\$64.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 101-45200-205 Computer Hardware/Sof	MICROSOFT- 3 MICROSOFT LICENSES-PARKS STAFF	\$12.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 222-42260-205 Computer Hardware/Sof	MICROSOFT- 13 MICROSOFT LICENSES-FIRE DEPT STAFF	\$52.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 609-49750-205 Computer Hardware/Sof	MICROSOFT- 3 MICROSOFT LICENSES-HARBOR WINE & SPIRITS STAFF	\$12.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 101-41110-433 Dues and Subscriptions	MICROSOFT- 5 MICROSOFT LICENSES-MAYOR & CITY COUNCIL MEMBERS	\$20.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 601-49400-205 Computer Hardware/Sof	MICROSOFT- 2 MICROSOFT LICENSES-WATER DEPT STAFF	\$8.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 602-49450-205 Computer Hardware/Sof	MICROSOFT- 2 MICROSOFT LICENSES-SEWER DEPT STAFF	\$8.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 101-43100-205 Computer Hardware/Sof	MICROSOFT- 4 MICROSOFT LICENSES-STREETS STAFF	\$16.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 222-42260-205 Computer Hardware/Sof	MICROSOFT TEAMS- FIRE DEPT 12-25-24 THRU 1-24-25	\$8.00
Invoice 012325-3	1/3/2025		
Cash Payment	E 101-42400-205 Computer Hardware/Sof	MICROSOFT EXCHANGE ONLINE PLAN S. SMITH	\$8.00
Invoice 012325-3	1/3/2025		
Transaction Date	1/30/2025	U.S. Bank 10100 10100	Total \$208.00
<hr style="border: 1px solid cyan;"/>			
<u>Refer</u>	<u>11329 ELAN CREDIT CARD</u>	<u>Ck# 082221E 2/19/2025</u>	
Cash Payment	E 101-41920-205 Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION CITY HALL STAFF	\$33.84
Invoice 012325-2	1/3/2025		
Cash Payment	E 602-49450-205 Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION 2 SEWER DEPT STAFF	\$6.51
Invoice 012325-2	1/3/2025		
Cash Payment	E 601-49400-205 Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION 2 WATER DEPT STAFF	\$6.51
Invoice 012325-2	1/3/2025		
Cash Payment	E 101-43100-205 Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION 4 STREETS DEPT STAFF	\$13.02
Invoice 012325-2	1/3/2025		
Cash Payment	E 101-45200-205 Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION 3 PARKS DEPT STAFF	\$9.76
Invoice 012325-2	1/3/2025		
Cash Payment	E 222-42260-205 Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION 13 FIRE DEPT STAFF	\$42.32
Invoice 012325-2	1/3/2025		

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Cash Payment	E 101-41110-433	Dues and Subscriptions	MICROSOFT- EMAIL SPAM PROTECTION 5 MAYOR & CITY COUNCIL MEMBERS		\$16.28
Invoice	012325-2	1/3/2025			
Cash Payment	E 609-49750-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION 3 HARBOR WINE & SPIRITS STAFF		\$9.76
Invoice	012325-2	1/3/2025			
Transaction Date	1/30/2025		U.S. Bank 10100 10100	Total	\$138.00
Refer	11700 <i>ELAN CREDIT CARD</i>		<u>Ck# 082220E 2/19/2025</u>		
Cash Payment	E 101-45200-210	Operating Supplies	AMAZON.COM - 100 SHIPPING-LABELING TAGS DOUBLE WIRED- PARKS EQUIPMENT		\$21.98
Invoice	012325	1/4/2025			
Cash Payment	E 101-41930-210	Operating Supplies	REFUND CREDIT- STAMPWORKS- TAX ON NOTARY STAMP- C. ROBERTS CITY HALL		-\$2.64
Invoice	012325	1/2/2025			
Cash Payment	E 222-42260-210	Operating Supplies	REFUND CREDIT- STAMPWORKS- TAX ON NOTARY STAMP- V. WEBER- FIRE DEPT		-\$2.64
Invoice	012325	1/2/2025			
Cash Payment	E 222-42260-210	Operating Supplies	CARQUEST- MULTI PURPOSE LUBE, WHITE LIGHTNING GREASE- FIRE DEPT		\$23.26
Invoice	012325	1/1/2025			
Transaction Date	1/16/2025		U.S. Bank 10100 10100	Total	\$39.96

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$212.24
222 AREA FIRE SERVICES	\$122.94
601 WATER FUND	\$14.51
602 SEWER FUND	\$14.51
609 MUNICIPAL LIQUOR FUND	\$21.76
	\$385.96

Pre-Written Checks	\$385.96
Checks to be Generated by the Computer	\$0.00
Total	\$385.96

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Payments

Current Period: February 2025

Payments Batch HOISINGTONJAN25		\$1,871.25	
Refer	12166 HOISINGTON KOEGLER GROUP, I		
Cash Payment	E 101-42400-300 Professional Srvs	MISC PLANNING SVCS JANUARY 2025	\$742.50
Invoice	020-002-60 2/12/2025		
Cash Payment	E 101-42400-300 Professional Srvs	MEETING ATTENDANCE- PLANNING SVCS JANUARY 2025	\$41.25
Invoice	020-002-60 2/12/2025		
Cash Payment	E 101-42400-300 Professional Srvs	2024 CODE UPDATES PLANNING SVCS JANUARY 2025	\$123.75
Invoice	020-002-60 2/12/2025		
Cash Payment	E 101-42400-300 Professional Srvs	2025 CODE UPDATES PLANNING SVCS JANUARY 2025	\$63.75
Invoice	020-002-60 2/12/2025		
Cash Payment	E 101-42400-300 Professional Srvs	2001 ARBOR LN VARIANCE PLANNING SVCS JANUARY 2025	\$238.75
Invoice	020-002-60 2/12/2025		
Cash Payment	G 101-23510 5340 BARTLETT BLVD DEV	5340 BARTLETT BLVD DEVELOPMENT MISC PLANNING SVCS JANUARY 2025	\$290.00
Invoice	020-002-60 2/12/2025		
Cash Payment	G 101-23523 LAKE MINNETONKA FLAT	2420 COMMERCE BLVD DEVELOPMENT-LAKE MTKA FLATS- MISC PLANNING SVCS JANUARY 2025	\$165.00
Invoice	020-002-60 2/12/2025		
Cash Payment	G 101-23528 4756 KILDARE VARIANCE	4756 KILDARE RD VARIANCE PUBLIC LANDS MISC PLANNING SVCS JANUARY 2025	\$206.25
Invoice	020-002-60 2/12/2025		
Transaction Date	2/19/2025	U.S. Bank 10100 10100	Total \$1,871.25

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$1,871.25
	<u>\$1,871.25</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,871.25
Total	<u>\$1,871.25</u>

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Payments

Current Period: February 2025

Payments Batch HOFFBARRYJAN25		\$10,527.50	
Refer	12202 HOFF BERRY P.A.		
Cash Payment	E 101-41600-300 Professional Svcs	GENERAL ADMINISTRATIVE LEGAL SVCS JANUARY 2025	\$3,395.00
Invoice 18643	2/3/2025		
Cash Payment	G 101-23523 LAKE MINNETONKA FLAT	2420 COMMERCE BLVD - LAKE MTKA FLATS CONDO PROJECT LEGAL SVCS JANUARY 2025	\$298.50
Invoice 18647	2/3/2025		
Cash Payment	G 101-23524 3118 DRURY MARK TIGHE-	3118 DRURY RD -LEGAL SVCS JANUARY 2025	\$114.00
Invoice 18648	2/3/2025		
Cash Payment	G 101-23528 4756 KILDARE VARIANCE	4756 KILDARE RD VARIANCE & PUBLIC LANDS PERMIT APP -LEGAL SVCS JANUARY 2025	\$82.50
Invoice 18645	2/3/2025		
Cash Payment	E 101-41600-316 Legal P & I	PLANNING LEGAL SVCS JANUARY 2025	\$448.50
Invoice 18650	2/3/2025		
Cash Payment	E 101-42400-300 Professional Svcs	1583 DOVE LN ENFORCEMENT ACTION LEGAL SVCS JANUARY 2025	\$3,673.50
Invoice 18646	2/3/2025		
Cash Payment	G 101-23510 5340 BARTLETT BLVD DEV	5340 BARTLETT BLVD APP- LEGAL SVCS JANUARY 2025	\$423.00
Invoice 18649	2/3/2025		
Cash Payment	E 101-41600-312 Legal Council	COUNCIL COMMUNICATIONS, COUNCIL INITIATED MATTERS, COUNCIL MEEETING RELATED ATTENDANCE, NOTICES ETC. LEGAL SVCS JANUARY 2025	\$2,092.50
Invoice 18644	2/3/2025		
Transaction Date	2/20/2025	U.S. Bank 10100 10100	Total \$10,527.50

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	<u>\$10,527.50</u>
	\$10,527.50

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$10,527.50
Total	<u>\$10,527.50</u>

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Payments Batch PAYREQ021125AP-19		\$3,642.82
Refer	12042 PIPE SERVICES	-
Cash Payment	E 602-49450-500 Capital Outlay FA	\$2,350.08
		PAY REQUEST #2 & FINAL- 2023 SEWER TELEVISIONING PROJ PW 23-04- WORK COMPLETED AUGUST 21, 2023 THRU OCTOBER 5, 2023 & RELEASE OF ALL RETAINAGE
Invoice 021125	2/5/2025	
Cash Payment	E 602-49450-500 Capital Outlay FA	\$1,292.74
		PAY REQUEST #2 & FINAL 2024 SEWER TELEVISIONING PROJ PW 24-04 RELEASE OF ALL RETAINAGE
Invoice 021125	2/5/2025	
Transaction Date	2/18/2025	Due 12/31/2024
		Accounts Payable 20200
		Total \$3,642.82

Fund Summary

602 SEWER FUND	20200 Accounts Payable	
	\$3,642.82	
	\$3,642.82	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$3,642.82
Total	\$3,642.82

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Payments Batch 021325CITYMANUAL		\$45,303.25	
Refer	11849 ALLDATA, INCORPORATED -		
Cash Payment	E 101-43100-205 Computer Hardware/Sof	DATA SUBSCRIPTION RENEWAL - AUTO INFORMATION SYSTEM- PUBLIC WORKS & PARKS FLEETS 3-04-25 THRU 3-03-26	\$375.00
Invoice	101587855	2/1/2025	
Cash Payment	E 101-45200-205 Computer Hardware/Sof	DATA SUBSCRIPTION RENEWAL - AUTO INFORMATION SYSTEM- PUBLIC WORKS & PARKS FLEETS 3-04-25 THRU 3-03-26	\$375.00
Invoice	101587855	2/1/2025	
Cash Payment	E 601-49400-205 Computer Hardware/Sof	DATA SUBSCRIPTION RENEWAL - AUTO INFORMATION SYSTEM- PUBLIC WORKS & PARKS FLEETS 3-04-25 THRU 3-03-26	\$375.00
Invoice	101587855	2/1/2025	
Cash Payment	E 602-49450-205 Computer Hardware/Sof	DATA SUBSCRIPTION RENEWAL - AUTO INFORMATION SYSTEM- PUBLIC WORKS & PARKS FLEETS 3-04-25 THRU 3-03-26	\$375.00
Invoice	101587855	2/1/2025	
Transaction Date	2/3/2025	U.S. Bank 10100 10100	Total \$1,500.00
Refer	12025 BENCO EQUIPMENT -		
Cash Payment	E 101-43100-440 Other Contractual Servic	SERVICE PUBLIC WORKS SHOP HOIST-LIFT- CLOSE STUCK OPEN SOLENOID ON MAIN VALVE	\$112.32
Invoice	406008110	1/24/2025	
Cash Payment	E 101-45200-440 Other Contractual Servic	SERVICE PUBLIC WORKS SHOP HOIST-LIFT- CLOSE STUCK OPEN SOLENOID ON MAIN VALVE	\$112.31
Invoice	406008110	1/24/2025	
Cash Payment	E 601-49400-440 Other Contractual Servic	SERVICE PUBLIC WORKS SHOP HOIST-LIFT- CLOSE STUCK OPEN SOLENOID ON MAIN VALVE	\$112.31
Invoice	406008110	1/24/2025	
Cash Payment	E 602-49450-440 Other Contractual Servic	SERVICE PUBLIC WORKS SHOP HOIST-LIFT- CLOSE STUCK OPEN SOLENOID ON MAIN VALVE	\$112.31
Invoice	406008110	1/24/2025	
Transaction Date	2/13/2025	U.S. Bank 10100 10100	Total \$449.25
Refer	12024 CENTERPOINT ENERGY (MINNEG) -		
Cash Payment	E 602-49450-383 Gas Utilities	5701 BARTLETT BLVD LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$59.08
Invoice	021325	1/22/2025	
Cash Payment	E 602-49450-383 Gas Utilities	3080 HIGHLAND BLVD LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$26.61
Invoice	021325	1/22/2025	
Cash Payment	E 602-49450-383 Gas Utilities	4518 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$60.43
Invoice	021325	1/22/2025	
Cash Payment	E 602-49450-383 Gas Utilities	4956 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$40.62
Invoice	021325	1/22/2025	
Transaction Date	2/13/2025	U.S. Bank 10100 10100	Total \$186.74
Refer	12026 CORE & MAIN LP -		

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Cash Payment	E 601-49400-210	Operating Supplies	WATER METERS & PARTS- 510M S/POINT M2 WIRED SP HR & LD--54 QTY @ \$192	\$10,479.00
Invoice	W298135	1/16/2025		
Cash Payment	E 601-49400-210	Operating Supplies	10 REPAIR CLAMPS- WATER DEPT	\$2,188.50
Invoice	W350602	1/31/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$12,667.50
Refer	12027 ENVIRONMENTAL EQUIPMENT AN			
Cash Payment	E 101-43100-404	Equip & Vehicle Repairs	SVC & ANNUAL MAINTENANCE STREET SWEEPER	\$9,176.67
Invoice	24602	1/22/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$9,176.67
Refer	12029 FASTENAL COMPANY			
Cash Payment	E 285-46388-210	Operating Supplies	HARDWARE- ANDREW SISTERS TRAIL- PARKS	\$108.77
Invoice	MNWAC79824	1/24/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$108.77
Refer	12028 FIRSTNET			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	CELLPHONE SVC XXX-0150- CHIEF G. PEDERSON - 12-26-24 THRU 1-25-25	\$53.87
Invoice	021325	1/25/2025		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	RIG #1 CELLPHONE SVC XXX-1663 - 12-26- 24 THRU 1-25-25	\$38.23
Invoice	021325	1/25/2025		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	RIG #2 CELLPHONE SVC XXX-1934 - 12-26- 24 THRU 1-25-25	\$38.23
Invoice	021325	1/25/2025		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	RIG #3 CELLPHONE SVC XXX-1852 - 12-26- 24 THRU 1-25-25	\$38.23
Invoice	021325	1/25/2025		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	RIG #4 CELLPHONE SVC XXX-6881 - 12-26- 24 THRU 1-25-25	\$38.23
Invoice	021325	1/25/2025		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	RIG #5 CELLPHONE SVC XXX-9760 - 12-26- 24 THRU 1-25-25	\$38.23
Invoice	021325	1/25/2025		
Cash Payment	E 101-42115-321	Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - EMERGENCY MGMT - A. DRILLING 12-26-24 THRU 1-25-25	\$22.44
Invoice	021325	1/25/2025		
Cash Payment	E 101-42400-321	Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - PLANNING & CODE ENFORCEMENT - A. DRILLING 12-26- 24 THRU 1-25-25	\$22.44
Invoice	021325	1/25/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$289.90
Refer	12029 FRONTIER/CITIZENS COMMUNICA			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25	\$75.61
Invoice	021325	1/30/2025		
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25	\$317.02
Invoice	021325	1/30/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25	\$238.25
Invoice	021325	1/30/2025		

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Payments

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Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25		\$231.24
Invoice	021325		1/30/2025		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25		\$231.24
Invoice	021325		1/30/2025		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25		\$560.14
Invoice	021325		1/30/2025		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25		\$186.72
Invoice	021325		1/30/2025		
Cash Payment	E 101-41910-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25		\$93.36
Invoice	021325		1/30/2025		
Cash Payment	E 101-42110-321	Telephone, Cells, & Rad	PHONE SVC 1-30-25 TO 2-28-25		\$93.36
Invoice	021325		1/30/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total	\$2,026.94
Refer	11998	JUBILEE FOODS- (HWS)	-		
AP Payment	E 609-49750-210	Operating Supplies	WHITE VINEGAR- CLEANING- HWS		\$9.38
Invoice	011525		1/15/2025		
Transaction Date	2/11/2025		U.S. Bank 10100 10100	Total	\$9.38
Refer	11997	JUBILEE FOODS	-		
Cash Payment	E 101-41930-210	Operating Supplies	DAWN DISH SPRAY & CELLULOSE SPONGES- CITY HALL KITCHEN BREAK ROOM		\$11.63
Invoice	010825		1/8/2025		
Transaction Date	2/11/2025		U.S. Bank 10100 10100	Total	\$11.63
Refer	12030	LOFFLER COMPANIES, INCORPOR	-		
Cash Payment	E 101-41930-202	Duplicating and copying	COPY ROOM KONICA C650i - COLOR OVERAGE - 1-01-25 THRU 1-31-25		\$207.22
Invoice	4931826		2/3/2025		
Cash Payment	E 101-41930-202	Duplicating and copying	COPY ROOM KONICA C650i - B & W OVERAGE - 1-01-25 THRU 1-31-25		\$64.56
Invoice	4931826		2/3/2025		
Cash Payment	E 609-49750-202	Duplicating and copying	HWS COPIER -CANON C2650IF - COLOR OVERAGE - 1-01-25 THRU 1-31-25		\$7.04
Invoice	4931826		2/3/2025		
Cash Payment	E 609-49750-202	Duplicating and copying	HWS COPIER -CANON C2650IF - B & W OVERAGE - 1-01-25 THRU 1-31-25		\$15.48
Invoice	4931826		2/3/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total	\$294.30
Refer	12031	MEDIACOM	-		
Cash Payment	E 101-42110-321	Telephone, Cells, & Rad	ORONO PD INTERNET SVC 2-16-25 THRU 3-15-25		\$98.04
Invoice	021325		2/6/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total	\$98.04
Refer	12021	MINNESOTA POLLUTION CONTRO	-		
Cash Payment	E 602-49450-433	Dues and Subscriptions	WASTEWATER OPERATOR CERTIFICATION RENEWAL- T. HENTGES		\$23.00
Invoice	021025		2/10/2025		
Transaction Date	2/12/2025		U.S. Bank 10100 10100	Total	\$23.00
Refer	12020	MINNESOTA RURAL WATER ASSO	-		

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Cash Payment	E 601-49400-433	Dues and Subscriptions	2025 MEMBERSHIP MINNESOTA RURAL WATER ASSOC.	\$425.00
Invoice	020125	2/11/2025		
Transaction Date	2/12/2025		U.S. Bank 10100 10100	Total \$425.00
Refer	12019	MORRIES BUFFALO FORD	-	
AP Payment	E 101-45200-220	Repair Supplies & Equip	ANTIFREEZE RESERVOIR & TUBE ASSEMBLY - REBUILD #317 PARKS TRUCK	\$58.76
Invoice	1004765	1/13/2025		
Transaction Date	2/12/2025		U.S. Bank 10100 10100	Total \$58.76
Refer	12010	NAPA AUTO PARTS - SPRING PAR	-	
AP Payment	E 101-45200-220	Repair Supplies & Equip	NAPA BATTERY FOR 2019 FORD F550-VEHICLE #219 PARKS DEPT	\$214.72
Invoice	215141	1/28/2025		
AP Payment	E 101-45200-220	Repair Supplies & Equip	CREDIT BATTERY CORE RETURN - VEHICLE #219 PARKS DEPT	-\$27.00
Invoice	215148	1/28/2025		
AP Payment	E 101-45200-220	Repair Supplies & Equip	WASH CLEANSER & CERAMIC WASH- PUB WKS SHOP SUPPLIES	\$43.28
Invoice	215411	1/31/2025		
AP Payment	E 222-42260-210	Operating Supplies	2 QTY 2.5 DIESEL EXHAUST FLUID- FIRE DEPT	\$25.58
Invoice	215051	1/25/2025		
AP Payment	E 222-42260-210	Operating Supplies	2 QTY HEAVY DUTY WIPERS- FIRE DUTY VEHICLE #E29	\$18.62
Invoice	215135	1/27/2025		
Transaction Date	2/11/2025		U.S. Bank 10100 10100	Total \$275.20
Refer	12023	OREILLY AUTO PARTS	-	
Cash Payment	E 101-45200-220	Repair Supplies & Equip	1 GALLON ANTI-FREEZE - PARKS TRUCK #320	\$19.99
Invoice	2462-196041	2/11/2025		
Cash Payment	E 101-43100-220	Repair Supplies & Equip	DIESEL ADDITIVE, PAINT MARKERS - STREETS TRUCK #504	\$28.97
Invoice	2462-194988	1/30/2025		
Cash Payment	E 101-43100-220	Repair Supplies & Equip	OIL& AIR FILTERS - STREETS TRUCK #221	\$49.63
Invoice	2462-194112	1/21/2025		
Cash Payment	E 101-45200-220	Repair Supplies & Equip	OIL, AIR & CABIN FILTERS - PARKS TRUCK #317	\$110.79
Invoice	2462-194112	1/21/2025		
Transaction Date	2/12/2025		U.S. Bank 10100 10100	Total \$209.38
Refer	12032	REPUBLIC SERVICES	-	
Cash Payment	E 670-49500-430	Miscellaneous	FEBRUARY 2025 CITYWIDE ORGANICS PROGRAM PICKUP SVC	\$241.45
Invoice	0894-006998513	1/25/2025		
Cash Payment	E 602-49450-384	Refuse/Garbage Dispos	FEBRUARY 2025 GARBAGE SVC PUBLIC WORKS SHOP	\$127.57
Invoice	0894-006996835	1/25/2025		
Cash Payment	E 601-49400-384	Refuse/Garbage Dispos	FEBRUARY 2025 GARBAGE SVC PUBLIC WORKS SHOP	\$127.57
Invoice	0894-006996835	1/25/2025		

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Cash Payment	E 101-43100-384	Refuse/Garbage Dispos	FEBRUARY 2025 GARBAGE SVC PUBLIC WORKS SHOP	\$127.57
Invoice	0894-006996835	1/25/2025		
Cash Payment	E 101-45200-384	Refuse/Garbage Dispos	FEBRUARY 2025 GARBAGE SVC PUBLIC WORKS SHOP	\$127.57
Invoice	0894-006996835	1/25/2025		
Cash Payment	E 670-49500-430	Miscellaneous	CONTAMINATED MATERIALS 1-22-25	\$330.43
Invoice	0894-006998513	1/25/2025		
Transaction Date	2/13/2025	U.S. Bank 10100	10100	Total \$1,082.16
Refer	12033	T-MOBILE PHONE CO.	-	
Cash Payment	E 101-41310-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- J. DICKSON CELL PHONE 12-21-24 THRU 1-20-25	\$34.24
Invoice	021325	1/21/2025		
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- PUBLIC WORKS ON-CALL CELL PHONE12-21-24 THRU 1-20-25	\$17.12
Invoice	021325	1/21/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- PUBLIC WORKS ON-CALL CELL PHONE12-21-24 THRU 1-20-25	\$17.12
Invoice	021325	1/21/2025		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE SERVICE-CITY HALL INTERNET 12-21-24 THRU 1-20-25	\$41.65
Invoice	021325	1/21/2025		
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- HW INTERNET 12-21-24 THRU 1-20-25	\$41.65
Invoice	021325	1/21/2025		
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 12-21-24 THRU 1-20-254	\$75.13
Invoice	021325	1/21/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 12-21-24 THRU 1-20-25	\$75.12
Invoice	021325	1/21/2025		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 12-21-24 THRU 1-20-25	\$248.57
Invoice	021325	1/21/2025		
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	T-MOBILE SERVICE- INTERNET, CELL PHONES & TABLETS 12-21-24 THRU 1-20-25	\$94.52
Invoice	021325	1/21/2025		
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	T-MOBILE MISC & RETURNED 12-21-24 THRU 1-20-25	\$21.37
Invoice	021325	1/21/2025		
Transaction Date	2/13/2025	U.S. Bank 10100	10100	Total \$666.49
Refer	12009	TRUE VALUE HWS	-	
AP Payment	E 609-49750-210	Operating Supplies	GALLON LOTION SOAP- HWS	\$21.15
Invoice	195946	1/23/2025		
Transaction Date	2/11/2025	U.S. Bank 10100	10100	Total \$21.15
Refer	12034	WIDMER CONSTRUCTION, LLC	-	
Cash Payment	E 601-49400-440	Other Contractual Servic	REMOVE HYDRANT- CAP MAIN 1-2-25 @ COUNTY RD 110-COMMERCE BLVD	\$9,025.00
Invoice	5365	1/28/2025		
Transaction Date	2/13/2025	U.S. Bank 10100	10100	Total \$9,025.00
Refer	12038	XCEL ENERGY	-	

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Cash Payment	E 101-43100-381	Electric Utilities	ELECTRIC SVC 1-03-25 THRU 2-02-25 CITY STREET LIGHTS	\$6,018.59
Invoice 913310885		2/3/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$6,018.59
Refer	12036	XCEL ENERGY	-	
Cash Payment	E 101-43100-381	Electric Utilities	ELECTRIC SVC 1-03-25 THRU 2-2-25 1790 COMMERCE BLVD STREET LIGHTS	\$48.30
Invoice 912583136		1/28/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$48.30
Refer	12035	XCEL ENERGY	-	
Cash Payment	E 101-43100-381	Electric Utilities	ELECTRIC SVC - 12-25-24 TO 1-25-25	\$92.22
Invoice 913648828		2/5/2025		
Cash Payment	E 101-42115-381	Electric Utilities	CIVIL SIREN ALERT ELECTRIC SVC - 12-25-24 TO 1-25-25	\$66.61
Invoice 913648828		2/5/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$158.83
Refer	12037	XCEL ENERGY	-	
Cash Payment	E 285-46388-381	Electric Utilities	LOST LAKE VILLA DOCKS ELECTRICITY 1-01-25 THRU 1-28-25	\$41.54
Invoice 913050700		1/30/2025		
Cash Payment	E 602-49450-381	Electric Utilities	ELECTRIC SVC -4728 CARLOW RD LIFT STATION 1-03-25 THRU 2-2-25	\$133.40
Invoice 912685250		1/29/2025		
Cash Payment	E 602-49450-381	Electric Utilities	ELECTRIC SVC 1871 COMMERCE BLVD LIFT STATION 1-03-25 THRU 2-2-25	\$174.24
Invoice 912797828		1/29/2025		
Cash Payment	E 101-43100-381	Electric Utilities	SHORELINE DR-5473 LYNWOOD BLVD PEDESTRIAN CROSSWALK FLASHER ELECTRIC SVC 1-03-25 THRU 2-2-25	\$32.32
Invoice 912259860		1/24/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$381.50
Refer	12039	ZARNOTH BRUSH WORKS, INCOR	-	
Cash Payment	E 101-43100-220	Repair Supplies & Equip	SNOW REMOVAL BROOMS 5 QTY	\$90.77
Invoice 0200698		1/20/2025		
Transaction Date	2/13/2025		U.S. Bank 10100 10100	Total \$90.77

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Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$19,099.17
222 AREA FIRE SERVICES		\$475.94
285 HRA/HARBOR DISTRICT		\$150.31
601 WATER FUND		\$23,055.87
602 SEWER FUND		\$1,538.36
609 MUNICIPAL LIQUOR FUND		\$411.72
670 RECYCLING FUND		\$571.88
		<hr/>
		\$45,303.25

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$45,303.25
Total	<hr/>
	\$45,303.25

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Payments Batch 022525CITY		\$62,356.15	
Refer	12197 ASPEN MILLS	-	
Cash Payment	E 222-42260-210 Operating Supplies	11 - LEATHER NAME & RANK TAGS- 4 FIREFIGHTERS, 4 LIEUTENANTS, 2 CAPTAINS	\$161.35
Invoice	348689 2/13/2025		
Transaction Date	2/20/2025	U.S. Bank 10100 10100	Total \$161.35
Refer	12167 CANON FINANCIAL SERVICES, INC	-	
Cash Payment	E 609-49750-202 Duplicating and copying	COPIER RENTAL- HARBOR WINE & SPIRITS- FEBRUARY 2025	\$34.40
Invoice	38389717 2/9/2025		
Transaction Date	2/20/2025	U.S. Bank 10100 10100	Total \$34.40
Refer	12168 CARGIL SALT DIVISION	-	
Cash Payment	E 101-43100-224 Street Maint Materials	DEICER SALT ICE CONTROL BULK LOAD 27.67 TON DELIVERED 2-6-25	\$3,161.02
Invoice	29106221109 2/6/2025		
Transaction Date	2/20/2025	U.S. Bank 10100 10100	Total \$3,161.02
Refer	12170 CENTERPOINT ENERGY (MINNEG	-	
Cash Payment	E 602-49450-383 Gas Utilities	4948 BARTLETT LS E2 GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$67.82
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	1717 BAYWOOD SHORES DR. LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$65.39
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	4728 CARLOW RD LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$41.08
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	1871 COMMERCE BLVD NEW LIFT STATION GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$47.14
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	2649 EMERALD DR. LS E3 GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$54.45
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	2990 HIGHLAND BLVD LS B1 GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$50.75
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	5260 LYNWOOD BLVD. LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$41.08
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	4791 NORTHERN RD LS D1 GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$56.89
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	1972 SHOREWOOD LN LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$47.14
Invoice	022525-2 2/7/2025		
Cash Payment	E 602-49450-383 Gas Utilities	3172 SINCLAIR RD LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$58.01
Invoice	022525-2 2/7/2025		

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Cash Payment	E 602-49450-383	Gas Utilities	1758 SUMACH LANE LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$43.50
Invoice	022525-2	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4922 THREE PTS BLVD LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$65.39
Invoice	022525-2	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	3303 WATERBURY RD LS GAS SVC 12-20-24 THRU 1-20-25	\$41.08
Invoice	022525-2	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	5077 WINDSOR RD LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$44.71
Invoice	022525-2	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	4783 ISLAND VIEW DRIVE LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$56.89
Invoice	022525-2	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	5330 BARTLETT & LAKEWOOD- LS E4 GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$55.68
Invoice	022525-2	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	3000 ISLAND VIEW DR GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$41.08
Invoice	022525-2	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	ADJUSTMENT CREDIT	-\$16.29
Invoice	022525-2	2/7/2025		
Transaction Date	2/20/2025		U.S. Bank 10100 10100	Total \$861.79
Refer	12169 CENTERPOINT ENERGY (MINNEG			
Cash Payment	E 101-41930-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$408.83
Invoice	022025	2/7/2025		
Cash Payment	E 222-42260-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$2,316.64
Invoice	022025	2/7/2025		
Cash Payment	E 101-45200-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$1,180.14
Invoice	022025	2/7/2025		
Cash Payment	E 101-41910-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$1,956.82
Invoice	022025	2/7/2025		
Cash Payment	E 609-49750-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$1,109.50
Invoice	022025	2/7/2025		
Cash Payment	E 602-49450-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$743.83
Invoice	022025	2/7/2025		
Cash Payment	E 601-49400-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$743.83
Invoice	022025	2/7/2025		
Cash Payment	E 101-43100-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1	\$743.82
Invoice	022025	2/7/2025		
Cash Payment	E 101-45200-383	Gas Utilities	GAS SVC 12-20-24 TO 1-20-25- BILL #1- DEPOT BLDG	\$568.10
Invoice	022025	2/7/2025		
Transaction Date	2/20/2025		U.S. Bank 10100 10100	Total \$9,771.51
Refer	12171 CENTRAL MCGOWAN, INCORPOR			
Cash Payment	E 602-49450-210	Operating Supplies	HIGH PRESSURE MEDIUM & ACETYLENE MEDIUM CYLINDER RENTALS- SAFETY CHECK	\$9.77
Invoice	0000355283	1/31/2025		

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Cash Payment	E 601-49400-210	Operating Supplies	HIGH PRESSURE MEDIUM & ACETYLENE MEDIUM CYLINDER RENTALS- SAFETY CHECK	\$9.77
Invoice	0000355283	1/31/2025		
Cash Payment	E 101-43100-210	Operating Supplies	HIGH PRESSURE MEDIUM & ACETYLENE MEDIUM CYLINDER RENTALS- SAFETY CHECK	\$9.77
Invoice	0000355283	1/31/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$29.31
Refer	12172	CINTAS- (HWS)		
Cash Payment	E 609-49750-210	Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 2-6-25	\$68.25
Invoice	4220299312	2/6/2025		
Cash Payment	E 609-49750-210	Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, - HWS- 2-13-25	\$60.54
Invoice	4221085499	2/13/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$128.79
Refer	12174	CINTAS		
Cash Payment	E 602-49450-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/03/25	\$7.07
Invoice	4219828431	2/3/2025		
Cash Payment	E 601-49400-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/03/25	\$7.07
Invoice	4219828431	2/3/2025		
Cash Payment	E 101-43100-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/03/25	\$7.07
Invoice	4219828431	2/3/2025		
Cash Payment	E 101-45200-210	Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 2/03/25	\$7.08
Invoice	4219828431	2/3/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -2/03/25	\$18.23
Invoice	4219828431	2/3/2025		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 2/03/25	\$18.23
Invoice	4219828431	2/3/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 2/03/25	\$18.23
Invoice	4219828431	2/3/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 2/03/25	\$18.22
Invoice	4219828431	2/3/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$101.20
Refer	12173	CINTAS		
Cash Payment	E 602-49450-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 2/10/25	\$20.87
Invoice	4220537651	2/10/2025		
Cash Payment	E 601-49400-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 2/10/25	\$20.87
Invoice	4220537651	2/10/2025		
Cash Payment	E 101-43100-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 2/10/25	\$20.87
Invoice	4220537651	2/10/2025		

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Cash Payment	E 101-45200-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 2/10/25	\$20.87
Invoice	4220537651	2/10/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -2/10/25	\$19.94
Invoice	4220537651	2/10/2025		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 2/10/25	\$19.93
Invoice	4220537651	2/10/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 2/10/25	\$19.93
Invoice	4220537651	2/10/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 2/10/25	\$19.94
Invoice	4220537651	2/10/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$163.22
Refer	12175	COMPASS MINERALS AMERICA	-	
Cash Payment	E 101-43100-224	Street Maint Materials	BULK COARSE HWY MIX- 47.92 TON DELIVERED 1-29-25	\$4,935.28
Invoice	1445946	1/29/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$4,935.28
Refer	12177	EMERGENCY MEDICAL TRAINING	-	
Cash Payment	E 222-42260-434	Conference & Training	EMERGENCY MEDICAL RESPONSE INITIAL CLASS @ CROWN COLLEGE - 3 NEW FIREFIGHTERS	\$650.00
Invoice	707	2/5/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$650.00
Refer	12178	FIRE OFFICERS ASSOC. METRO M	-	
Cash Payment	E 222-42260-433	Dues and Subscriptions	2025 MEMBERSHIP, G.PEDERSON- METRO CHIEFS ASSOC	\$100.00
Invoice	022525	2/19/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$100.00
Refer	12179	FOBBE ELECTRIC, INC.	-	
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	INSTALL CAT 5E FROM PUBLIC SAFETY BLDG SERVER ROOM TO T-MOBILE ANTENNA - PHONE SYSTEM UPGRADE PROJECT	\$1,217.50
Invoice	022525	2/11/2025	Project T-MOBL	
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	INSTALL CAT 5E FROM PUBLIC SAFETY BLDG SERVER ROOM TO T-MOBILE ANTENNA - PHONE SYSTEM UPGRADE PROJECT	\$1,217.50
Invoice	022525	2/11/2025	Project T-MOBL	
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$2,435.00
Refer	12176	FOLEY, MIKE	-	
Cash Payment	E 222-42260-300	Professional Srvs	CONTRACTED MAINTENANCE TECHNICIAN SERVICES- MOUND FIRE DEPT - M. FOLEY 1-19-25 THRU 2-01-25	\$400.00
Invoice	022525	2/7/2025		
Cash Payment	E 222-42260-300	Professional Srvs	CONTRACTED MAINTENANCE TECHNICIAN SERVICES- MOUND FIRE DEPT - M. FOLEY 2-02-25 THRU 2-15-25	\$430.00
Invoice	022525	2/7/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$830.00

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Refer	12180	GOPHER STATE ONE CALL	-				
Cash Payment	E 601-49400-395	Gopher One-Call	JANUARY 2025 LOCATES			\$29.70	
Invoice	5010622	1/31/2025					
Cash Payment	E 602-49450-395	Gopher One-Call	JANUARY 2025 LOCATES			\$29.70	
Invoice	5010622	1/31/2025					
Cash Payment	E 601-49400-395	Gopher One-Call	2025 ANNUAL FACILITY OPERATOR FEE			\$25.00	
Invoice	5010622	1/31/2025					
Cash Payment	E 602-49450-395	Gopher One-Call	2025 ANNUAL FACILITY OPERATOR FEE			\$25.00	
Invoice	5010622	1/31/2025					
Transaction Date	2/20/2025		U.S. Bank 10100	10100		Total	\$109.40
Refer	12181	HEALTH PARTNERS CLINICS	-				
Cash Payment	E 101-45200-305	Medical Services	DOT RANDOM TESTING- DRUG SCREEN, - PARKS STAFF			\$58.00	
Invoice	17810	2/4/2025					
Cash Payment	E 101-43100-305	Medical Services	DOT RANDOM TESTING- DRUG SCREEN, BREATH ALCOHOL TEST - PUBLIC WORKS STAFF			\$37.66	
Invoice	17810	2/4/2025					
Cash Payment	E 601-49400-305	Medical Services	DOT RANDOM TESTING- DRUG SCREEN, BREATH ALCOHOL TEST - PUBLIC WORKS STAFF			\$37.67	
Invoice	17810	2/4/2025					
Cash Payment	E 602-49450-305	Medical Services	DOT RANDOM TESTING- DRUG SCREEN, BREATH ALCOHOL TEST - PUBLIC WORKS STAFF			\$37.67	
Invoice	17810	2/4/2025					
Transaction Date	2/20/2025		U.S. Bank 10100	10100		Total	\$171.00
Refer	12182	HENNEPIN COUNTY INFORMATIO	-				
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE DEPT RADIO LEASE & FLEET FEE - JANUARY 2025			\$2,897.21	
Invoice	1000238995	2/6/2025					
Cash Payment	E 101-42115-321	Telephone, Cells, & Rad	EMERGENCY MGMT RADIO LEASE & FLEET FEE -JANUARY 2025			\$99.38	
Invoice	1000238995\	2/6/2025					
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - JANUARY 2025			\$118.47	
Invoice	1000238968	2/6/2025					
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - JANUARY 2025			\$118.47	
Invoice	1000238968	2/6/2025					
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - JANUARY 2025			\$118.46	
Invoice	1000238968	2/6/2025					
Transaction Date	2/20/2025		U.S. Bank 10100	10100		Total	\$3,351.99
Refer	12183	LAKESIDE EMBROIDERY	-				
Cash Payment	E 101-45200-218	Clothing and Uniforms	EMBROIDER CITY OF MOUND LOGO LEFT CHEST, USA FLAG UPPER RIGHT ARM- 14 HOODED LONG SLEEVE T-SHIRTS- PW & PKS STAFF			\$63.00	
Invoice	3215	2/10/2025					

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Cash Payment	E 101-43100-218	Clothing and Uniforms	EMBROIDER CITY OF MOUND LOGO LEFT CHEST, USA FLAG UPPER RIGHT ARM- 14 HOODED LONG SLEEVE T-SHIRTS- PW & PKS STAFF	\$63.00
Invoice 3215	2/10/2025			
Cash Payment	E 601-49400-218	Clothing and Uniforms	EMBROIDER CITY OF MOUND LOGO LEFT CHEST, USA FLAG UPPER RIGHT ARM- 14 HOODED LONG SLEEVE T-SHIRTS- PW & PKS STAFF	\$63.00
Invoice 3215	2/10/2025			
Cash Payment	E 602-49450-218	Clothing and Uniforms	EMBROIDER CITY OF MOUND LOGO LEFT CHEST, USA FLAG UPPER RIGHT ARM- 14 HOODED LONG SLEEVE T-SHIRTS- PW & PKS STAFF	\$63.00
Invoice 3215	2/10/2025			
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$252.00
Refer	12184	MACQUEEN EMERGENCY	-	
Cash Payment	E 222-42260-219	Safety supplies	ATHLETIX PANT INNER LINER FOR TURN-OUT GEAR PPE PANTS- FIRE DEPT	\$1,100.72
Invoice P43322	2/6/2025			
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$1,100.72
Refer	12199	MINNESOTA LABOR INDUSTRY (2)	-	
Cash Payment	E 101-41910-430	Miscellaneous	CENTENNIAL BLDG 2025 ANNUAL ELEVATOR OPERATING PERMIT- 5341 MAYWOOD RD MOUND	\$100.00
Invoice ALR0171952X	1/25/2025			
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$100.00
Refer	12200	MN DEPT OF LABOR & INDUSTRY	-	
Cash Payment	E 602-49450-438	Licenses and Taxes	PUB WRKS 2025 PRESSURE VESSEL LICENSE 156021	\$5.00
Invoice ABR0347355X	1/25/2025			
Cash Payment	E 601-49400-438	Licenses and Taxes	PUB WRKS 2025 PRESSURE VESSEL LICENSE 156021	\$5.00
Invoice ABR0347355X	1/25/2025			
Cash Payment	E 222-42260-438	Licenses and Taxes	2025 FIRE DEPT PRESSURE VESSEL LICENSE 668358	\$10.00
Invoice ABR0346798X	1/25/2025			
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$20.00
Refer	12185	MNSPECT	-	
Cash Payment	E 101-42400-308	Building Inspection Fees	JANUARY 2025 BUILDING INSPECTION FEES	\$16,401.45
Invoice 1255214	1/31/2025			
Cash Payment	E 101-42400-308	Building Inspection Fees	JANUARY 2025 CODE ENFORCEMENT SERVICES	\$2,045.67
Invoice 1258521	1/31/2025			
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$18,447.12
Refer	12186	MUELLER, WILLIAM AND SONS	-	
Cash Payment	E 101-43100-224	Street Maint Materials	CONCRETE SAND-STREETS MATERIAL 40.82 TON DELIVERED 2-6-25	\$653.12
Invoice 308960	2/6/2025			
Cash Payment	E 101-43100-224	Street Maint Materials	3/4" MINUS MIX- 21.11 TON DELIVERED 2-07-25	\$571.02
Invoice 308991	2/9/2025			

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Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$1,224.14
Refer	12187 NORTH AMERICAN SAFETY INC.				-
Cash Payment	E 602-49450-218	Clothing and Uniforms	10 QTY BREEZELITE MESH T-SHIRT SAFETY GREEN- PUBLIC WORKS & PARKS STAFF		\$78.75
Invoice 95475	2/3/2025				
Cash Payment	E 601-49400-218	Clothing and Uniforms	10 QTY BREEZELITE MESH T-SHIRT SAFETY GREEN- PUBLIC WORKS & PARKS STAFF		\$78.75
Invoice 95475	2/3/2025				
Cash Payment	E 101-45200-218	Clothing and Uniforms	10 QTY BREEZELITE MESH T-SHIRT SAFETY GREEN- PUBLIC WORKS & PARKS STAFF		\$78.75
Invoice 95475	2/3/2025				
Cash Payment	E 101-43100-218	Clothing and Uniforms	10 QTY BREEZELITE MESH T-SHIRT SAFETY GREEN- PUBLIC WORKS & PARKS STAFF		\$78.75
Invoice 95475	2/3/2025				
Cash Payment	E 101-43100-218	Clothing and Uniforms	10 QTY ASH GREY SHORT SLEEVE T-SHIRTS- PUBLIC WORKS & PARKS STAFF		\$17.38
Invoice 95475	2/3/2025				
Cash Payment	E 601-49400-218	Clothing and Uniforms	10 QTY ASH GREY SHORT SLEEVE T-SHIRTS- PUBLIC WORKS & PARKS STAFF		\$17.37
Invoice 95475	2/3/2025				
Cash Payment	E 602-49450-218	Clothing and Uniforms	10 QTY ASH GREY SHORT SLEEVE T-SHIRTS- PUBLIC WORKS & PARKS STAFF		\$17.37
Invoice 95475	2/3/2025				
Cash Payment	E 101-45200-218	Clothing and Uniforms	10 QTY ASH GREY SHORT SLEEVE T-SHIRTS- PUBLIC WORKS & PARKS STAFF		\$17.38
Invoice 95475	2/3/2025				
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$384.50
Refer	12188 RDO EQUIPMENT COMPANY				-
Cash Payment	E 101-45200-220	Repair Supplies & Equip	PRIMARY, SECONDARY & ENGINE OIL FILTERS- PARKS CHIPPER #320		\$355.24
Invoice P2706570	2/5/2025				
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$355.24
Refer	12189 REVIZE LLC				-
Cash Payment	E 101-41115-440	Other Contractual Servic	2ND HALF PAYMENT- NEW WEBSITE PROJECT- DOMAIN HOSTING & DNS SVCS		\$7,250.00
Invoice 20413	2/14/2025				
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$7,250.00
Refer	12190 SIGNUS DEVELOPMENT, LLC				-
Cash Payment	E 101-42400-440	Other Contractual Servic	AUDIO/ VISUAL SVCS -JANUARY 7, 2025 PLANNING COMMISSION MEETING - COVERAGE, EDIT, GRADE, & UPLOAD- 2.25 HOURS		\$168.75
Invoice 022525	2/1/2025				
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$168.75
Refer	12198 SITE ONE LANDSCAPE SUPPLY, L				-
Cash Payment	E 101-45200-220	Repair Supplies & Equip	6 QTY POST EMERGENT LIQUID HERBICIDE 32 OZ- PARKS		\$153.67
Invoice 149639203-001	2/11/2025				
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$153.67
Refer	12191 SIWEK LUMBER & MILLWORK CO				-

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Cash Payment	E 285-46388-210	Operating Supplies	33 QTY 2 1/4" X 10" X 10' LUMBER BOARDS	\$3,861.60
Invoice	228244	2/7/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$3,861.60
Refer	12192	SUN NEWSPAPERS-HWS ACCT.	-	
Cash Payment	E 609-49750-340	Advertising	FRONT PAGE BANNER- ANNIVERSARY SALE & RARE WHISKEY EVENT AD- HWS 2-13-25 & 2-15-25	\$660.00
Invoice	1036604	2/16/2025		
Cash Payment	E 609-49750-340	Advertising	ANNIVERSARY SALE & RARE WHISKEY RELEASE EVENT HWS- AD- 1-23-25 & 1-25-25	\$135.00
Invoice	1033388	1/26/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$795.00
Refer	12193	SUN PATRIOT NEWSPAPER-CITY	-	
Cash Payment	E 101-41500-351	Legal Notices Publishing	2025 BUDGET PUBLISHED 2-1-25	\$129.00
Invoice	1034791	2/1/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$129.00
Refer	12196	TWIN CITY GARAGE DOOR COMP	-	
Cash Payment	E 101-42110-400	Repairs & Maintenance-	REPAIR POLICE GARAGE DOOR- REPLACE OP CARRIAGE, TIGHTEN OP CHAIN, SECURE HARDWARE & LUBRICATE	\$537.14
Invoice	400119429	2/3/2025		
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total \$537.14
Refer	12194	VERIZON WIRELESS	-	
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	STREETS LEAD WORKER TABLET- INTERNET SVC-1-11-25 THRU 2-10-25	\$35.01
Invoice	6105697165	2/10/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PUBLIC WORKS SUPERVISOR- RYAN PRICH TABLET- INTERNET SVC- 1-11-25 THRU 2-10-25 - SPLIT WTR/SWR/ST	\$35.01
Invoice	6105697165	2/10/2025		
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PUBLIC WORKS DEPT -TABLET- HOT SPOT SVC 1-11-25 THRU 2-10-25 -SPLIT WTR/SWR/ST	\$35.01
Invoice	6105697165	2/10/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	UTILITY LEAD WORKER TABLET- INTERNET SVC- 1-11-25 THRU 2-10-25	\$17.50
Invoice	6105697165	2/10/2025		
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	UTILITY LEAD WORKER TABLET- INTERNET SVC- 1-11-25 THRU 2-10-25	\$17.51
Invoice	6105697165	2/10/2025		
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	PARKS LEAD WORKER TABLET- INTERNET SVC 1-11-25 THRU 2-10-25	\$40.01
Invoice	6105697165	2/10/2025		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	STREETS DEPT TABLET INTERNET SVC 1-11-25 THRU 2-10-25	\$35.01
Invoice	6105697165	2/10/2025		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PUB WKS OPEN LINE INTERNET SVC 1-11-25 THRU 2-10-25 -SPLIT WTR/SWR/ST	\$35.01
Invoice	6105697165	2/10/2025		
Cash Payment	E 101-42400-321	Telephone, Cells, & Rad	FIELD OFFICER INTERNET SVC 1-11-25 THRU 2-10-25	\$17.51
Invoice	6105697165	2/10/2025		

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Cash Payment	E 101-42115-321 Telephone, Cells, & Rad	FIELD OFFICER INTERNET SVC 1-11-25 THRU 2-10-25	\$17.50
Invoice 6105697165	2/10/2025		
Cash Payment	E 602-49450-321 Telephone, Cells, & Rad	UTILITY DEPT TABLET- INTERNET SVC 1-11-25 THRU 2-10-25	\$17.51
Invoice 6105697165	2/10/2025		
Cash Payment	E 601-49400-321 Telephone, Cells, & Rad	UTILITY DEPT TABLET- INTERNET SVC 1-11-25 THRU 2-10-25	\$17.50
Invoice 6105697165	2/10/2025		
Cash Payment	E 101-45200-321 Telephone, Cells, & Rad	PARKS DEPT TABLET- INTERNET SVC 1-11-25 THRU 2-10-25	\$35.01
Invoice 6105697165	2/10/2025		
Transaction Date	2/20/2025	U.S. Bank 10100 10100	Total \$355.10
Refer	12195 WASTE MANAGEMENT OF WI-MN		
Cash Payment	E 101-41930-384 Refuse/Garbage Dispos	GARBAGE SERVICE FEBRUARY 2025- CITY HALL	\$113.46
Invoice 8036403-1593-0	2/5/2025		
Cash Payment	E 222-42260-384 Refuse/Garbage Dispos	GARBAGE SERVICE FEBRUARY 2025- FIRE DEPT	\$113.45
Invoice 8036403-1593-0	2/5/2025		
Transaction Date	2/20/2025	U.S. Bank 10100 10100	Total \$226.91

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$43,638.83
222 AREA FIRE SERVICES		\$9,396.87
285 HRA/HARBOR DISTRICT		\$3,861.60
601 WATER FUND		\$1,264.69
602 SEWER FUND		\$2,126.47
609 MUNICIPAL LIQUOR FUND		\$2,067.69
		<u>\$62,356.15</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$62,356.15
Total	<u>\$62,356.15</u>

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\$74,784.07

Refer 12124 ARTISAN BEER COMPANY					
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$445.69
Invoice 3745333		2/7/2025			
Cash Payment	E 609-49750-257	THC for Resale	THC		\$453.20
Invoice 3745334		2/7/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$695.80
Invoice 3746866		2/14/2025			
Cash Payment	E 609-49750-257	THC for Resale	THC		\$86.20
Invoice 3746867		2/14/2025			
Cash Payment	E 609-49750-257	THC for Resale	THC CREDIT		-\$10.00
Invoice 414489		2/10/2025			
Transaction Date	2/19/2025		U.S. Bank 10100	10100	Total \$1,670.89
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Refer 12161 BACK CHANNEL BREWING					
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$270.00
Invoice 2564		2/12/2025			
Cash Payment	E 609-49750-257	THC for Resale	THC		\$160.00
Invoice 2565		2/12/2025			
Transaction Date	2/19/2025		U.S. Bank 10100	10100	Total \$430.00
<hr style="border: 1px solid cyan;"/>					
Refer 12107 BELLBOY CORPORATION					
Cash Payment	E 609-49750-253	Wine For Resale	WINE		\$105.65
Invoice 0206703800		2/12/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$1,544.69
Invoice 0206703700		2/12/2025			
Transaction Date	2/19/2025		U.S. Bank 10100	10100	Total \$1,650.34
<hr style="border: 1px solid cyan;"/>					
Refer 12125 BELLBOY CORPORATION					
Cash Payment	E 609-49750-210	Operating Supplies	SUPPLIES, BAGS		\$31.00
Invoice 0109471900		2/12/2025			
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX		\$113.75
Invoice 0109471900		2/12/2025			
Cash Payment	E 609-49750-255	Misc Merchandise For R	GIFT BAGS		\$15.00
Invoice 0109471900		2/12/2025			
Transaction Date	2/19/2025		U.S. Bank 10100	10100	Total \$159.75
<hr style="border: 1px solid cyan;"/>					
Refer 12149 BIRCHS ON THE LAKE					
Cash Payment	E 609-49750-257	THC for Resale	THC		\$420.00
Invoice 1526		2/10/2025			
Transaction Date	2/19/2025		U.S. Bank 10100	10100	Total \$420.00
<hr style="border: 1px solid cyan;"/>					
Refer 12116 BREAKTHRU BEVERAGE MN BEE					
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$268.30
Invoice 119977742		2/11/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$6,324.21
Invoice 119977741		2/11/2025			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR		\$54.00
Invoice 119977743		2/11/2025			
Cash Payment	E 609-49750-252	Beer For Resale	BEER		\$153.60
Invoice 119978893		2/11/2025			

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Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$117.60
Invoice	119978892			2/11/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total		\$6,917.71
Refer	12163	BREAKTHRU BEVERAGE MN BEE							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$8,156.20
Invoice	120080586			2/18/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$209.20
Invoice	120080588			2/18/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$267.00
Invoice	120080587			2/18/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$30.70
Invoice	120082203			2/18/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$119.00
Invoice	120106027			2/19/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$277.00
Invoice	120107970			2/19/2025					
Transaction Date	2/20/2025		U.S. Bank 10100	10100			Total		\$9,059.10
Refer	12108	BREAKTHRU BEVERAGE MN WINE							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$2,414.10
Invoice	120110780			2/19/2025					
Transaction Date	2/20/2025		U.S. Bank 10100	10100			Total		\$2,414.10
Refer	12113	BREAKTHRU BEVERAGE MN WINE							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$160.00
Invoice	120008630			2/12/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$207.00
Invoice	120008631			2/12/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$240.00
Invoice	120008629			2/12/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total		\$607.00
Refer	12111	CAPITOL BEVERAGE SALES, L.P.							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$35.80
Invoice	3095348			2/11/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT						-\$30.60
Invoice	3095349			2/11/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$1,431.70
Invoice	3095350			2/11/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$55.00
Invoice	3095369			2/11/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total		\$1,491.90
Refer	12123	CAPITOL BEVERAGE SALES, L.P.							
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT						-\$10.10
Invoice	3098136			2/18/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$2,355.00
Invoice	3098137			2/18/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$165.55
Invoice	30280066			2/18/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total		\$2,510.45

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Refer	12128	CLEAR RIVER BEVERAGE CO.	-					
Cash Payment	E 609-49750-252	Beer For Resale	BEER					\$1,379.00
Invoice	792128	2/12/2025						
Cash Payment	E 609-49750-251	Liquor For Resale	LIQYOR					\$603.00
Invoice	792128	2/12/2025						
Cash Payment	E 609-49750-257	THC for Resale	THC					\$241.76
Invoice	792127	2/12/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$2,223.76
Refer	12150	COCA COLA-GREAT LAKES DISTRI	-					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX					\$487.26
Invoice	45662935011	2/17/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$487.26
Refer	12119	DAHLHEIMER BEVERAGE LLC	-					
Cash Payment	E 609-49750-257	THC for Resale	THC					\$72.00
Invoice	2396800	2/11/2025						
Cash Payment	E 609-49750-252	Beer For Resale	BEER					\$67.70
Invoice	2396800	2/11/2025						
Cash Payment	E 609-49750-252	Beer For Resale	BEER					\$621.00
Invoice	2396801	2/11/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$760.70
Refer	12140	DANGEROUS MAN BREWING CO.	-					
Cash Payment	E 609-49750-252	Beer For Resale	BEER					\$188.00
Invoice	6821	2/6/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$188.00
Refer	12159	EVERLY FARMS WINERY	-					
Cash Payment	E 609-49750-253	Wine For Resale	WINE					\$154.50
Invoice	1356	2/10/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$154.50
Refer	12160	GLOBAL RESERVE DISSTRIBUTIO	-					
Cash Payment	E 609-49750-257	THC for Resale	THC					\$1,582.00
Invoice	14899	2/11/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$1,582.00
Refer	12118	HOHENSTEINS, INCORPORATED	-					
Cash Payment	E 609-49750-252	Beer For Resale	BEER					\$563.75
Invoice	794253	2/11/2025						
Cash Payment	E 609-49750-257	THC for Resale	THC					\$193.50
Invoice	794251	2/11/2025						
Cash Payment	E 609-49750-252	Beer For Resale	BEER					\$27.00
Invoice	794252	2/11/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$784.25
Refer	12158	INSIGHT BREWING COMPANY	-					
Cash Payment	E 609-49750-252	Beer For Resale	BEER					\$215.35
Invoice	215.35	2/13/2025						
Transaction Date	2/19/2025		U.S. Bank 10100	10100			Total	\$215.35
Refer	12120	JOHNSON BROTHERS LIQUOR	-					

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Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$4,497.92
Invoice	2731801	2/19/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$3,575.64
Invoice	2731802	2/19/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$264.00
Invoice	2731803	2/19/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$638.88
Invoice	2729443	2/17/2025					
Transaction Date	2/20/2025		U.S. Bank 10100	10100		Total	\$8,976.44
Refer	12127	JOHNSON BROTHERS LIQUOR					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$48.00
Invoice	2727420	2/12/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$1,779.00
Invoice	2727417	2/12/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$315.00
Invoice	2727419	2/12/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$725.05
Invoice	2727418	2/12/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$76.80
Invoice	2724996	2/12/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$2,943.85
Refer	12151	LUCE LINE BREWING CO.					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$261.00
Invoice	3486	2/12/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$261.00
Refer	12136	MARLIN S TRUCKING DELIVERY					
Cash Payment	E 609-49750-265	Freight	DELIVERY SVC 2-6-25				\$683.55
Invoice	40221	2/6/2025					
Cash Payment	E 609-49750-265	Freight	DELIVERY SVC 2-13-25				\$203.05
Invoice	40233	2/13/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$886.60
Refer	12139	MAVERICK WINE COMPANY					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$467.00
Invoice	1502283	2/6/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$670.08
Invoice	1502283	2/6/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$1,137.08
Refer	12152	MODIST BREWING CO. LLC					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$232.40
Invoice	56884	2/12/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER				\$266.20
Invoice	57022	2/18/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$498.60
Refer	12144	MOUND MARKETPLACE ASSOC					
Cash Payment	E 609-49750-412	Building Rentals	MARCH 2025 COMMON AREA MTCE & INSURANCE HWS				\$1,658.98
Invoice	030125	3/1/2025					

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Transaction Date	2/19/2025	U.S. Bank 10100	10100	Total	\$1,658.98
Refer	12156 <i>NOTHING BUT HEMP</i>	-			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$510.00
Invoice 2952	2/6/2025				
Cash Payment	E 609-49750-257 THC for Resale	THC			\$336.00
Invoice 2951	2/6/2025				
Transaction Date	2/19/2025	U.S. Bank 10100	10100	Total	\$846.00
Refer	12148 <i>OLD WORLD BEER LLC</i>	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$544.00
Invoice 15504	2/11/2025				
Transaction Date	2/19/2025	U.S. Bank 10100	10100	Total	\$544.00
Refer	12115 <i>PHILLIPS WINE AND SPIRITS, INC</i>	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,203.25
Invoice 6928151	2/12/2025				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$75.50
Invoice 6928152	2/12/2025				
Transaction Date	2/19/2025	U.S. Bank 10100	10100	Total	\$1,278.75
Refer	12122 <i>PHILLIPS WINE AND SPIRITS, INC</i>	-			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$2,507.65
Invoice 6931698	2/19/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,465.69
Invoice 6931698	2/19/2025				
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$3,973.34
Refer	12145 <i>PLUNKETT S, INCORPORATED</i>	-			
AP Payment	E 609-49750-440 Other Contractual Servic	CONTRACTED PEST CONTROL SVC 2-03-25- HWS			\$60.58
Invoice 9000498	2/3/2025				
Transaction Date	2/20/2025	U.S. Bank 10100	10100	Total	\$60.58
Refer	12141 <i>PRYES BREWING COMPANY, LLC</i>	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$155.50
Invoice 92528	2/13/2025				
Transaction Date	2/19/2025	U.S. Bank 10100	10100	Total	\$155.50
Refer	12135 <i>SHAMROCK GROUP, INC.</i>	-			
Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE			\$45.92
Invoice 3117976	2/12/2025				
Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE			\$58.89
Invoice 3117841	2/6/2025				
Transaction Date	2/19/2025	U.S. Bank 10100	10100	Total	\$104.81
Refer	12134 <i>SHANKEN COMMUNICATIONS, INC</i>	-			
AP Payment	E 609-49750-255 Misc Merchandise For R	WINE SPECTATOR PUBLICATIONS 02-28-25 EDITION- MDSE FOR RESALE			\$17.50
Invoice S0842989	2/3/2025				
Transaction Date	2/19/2025	U.S. Bank 10100	10100	Total	\$17.50
Refer	12143 <i>SOUTHERN GLAZERS OF MN WIN</i>	-			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$437.25
Invoice 2591374	2/20/2025				

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Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$2,747.24
Invoice	2591377	2/20/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$2,460.44
Invoice	2591375	2/20/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$215.00
Invoice	2591376	2/20/2025					
Transaction Date	2/20/2025		U.S. Bank 10100	10100		Total	\$5,859.93
Refer	12110	SOUTHERN WINE & SPIRITS OF M					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$1,910.00
Invoice	2588744	2/13/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$1,629.68
Invoice	2588742	2/13/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$44.99
Invoice	2588743	2/13/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$154.35
Invoice	5122337	1/31/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$3,739.02
Refer	12162	SOUTHERN WINE & SPIRITS OF M					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT				-\$12.00
Invoice	9626072	2/5/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE CREDIT				-\$9.33
Invoice	9626071	2/5/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	-\$21.33
Refer	12133	VINOCOPIA, INCORPORATED					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR				\$371.75
Invoice	0367666	2/6/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$217.33
Invoice	0367666	2/6/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$464.00
Invoice	368062	2/13/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$1,053.08
Refer	12112	WINE MERCHANTS					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$4,079.60
Invoice	7507991	2/12/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE				\$2,340.93
Invoice	7508786	2/19/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX				\$102.00
Invoice	7508787	2/19/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$6,522.53
Refer	12138	YOU BETCHA!					
Cash Payment	E 609-49750-257	THC for Resale	THC				\$560.75
Invoice	021225	2/12/2025					
Transaction Date	2/19/2025		U.S. Bank 10100	10100		Total	\$560.75

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Fund Summary

	10100 U.S. Bank 10100	
609 MUNICIPAL LIQUOR FUND	<u>\$74,784.07</u>	
	\$74,784.07	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$74,784.07</u>
Total	\$74,784.07

**MOUND CITY COUNCIL MINUTES
FEBRUARY 11, 2025**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, February 11, 2025 at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kathy McEnaney, Kevin Castellano and Michelle Herrick.

Members absent: None.

Others present: City Manager Jesse Dickson, City Clerk Kevin Kelly, Public Works Director Ryan Prich, City Attorney Scott Landsman, City Engineer Matt Bauman, Orono Police Officer Ryan Spencer, Tracy Reimann City Building Official, Ben Brandt, City Representative to the Lake Minnetonka Conservation District (LMCD) Board of Directors, Rory Burns, Stacy Roxberg, and Paula Larson.

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Mayor Holt called the meeting to order at 6:07 p.m.

2. Pledge of Allegiance

3. Approve agenda

Dickson said he had a text amendment to the agenda which was to replace verbiage regarding the abatement agreement with the owner of the 1583 Dove Lane property.

MOTION by Castellano, seconded by McEnaney, to approve the agenda with the text amendment. All voted in favor. Motion carried.

4. Consent agenda

MOTION by Pugh, seconded by McEnaney, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$1,046,049.84.
- B. Approve minutes: January 28, 2025 Regular City Council
- C. Pay Request No. 2 and Final in the amount of \$2,350.08 to Pipe Services for the 2023 Sewer Televising Project; City Project No. PW-23-04
- D. Pay Request No. 2 and Final in the amount of \$1,292.74 to Pipe Services for the 2024 Sewer Televising Project; City Project No. PW-24-04

5. Comments and suggestions from citizens present on any item not on the agenda.

Paula Larson, 5713 Lynwood Blvd., said she was at the meeting to talk about the commercial property located on Commerce Blvd. that she has owned for nearly 30 years. Larson said she is requesting a purchase agreement for the two of the City owned properties located to the north and south of her property. Larson said the lot to the north which she termed “the Longpre lot” space would allow her to add on to her building to allow the current businesses to expand and also add another business to the property. Larson said she would like to make the corner pretty and vibrant again. Larson said she would like to secure the parking lot to the south for her tenants and their customers and for the businesses to the west of Commerce Blvd.

Holt asked if Larson had a proposal or drawing. Larson said she had a drawing which is 18 months old and the City has the proposal in its possession. Larson said she has ideas for the building and site and she said her company has the expertise to make area more pedestrian friendly.

Pugh said the City has a process for developers to bring forward a preliminary proposal to the Council regarding their development ideas. The Council discussed the process of reviewing Larson’s ideas for the properties. The Council said Larson could present her proposal to the Council and offer a price for the property. Pugh said if the Council accepted the proposal, then the Planning Commission would evaluate the proposal.

Larson said she is getting calls from businesses needing space. Larson said the City needs to improve the business atmosphere and that she has a feeling of what needs to go into the area surrounding her property.

Larson said she could make a formal proposal to the Council. Larson said she will work with Coty Manager Dickson to go over her plans. Holt said if that goes well, Larson can go on the Council agenda with a presentation to the Council.

6. Orono Police Department with the January 2025 Activity Report

Sergeant Ryan Spencer of the Orono Police Department (OPD) said there has not been much activity in the past two weeks. Spencer said there has been about 25 more calls and nothing out of the norm. Spencer said the OPD is in the process of hiring a new officer. Spencer said there was the first significant snowfall last week and on-street parking wasn’t a problem.

Pugh said there were more complaints about sirens being on throughout town and one morning there were four sirens before 11:00 a.m. Spencer said officers must use lights and sirens to go through intersections and the sirens could be from other jurisdictions like the Fire Department and/or ambulances.

Castellano asked about the hiring process for the new officer. Spencer said applications are now actively being taken and the close on receiving applications would be on February 28th.

7. Ben Brandt – City of Mound LMCD Representative

Brandt said he hasn’t been in front of the Council for a while. Brandt said he has represented Mound on Lake Minnetonka Conservation District (LMCD) Board for six years and has recently been reappointed for another three-year term.

Brandt said the role of the LMCD is to enhance the experience and use of the Lake.

Brandt said he had a couple of new items he would like to cover. Brandt said the LMCD in 2024 worked on commercial boat rental rules and license approval process. Brandt said the LMCD has also streamlined the watercraft for hire licenses which provide uniform code requirements for rental watercraft which carry more than six people. Brandt said the process included a license application and license tag on the watercraft. Brandt said this licensing is to level the playing field with a uniform code for all rental watercraft and to ensure the safety of boats which include personal flotation devices. Brandt said these code requirements will be enforced by the Hennepin County Water Patrol (HCWP). Brandt said the LMCD is focused on safety on the lake and 2024 was a good safety year.

Brandt said the LMCD is working with the Harrison Bay Association (HBA) on water quality improvements for West Arm, Jennings and Harrison Bays. Brandt said the HBA is conducting a carp study which showed the mass of carp is beyond a normal level on those three Bays and is degrading the lake. Brandt said there could potentially be bow fishing of carp which is not currently allowed and the LMCD is looking at offering a special event permit for a short April to early June bow fishing season while the carp are spawning.

Brandt said that LMCD staff have worked with the developers of the Lake Minnetonka Flats project on the dock use area of the property and the structure of the dock servicing the property.

McEnaney asked if the new code changes will be emphasized on the LMCD website. Brandt said it is.

Holt asked if a Lake Improvement District (LID) can control the use of the lake. Brandt said the main benefit of a LID is that it is a tax entity which would then fund herbicide treatments for Aquatic Invasive Species and items such as carp management.

Brandt said No Wake Zones have been increased to 300' from 150'. Castellano said he would like to hear more about how the LID process is going.

Brandt said the jurisdiction of the LMCD stops at the Ordinary High Water Level (OHWL) with jurisdiction handed over to the City on property above the OHWL.

Brandt said the LMCD has funded Water Patrol Deputies to be present at all times during the summer months through Save the Lake donations. Brandt said the LMCD may need to receive City contributions for the Patrol to continue.

Brandt said LMCD staff continue to work on complaints, dock licensing and dock use regulation.

8. Discussion/Action on Resolution approving voluntary abatement agreement for property at 1583 Dove Lane

Dickson said there is a voluntary abatement agreement with the perspective owners of the 1583 Dove Lane property. Dickson said the abatement agreement has been offered due to a response from the City, Hennepin County, the OPD and the City Building Inspector's determination that there is a hazardous building on the property. Dickson said a new buyer of the property has come forward and the abatement agreement will establish a timeline to take care of the issues with the property and to put in place the court proceedings if the timeline agreement isn't kept.

Dickson said staff wanted this item to be on the regular agenda to allow for additional comments from the Council. Herrick said she is concerned about the timeframe to get the requirements completed to get the property cleaned up.

Stacey Roxberg, 1551 Canary Lane, said she is the person who proposed the timeframe in the voluntary abatement and has worked with Tracy Reimann to create the timeline. Herrick said she is concerned about the cost to tax payers on the abatement and is concerned about the property improvements being completed by April 15th.

Roxberg said she is already working on completing the items on the timeline. Roxberg said a dumpster has already been delivered to the site and would be removed and replaced with a new one prior to road restrictions starting in March. Roxberg said her contractor and roofer are working on their material lists in order to get materials delivered before road restrictions start. Roxberg said there are plans in place to get the roof replaced soon and a structural engineer has made suggestions on the repair work.

Roxberg said this is a straight forward project and her team will move forward with interior work after the external work is finished. Roxberg said she lives in the neighborhood of the property and is eager to get the project completed.

Castellano said if something wasn't done on time or correctly would the repair costs be borne by the City. Landsman said the City can assess a penalty if the project isn't completed. Landsman said the alternative for the City to the abatement process is voluntary abatement compliance which was proposed by Roxberg. Landsman said a formal abatement can be a long process involved with court proceedings and can be a drawn-out process.

Herrick expressed concern about the 15 days to complete the repairs set out in the voluntary abatement.

MOTION by Castellano, seconded by Pugh, to approve **RESOLUTION NO. 25-16: APPROVING ABATEMENT AGREEMENT WITH RESPECT TO THE HAZARDOUS PROPERTY EXISTING AT 1583 DOVE LANE, IN THE CITY OF MOUND, MINNESOTA.** All Voted in favor. Motion carried.

9. Approve Study and Authorize Preparation of Plans and Specifications for 2025 Street Improvements

Bauman said he is presenting the Street Reconstruction Feasibility Study of the 2025 Street Improvement Project. Bauman said the City has finished rework of the original roads during the initial street reconstruction. Bauman said the original street reconstruction wasn't a full rebuild of the street. Bauman said the 2025 Street Improvements include a rebuild of the entire road with fabric underlay. Bauman said the fabric is used to respond to clay soil conditions and to help extend the life of the street for 60 years.

Bauman listed the other items the Street Improvement will feature:

- Replace Defective curbs
- Minor Utility Improvements – storm sewer work to reduce inflow and infiltration
- Stormwater quality improvements

Bauman said the project area is in the area of Gull and Heron Lanes, Enchanted and Glen Elyn Roads and Resthaven Lane.

Bauman said the project will repair the existing conditions listed below:

- Three Points Park parking are which needs improvement
- Storm water quality improvements on the City lot at Paradise and Enchanted
- Sub-grade deterioration
- Settlement of pavement
- Alligator cracking and peeling of surface

Bauman said the estimated project cost is just over \$1Million with \$50K of the cost related to the sanitary sewer casting replacement. Bauman listed the Project Schedule below.

- February - Receive study and authorize final design
- April – Authorize Advertisement for bids
- May – Open and award bid
- Summer – Construction begins
- Fall of 2025 – Substantial completion of project
- May of 2026 – Final completion of project punch list and landscaping

Bauman said the curbs and gutters in the project area are in general good shape and the anticipation is only approximately 15% of which needs replacement.

Bauman said the City will receive a sanitary sewer surcharge credit from the Metropolitan Council as an off-set due to the storm water work. Castellano said the project is listed in the long-term financial capital improvement plan. Bauman said City Engineering is going to send out notices to residents of both street projects happening in 2025.

MOTION by Castellano, seconded by McEnaney, to approve **RESOLUTION NO. 25-17: RECEIVING REPORT AND AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2025 STREET IMPROVEMENTS PROJECT**. All voted in favor. Motion carried.

10. Approve Study and Authorize Preparation of Plans and Specifications for 2025 Mill and Overlay

Bauman said there is some similarity and overlap between the Mill and Overlay Project and the just approved Street Improvement Project. Bauman said the intention is to bid both projects concurrently.

Bauman said this project area is in the Robin and Sugar Mill Lane areas which will renew pavement surfaces to last for the next 25 years. Bauman said the project will include minimal curb and sidewalk replacement, spot full-depth street patching, ADA pedestrian ramp improvements and utility accesses. Bauman said the sidewalk cleanup will be on Sugar Mill Lane and Southview Court.

Bauman said the cost of the project will be \$570K and is also listed on the long-term financial capital improvement plan.

MOTION by Castellano, seconded by McEnaney, to approve **RESOLUTION NO. 25-18: RECEIVING REPORT AND AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2025 MILL AND OVERLAY PROJECT**. All voted in favor. Motion carried.

11. Authorize Preparation of Plans and Specifications for Lead Service Line Replacement Project

Bauman said the lead service line replacement project is well underway and staff have gathered 3200 surveys from residences. Bauman said 50 of those residences have Lead or Galvanized service lines which need to be replaced.

Bauman said the City has received grant funding and will be responsible to administer the funds and agree with the home owner to get the lead service line removed. Bauman said the City will be reimbursed by the State for this work.

Bauman said the lead lines needing replacement are sporadically present in many areas of the City. Bauman said these homes are generally older properties. Bauman said there are 800 inventories which have not been completed and the City needs to receive these surveys.

Bauman listed the scheduled timeline of the project:

- End of March - Submittal of proposal
- Spring - Open house
- June - MDH approves plan and authorizes the project
- July – Bid and Award
- August – Begin Work
- Spring of 2026 - Project Completion

MOTION by McEnaney, seconded by Herrick, to approve **RESOLUTION NO. 25-19: AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS FOR THE LEAD SERVICE LINE REPLACEMENT PROJECT.** All voted in favor. Motion carried.

12. Comments/Reports from Council Members:

Council Member Pugh – Pugh attended the quarterly Fire Commission Meeting which gave an overview of the Fire Department and the Fire Department budget. Pugh said all Fire Department personnel now have new turnout gear.

Council Member McEnaney – Nothing to report

Council Member Castellano – Castellano asked that the Liquor Store Report include updated information on item 13B, gross profit percentage, which was left blank.

Council Member Herrick – Herrick said she is going to the West Metro Drug Task Force meeting.

Mayor Holt – Holt said the City Council photo needs to be taken. The Council agreed to have the photo taken at the March 11th Council meeting. Herrick would also like individual head shots taken. McEnaney said she can take the individual head shot photos prior to the meeting.

13. Information/Miscellaneous

- A. Comments/reports from City Manager: Nothing to report.
- B. Reports: Liquor Store – January 2025
 Engineers – 2024 YTD
- C. Minutes: January 7, 2025 – Planning Commission

D. Correspondence: State Representative Myers letter to the Governor

14. Adjourn

MOTION by Castellano, seconded by McEnaney, to adjourn at 7:20 p.m. All voted in favor.
Motion carried.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk



Executive Summary

TO: Honorable Mayor and City Council
FROM: Sarah Smith, Community Development Director
DATE: February 20, 2025
SUBJECT: Consideration of after-the-fact variance and public lands permit applications (Case No. 24-20)
APPLICANT: Catherine Benjamin of Dreamscapes Natural Pools
OWNER: Michael Jimenez Salazar
LOCATION: 4756 Kildare Road
PID No. 19-117-23-22-0042 (house parcel)
PID No. 19-117-23-22-0017 (west lake parcel)
PID No. 19-117-23-22-0016 (east lake parcel)
MEETING DATE: February 25, 2025
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1 Single-Family Residential District

SUMMARY

Catherine Benjamin of Dreamscapes Natural Pools, on behalf of Michael Jimenez Salazar, property owner of 4756 Kildare Road, submitted variance and public lands permit applications requesting after the fact approval for a construction and landscaping project that took place on both private and public property which includes a bluff. In general, the project included the construction of stone steps for lake access, boulder retaining walls and landscaping (*i.e. boulders, landscaping rock, plantings, etc.*).

The property, which is located on the Black-Seton Lakes Channel, consists of 3 PIDs and is bisected by unimproved Longford Road. City Code Section 129-385 allows for stairways and landings to be located in a bluff. Other structures, like retaining walls, must be located at least 10 feet from the top of the bluff. Therefore, a variance is needed for the retaining walls and landscaping project. Additionally, a public lands permit is needed for the project improvements that were constructed in the ROW.

Along with the submitted applications, the applicant provided a brief summary about the project activities that took place. The applicant and owner also provided photos of the subject area before and after construction were included in the Planning Report as attachments.

PLANNING COMMISSION MEETING SUMMARY AND RECOMMENDATION

The Planning Commission reviewed the variance and public lands requests at its February 4th meeting. The applicant was present at the meeting. No one from the public attended the meeting regarding the requests. The draft minutes from the meeting have been included for your review. Discussion took place about a constructed retaining wall portion shown on the survey that exceeds 4 feet which is a building code matter. If the wall exceeds 4 feet, a building permit is required to include engineering. After discussion, the Planning Commission unanimously voted to recommend approval of the requested variance and public lands permit request.

60 DAY TIMELINE FOR DECISION

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use applications within 60 days. The 60-day timeline expired on or around February 17, 2025 unless an extension is executed by the City of Mound. The City of Mound, on February 7, 2025, executed an extension providing the City of Mound with a 60-day extension beyond the current deadline for action on the variance. The new deadline for action on the variance application is on or around April 18, 2025. Public land permits are not subject to the timeline requirements.

NOTIFICATION

Neighboring property owners, per Hennepin County tax records, were mailed a letter on February 19, 2025 to inform them of the City Council's consideration of the variance and public lands permit requests at its Tuesday, February 25, 2025 meeting; also that the variance and public lands permit requests were being included on the consent agenda.

REQUESTED ACTION

The City Council is requested to consider the variance and public lands permit requests as part of its meeting on Tuesday, February 25, 2025 meeting. As the Planning Commission and Staff have both recommended approval, a resolution of approval has been prepared for Council consideration and included on the consent agenda.

**CITY OF MOUND
RESOLUTION NO. 25-____**

**RESOLUTION APPROVING VARIANCE AND PUBLIC LANDS PERMIT (AFTER THE FACT)
FOR CONSTRUCTION/LANDSCAPING PROJECT AT 4756 KILDARE ROAD AND
UNDEVELOPED LONGFORD ROAD**

WHEREAS, Catherine Benjamin of Dreamscapes Natural Pools, on behalf of Michael Jimenez Salazar, property owner of 4756 Kildare Road, submitted variance and public lands permit applications requesting after the fact approval for a construction and landscaping project that took place on both private and public property which includes a bluff; and

WHEREAS, staircases less than 4 feet are allowed in a bluff subject to conditions in the City Code Sec 129-385. The construction related activities in the bluff to include the retaining walls and related improvements that took place requires a Variance; and

WHEREAS, the property, which is located on the Black-Seton Lakes Channel, consists of 3 PIDs and is bisected by unimproved Longford Road. In general, the project construction of stone steps for lake access, boulder retaining walls and landscaping (*i.e. boulders, landscaping rock, plantings, etc.*); and

WHEREAS, a deteriorating staircase previously existed on the property and was removed and replaced with an on-ground landscaped stairway supplemented with retaining walls and boulders for stabilization; and

WHEREAS, City Code Section 129-40 (a) outlines the criteria for granting a variance which is provided below:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

; and

WHEREAS, according to City Code Sec. 129-2, “*Practical Difficulties*” is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstances unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

; and

WHEREAS, Section 62-11, requires City Council approval by a majority vote for construction of any kind on any public way, park or commons, or the alteration of the natural contour of any public way, park or commons; and

WHEREAS, details regarding the Variance and Public Lands requests are contained in the Planning Report for Planning Case No. 24-20 dated January 31, 2025; and

WHEREAS, Staff recommended approval of the Variance and Public Lands Permit application subject to conditions; and

WHEREAS, the Planning Commission reviewed the Variance and Public Lands Permit at their February 4, 2025 meeting and recommended approval, as recommended by Staff; and

WHEREAS, the City Council considered the Variance and Public Lands Permit at their meeting of Tuesday, February 25, 2025 and determined approval would allow the property to be used in a reasonable manner;

WHEREAS, the City Council's decision on the Variance was made within the required timeline in Minnesota Statutes; and

WHEREAS, in approving the Variance, the City Council makes the following findings of fact:

1. Criteria of City Code Section 129-40 (Variance) are being met.
2. A staircase is allowed in a bluff for the purpose of providing access to the lakeshore.
3. A staircase previously existed on the property in the subject area and was replaced by an on-ground staircase constructed in the general vicinity.
4. The request to add steps to reach the lake is in harmony with other uses in the area and fits the character of the neighborhood and R-1 district.
5. The establishment of a natural buffer helps provide water quality protection in the subject vicinity.

WHEREAS, in approving the Public Lands Permit, the City Council makes the following findings of fact:

1. A staircase previously existed on the property in the subject area and was replaced by an on-ground staircase constructed in a similar location.
2. A staircase is allowed in a bluff for the purpose of providing access to the lakeshore.
3. The undeveloped portion of the Longford Road ROW that bisects the house parcel from the lake parcels, which are owned by the property owner, is not being used by the public and is generally in use as the back yard for the owner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound, Minnesota, does hereby incorporate and restate the recitals set forth above and approve the Variance and Public Lands Permit with the following conditions:

1. The property owner shall be responsible for payment of all costs associated with the applications.
2. The property owner shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City record the resolution with the involved recording fee to be taken out of the submitted escrow. The applicant is advised that the resolution will not be released for recording until all conditions have been met and all fees for the application have been paid and the escrow account is in good standing. The submittal of additional escrow may be required.
3. The owner or designated representative shall reach out to SafeBuilt, the City's Building Official, to evaluate the retaining wall project related to the building code requirements and required permitting, if needed.
4. A natural buffer shall be required from the shoreline edge to the toe of the bluff with the exception of a 4 foot path from the bottom of the staircase. The plan, to be submitted to the City for review and acceptable by the property owner or representative, shall include a proposed design to incorporate natural plants and grass selections that are appropriate for the wetland/shoreline conditions. Alternately, the plan can be prepared by a City's consultant with involved costs to be paid by the property owner.
5. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

The Variance and Public Lands Permit are hereby approved for the following legally described property:

(- to be inserted -)

Adopted by the City Council this 25th day of February 25, 2025.

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly

MEETING MINUTE EXCERPTS (DRAFT)

REGULAR PLANNING COMMISSION

FEBRUARY 4, 2025

1. Call to Order

David Goode called the meeting to order at 6:00 p.m.

2. Swearing in of Planning Commissioner by City Manager Jesse Dickson

Dickson administered the Oath of Office to Commissioner Drew Heal.

3. Roll Call

Members present: David Goode, Jason Baker, Kathy McEnaney, Kristin Young, Samantha Wacker, Drew Heal, and Nick Rosener

Members absent: None

Staff present: Jesse Dickson, Sarah Smith, Sarah Lenz

Others present: Michael Jimenez Salazar and Helen Canning

4. Review and approval of agenda, including any amendments

Goode outlined an amendment to the agenda to include two additional letters.

MOTION, by Baker, seconded by Rosener, to approve the agenda, as amended. **MOTION** passed unanimously.

5. Review and action on January 7, 2025 Planning Commission minutes

MOTION by Baker, seconded by Rosener, to approve the January 7, 2025 meeting minutes as written.

MOTION passed unanimously.

6. Board of Adjustment and Appeals

- A. Planning Commission Case No. 24-20
Review/recommendation - variance and public lands permit applications (after the fact) for construction/landscaping project at 4756 Kildare Road and undeveloped Longford Road
Applicant: Catherine Benjamin of Dreamscapes Natural Pools
Owner: Michael Jimenez Salazar

Smith presented a slideshow giving an overview of the property and describing the requests for an after-the-fact variance and an after-the-fact public lands permit.

The land area is guided as low density residential use. Zoning is R-1 single family residential. Smith explained that the Technical Evaluation Panel conducted an on-site meeting with the contractor and it was determined there was no wetland violation. The constructed improvements occurred on both private property and undeveloped right of way and permitting was required due to the presence of bluff. After the fact permitting was preferred to the removal of the constructed improvements to prevent and minimize erosion and disturbance of the slope.

Smith explained improvements being made to the right of way require a public lands permit. The shoreland regulations allow an uncovered four-foot staircase to provide access up and down a slope when placed in the most visually inconspicuous location and causing the least amount of disturbance to the slope.

Smith showed before and after pictures of the project and stated the new stone staircase is 4 feet and is in a similar location to the previous staircase. A permeable filter fabric is located under the landscaping rock and not considered hardcover making the total hardcover calculation 22.1%, which is under the maximum of 40%. Some of the boulder landscaping and retaining wall show 6-8 inches over 4 feet and a building permit to include engineering is required for a wall exceeding 4 feet. A building permit with engineering is preferred over removing the structure to prevent disturbance to the area. The owner or contractor will need to contact the City's Building Official to evaluate the retaining wall.

Smith outlined proposed Findings of Fact for the Public Lands Permit.

- A. A staircase previously existed in a similar location.
- B. A staircase is allowed in a bluff to provide access to the lakeshore.
- C. The undeveloped portion of the Longford Road right of way is not being used by the public and is generally used as a back yard for the owner.

Smith outlined proposed Findings of Face for the Variance.

- A. The City Code Section 129-40 Variance are being met.
- B. A staircase is allowed in a bluff to provide access to the lakeshore.
- C. A staircase previously existed in a similar location.
- D. The request to add steps to reach the lake is in harmony with other uses and fits the character of the neighborhood and R-1 district.
- E. The establishment of a natural buffer helps provide water quality protection.

Smith outlined the conditions in Staff's recommendation for approval:

- A. The property owner will be responsible for payments and costs associated with the applications.
- B. The property owner shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City record the resolution with the involved recording fee to be taken out of the submitted escrow. An additional escrow may be required.
- C. The owner or designated representative will reach out to SafeBuilt to evaluate the retaining wall project.

- D. A natural buffer is required from the shoreline edge to the toe of the bluff with the exception of a 4-foot path from the bottom of the staircase. The plan with a proposed design for appropriate buffer is to be submitted to the City for review.
- E. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

Goode asked if the City had any comments about the assertion that the land is not a bluff. Smith said that Staff disagrees. The visual inspection on-site and topographical information evaluated show it to be a bluff.

Goode asked for clarification on the next steps believed to be needed for a building permit for the wall height. Smith recommended that the applicant reach out to the Building Official and arrange for an on-site visit.

The property owner, Michael Jimenez Salazar, approached the podium and asked about the possibility of obtaining ownership of the right of way. Smith outlined the vacation process that would be needed. Discussion ensued regarding possible uses of the right of way.

Baker believes the improvements made are visually more appealing and is in favor of approval.

Heal asked if the variance is approved, will the owner need to come back for another variance for the retaining wall height. Smith stated a variance cannot be given for a building code requirement.

MOTION by Baker, seconded by Heal, to approve Case No. 24-20, as recommended by Staff, to include conditions and findings of fact. Motion carried unanimously.



PLANNING REPORT

TO: Planning Commission
FROM: Rita Trapp, Consulting Planner
Sarah Smith, Community Development Director
DATE: January 31, 2025
SUBJECT: Consideration of after-the-fact variance and public lands permit applications (Case No. 24-20)
APPLICANT: Catherine Benjamin of Dreamscapes Natural Pools
OWNER: Michael Jimenez Salazar
LOCATION: 4756 Kildare Road
PID No. 19-117-23-22-0042 (house parcel)
PID No. 19-117-23-22-0017 (west lake parcel)
PID No. 19-117-23-22-0016 (east lake parcel)
MEETING DATE: February 4, 2025
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1 Single-family residential district

SUMMARY

Catherine Benjamin of Dreamscapes Natural Pools, on behalf of Michael Jimenez Salazar, property owner of 4756 Kildare Road, submitted variance and public lands permit applications requesting after the fact approval for a construction and landscaping project that took place on both private and public property which includes a bluff. In general, the project included the construction of stone steps for lake access, boulder retaining walls and landscaping (*i.e. boulders, landscaping rock, plantings, etc.*).

The property, which is located on the Black-Seton Lakes Channel, consists of 3 PIDs and is bisected by unimproved Longford Road. City Code Section 129-385 allows for stairways and landings to be located in a bluff. Other structures, like retaining walls, must be located at least 10 feet from the top of the bluff. Therefore, a variance is needed for the retaining walls and landscaping project. Additionally, a public lands permit is needed for the project improvements that were constructed in the ROW.

Along with the submitted applications, the applicant provided a brief summary about the project activities that took place. The applicant and owner also provided photos of the subject area before and after construction which have been included as attachments.

REVIEW PROCEDURE

60-Day Land Use Application Review Process

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use requests within 60 days. Within the 60-day period, an automatic extension of no more than 60 days can be obtained by providing the applicant written notice containing the reason for the extension and specifying how much additional time is needed. For the purpose of Minnesota Statutes Section 15.99, “Day 1” is determined to be December 20, 2024 as provided by Minnesota Statutes Section 645.15. The 60-day timeline expires on or around February 18, 2025. Members and the applicant are advised that the City will be executing a 60-day extension for action on the variance application. Public lands permits are not subject to the timeline requirements in Minnesota Statutes Section 15.99.

Variance

City Code Section 129-40 states that a variance may be granted to provide relief to a landowner where the application of the City Code imposes practical difficulty for the property owner. In evaluating the variance, the City Council must consider whether:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.*
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.*
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.*
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.*

According to City Code Sec. 129-2, “*Practical Difficulties*” is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;*

(ii) The plight of the landowner is due to circumstance unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and

(iii) The variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

Public Lands Permit

City Code Section 62-11 requires a public lands permit for any construction or land alteration on a public way, park, or commons. This includes the construction of stairways, retaining walls, fences, and stone work.

NOTIFICATION

Neighboring property owners of the subject site, per Hennepin County tax records, were mailed an informational letter on January 29, 2025 to inform them of the Planning Commission's review of the variance and public lands permit applications at its February 4, 2025 meeting.

STAFF / CONSULTANT / AGENCY / UTILITIES REVIEW

Copies of the request and supporting materials were forwarded to involved departments, consultants and public agencies for review and comment.

DISCUSSION

- A deteriorating staircase previously existed on the property and was removed and replaced with an on-ground landscaped stairway supplemented with retaining walls and boulders for stabilization.
- Stairways not exceeding 4 feet and landings not exceeding 32 square feet are allowed in a bluff subject to conditions (*i.e., no roof or canopy, construction on ground or post/pilings, etc.*). Other structures are required to meet a top off bluff setback which is 10-feet for a lot of record. Topographic alterations and grading activities in a bluff are allowed for the construction of structures which have received the required permitting approvals. Vegetation alteration is also allowed subject to specific conditions (*i.e. no intensive vegetation clearing, removal of dead/diseased trees, etc.*). The stairway shown on the submitted survey shows the width of the staircase to be 4 feet which is conforming.

- Project activities took place on the property and in the ROW without receiving permitting or required approvals in error. An on-site public agency meeting including Technical Evaluation Panel (TEP) members was scheduled with the property owner to evaluate site activities in the vicinity of the shoreline/wetland and the upland hillside. The contractor was present at the meeting and reviewed the activities and landscaping improvements undertaken. It was determined that no wetland violation took place and that after the fact permitting would be required due to the topography, which contained a bluff, and constructed improvements that took place on both private property and the undeveloped ROW. As part of the onsite agency meeting, it was discussed that after the fact permitting was preferred over removal of the constructed improvements to prevent and minimize erosion/sedimentation control and disturbance of the slope. Additionally, the establishment of a natural buffer from the shoreline edge to the toe of the bluff was discussed as a reasonable condition to help with water quality and runoff.
- As a lot of record, the maximum allowed hardcover on the property is 40 percent per City Code Sect. §129-385 (g.)(2). The submitted hardcover calculation sheet prepared for the property shows that the property will be under this maximum allowance. The applicant also confirmed the landscaping rock is located in permeable filter fabric and therefore does not count towards hardcover.
- Spot elevations on the survey indicated that a few sections of retaining wall are over 4 feet. Any wall over 4 feet requires a building permit and the submittal of engineering. As a follow up action, the owner or representative will be required to reach out to SafeBuilt, the City’s Building Official, to evaluate the retaining walls related to the building code requirements and need for a permit. The submittal of a building permit is preferred over modification, if needed, so as to avoid additional site disturbance.

PLANNING COMMISSION ACTION

Staff recommends Planning Commission recommend approval of the variance and public lands permit with the following conditions:

1. The property owner shall be responsible for payment of all costs associated with the applications.
2. The property owner shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City record the resolution with the involved recording fee to be taken out of the submitted escrow. The applicant is advised that the resolution will not be released for recording until all conditions have been met and all fees for the application have been paid and the escrow account is in good standing. The submittal of additional escrow may be required.

3. The owner or designated representative shall reach out to SafeBuilt, the City’s Building Official, to evaluate the retaining wall project related to the building code requirements and required permitting, if needed.
4. A natural buffer shall be required from the shoreline edge to the toe of the bluff with the exception of a 4 foot path from the bottom of the staircase. The plan, to be submitted to the City for review and acceptable by the property owner or representative, shall include a proposed design to incorporate natural plants and grass selections that are appropriate for the wetland/shoreline conditions. Alternately, the plan can be prepared by a City’s consultant with involved costs to be paid by the property owner.
5. Additional comments and/or conditions from the City Council, Staff, consultants, and public agencies.

In recommending Staff approval of the requested variance, the following findings of fact are provided:

1. Criteria of City Code Section 129-40 (Variance) are being met.
2. A staircase is allowed in a bluff for the purpose of providing access to the lakeshore.
3. A staircase previously existed on the property in the subject area and was replaced by an on-ground staircase constructed in the general vicinity.
4. The request to add steps to reach the lake is in harmony with other uses in the area and fits the character of the neighborhood and R-1 district.
5. The establishment of a natural buffer helps provide water quality protection in the subject vicinity.

In recommending Staff approval of the requested public lands permit, the following findings of fact are provided:

1. A staircase previously existed on the property in the subject area and was replaced by an on-ground staircase constructed in a similar location.
2. A staircase is allowed in a bluff for the purpose of providing access to the lakeshore.
3. The undeveloped portion of the Longford Road ROW that bisects the house parcel from the lake parcels, which are owned by the property owner, is not being used by the public and is generally in use as the back yard for the owner.

CITY COUNCIL REVIEW

In the event a recommendation is received from the Planning Commission, it is anticipated that the variance request will be considered by the Mound City Council at either the Tuesday, February 11, 2025 Mound City Council meeting with an alternate date of Tuesday, February 25, 2025. City Council meeting start time is 6:00 p.m.



2415 Wilshire Boulevard, Mound, MN 55364
Phone 952-472-0600 FAX 952-472-0620

VARIANCE APPLICATION

REC 12/19/24

Application Fee and Escrow Deposit required at time of application.

Planning Commission Date _____

Case No. _____

City Council Date _____

Please type or print legibly

SUBJECT PROPERTY LEGAL DESC.	Address <u>4756 Kildare Rd Mound MN 55364</u>
	Lot <u>14, 15, 26, 27</u> Block <u>10</u>
	Subdivision <u>Seton</u>
	PID # <u>19-117-23-22-0042</u> Zoning: <input checked="" type="radio"/> R1 R1A R2 R3 B1 B2 B3 (Circle one)
PROPERTY OWNER	Name <u>Michael Salazar</u> Email <u>Michael JJ Salazar@gmail.com</u>
	Address <u>4756 Kildare Rd Mound MN 55364</u>
	Phone Home _____ Work <u>763 732 3543</u> Fax _____
APPLICANT (IF OTHER THAN OWNER)	Name <u>Catherine Benjamin</u> Email <u>sales@dreamscapesnaturalpools.com</u>
	Address <u>316 325th St. Knapp WI 54749</u>
	Phone Home _____ Work <u>715-702-1939</u> Fax _____

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes () No (X). If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

3-4 ft wide steps for lake access & Natural rock & Native shrubs for landscaping.

Refer to Survey

Case No. _____

3. Do the existing structures comply with all area, height, bulk, and setback regulations for the zoning district in which it is located? Yes (X) No (). **If no**, specify each non-conforming use (describe reason for variance request, i.e. setback, lot area, etc.):

SETBACKS:	REQUIRED	REQUESTED (or existing)	VARIANCE
Front Yard: (N S E W)	<u>20</u> ft.	_____ ft.	_____ ft.
Side Yard: (N S E W)	<u>10</u> ft.	_____ ft.	_____ ft.
Side Yard: (N S E W)	<u>10</u> ft.	_____ ft.	_____ ft.
Rear Yard: (N S E W)	<u>15</u> ft.	_____ ft.	_____ ft.
Lakeside: (N S E W)	<u>50</u> ft.	_____ ft.	_____ ft.
_____ : (N S E W)	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	<u>15</u> ft.	_____ ft.	_____ ft.
Lot Size:	<u>10,000</u> sq ft	_____ sq ft	_____ sq ft
Hardcover: <u>40%</u>	_____ sq ft	_____ sq ft	_____ sq ft

4. Does the present use of the property conform to all regulations for the zoning district in which it is located? Yes (X), No (). **If no**, specify each non-conforming use:

5. Which unique physical characteristics of the subject property prevent its reasonable use for any of the uses permitted in that zoning district?

- () too narrow
- () too small
- () too shallow
- () topography
- () drainage
- () shape
- () soil
- () existing situation
- () other: specify

Please describe: N/A

6. Was the practical difficulty described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes (), No (X). If yes, explain:

7. Was the practical difficulty created by any other human-made change, such as the relocation of a road? Yes (), No (X). If yes, explain:

8. Are the conditions of practical difficulty for which you request a variance peculiar only to the property described in this petition? Yes (), No (X). If no, list some other properties which are similarly affected?

9. Comments: _____

I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Owner's Signature  _____ Date 12/2/24

Applicant's Signature  _____ Date 12/2/24



Rec
12/19/24

PUBLIC LANDS APPLICATION

2415 Wilshire Boulevard, Mound, MN 55364
Phone 952-472-0600 Fax 952-472-0620

Date Received _____

Parks and Open Space Commission Date _____

City Council Date _____

DISTRIBUTION

_____	Building Official	_____	Parks Director
_____	DNR	_____	MCWD
_____	Public Works	_____	Other _____

Check One

CONSTRUCTION ON PUBLIC LAND PERMIT – new construction. NOTE: NO PERMIT SHALL BE ISSUED FOR CONSTRUCTION OF BOAT HOUSES OR OTHER BUILDINGS ON PUBLIC LAND - City Code Section 62-11(a) & (b).

PUBLIC LAND MAINTENANCE PERMIT – to allow repairs to an existing structure -City Code Section 62-11(c).

CONTINUATION OF STRUCTURE – to allow an existing encroachment to remain in an “as is” condition - City Code Section 62-11(g).

LAND ALTERATION – change in shoreline, drainage, slope, trees, vegetation, fill, etc. - City Code Section 62-11(d).

The structure or work you are requesting is an activity on publicly owned lands. Structures like boat houses, patios, sheds, etc. are all NONCONFORMING USES. It is the intent of the City to bring all these uses into conformance, which means that those structures will at some time in the future have to be removed from the public lands. All permits are granted for a limited time and are non-transferable. Stairway construction must meet the State Building Code when the permit is for new construction, or a new permit is applied for due to a change in dock site holder.

Please type or print legibly

APPLICANT	Name <u>Michael Jimenez Salazar</u> Email <u>CapitalEstatesMN@gmail.com</u>
	Address <u>4756 Kildare Rd Mound MN 55364</u>
	Phone (H) <u>763-732-3943</u> (W) _____ (M) _____
ABUTTING PROPERTY LEGAL DESC.	Address <u>(4766 Kildare Rd Mound), (4750 Kildare Rd Mound)</u>
	Lot <u>(4, 5, 16, 17, 24, 25), (1, 10-13, 26, 29)</u> Block <u>(10, 4), (4, 10)</u>
	Subdivision <u>Seton</u>
	PID # <u>(19-117-23-22-0056), (19-117-23-22-0055)</u> Zoning: <u>(R1)</u> R1A R2 R3 B1 B2 B3 (Circle one)

PUBLIC PROPERTY	Name <u>Lansford Rd.</u> Email _____
	Dock Site # _____ Shoreline Type _____
CONTRACTOR	Name <u>Dreamscapes Natural Pools LLC</u> Email <u>sales@dreamscapesnaturalpools.com</u>
	Address <u>316 325th St Knapp WI 54749</u>
	Phone (H) <u>715 702 1939</u> (W) _____ (M) <u>715 702 1939</u>

A FEE OF \$200.00 APPLIES IF VALUATION OF PROJECT EXCEEDS \$1,000.00 AND NO PUBLIC BENEFIT IS DERIVED.

PROPOSED COST OF PROJECT (INCLUDING LABOR & MATERIALS) \$ 76,000

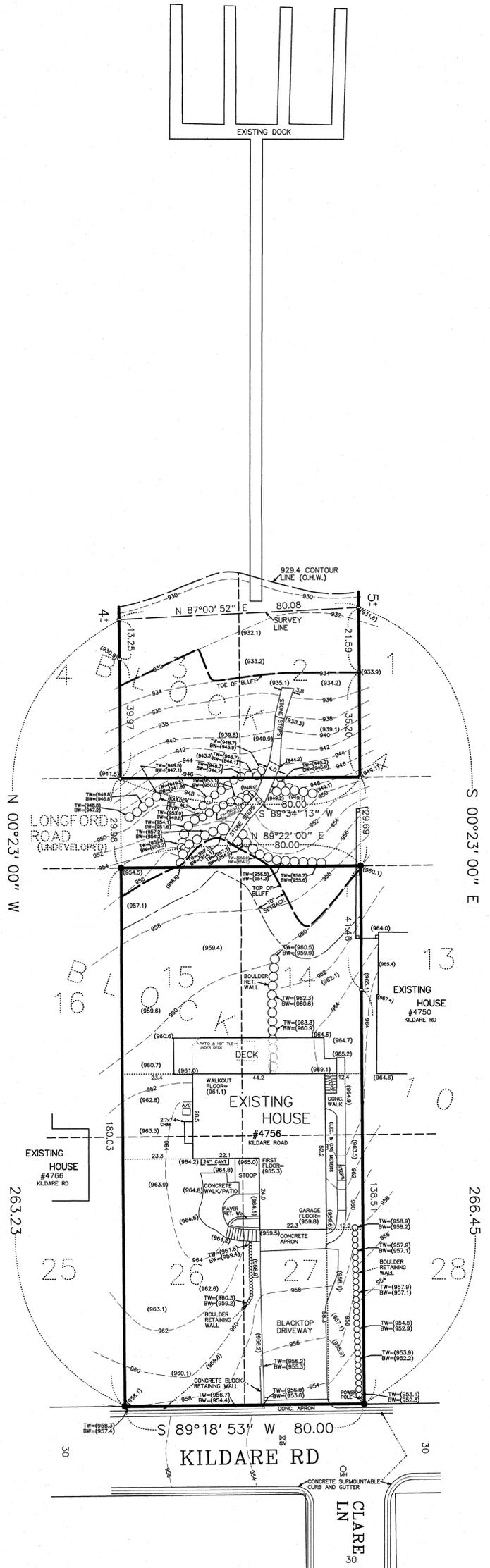
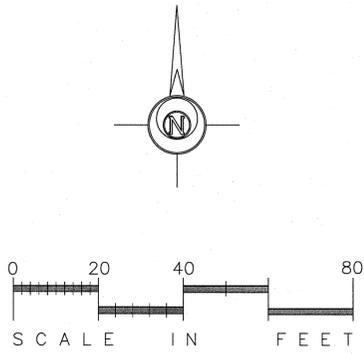
DESCRIBE REQUEST & PURPOSE 3-4 ft wide steps for lake access & natural rock & native shrubs for landscaping.

Applicant's Signature  Date 12-2-24

- **Project description:** Steps to the lake retaining walls and plants
- **Goals and outcomes:** To create a safe access to the lake.
- **Roles and responsibilities:** Dreamscapes built steps on the hillside.
- **Programmatic involvement:** Dreamscapes involvement included designing building and finishing the project.
- **Technical understanding:** By using a backhoe and a skid steer steps were carefully placed using a road grade base for strength and longevity of the Project backhoe was also used to place boulder along the steps to aid in the strength and integrity of the project.
- **Relevance:** This project provided a safe way for the homeowner to access his lake property as well as others
- **Research design:** Dreamscapes is an experienced landscaper with over 25 years in building intricate landscapes and uses its experience as its own research.
- **Contribution:** Having experience in the field allows Dreamscapes to install hardscapes that have both beauty and strength

CERTIFICATE OF SURVEY FOR
MICHAEL JIMINEZ SALAZAR
 IN BLOCKS 4 & 10, SETON
 HENNEPIN COUNTY, MINNESOTA

(LAKE MINNETONKA)
SETON LAKE



LEGAL DESCRIPTION: (per Certificate of Title No. 1520104)

Lots 2 and 3, Block 4; and Lots 14, 15, 26 and 27, Block 10, All in "Seton".

- o : denotes iron marker set
- : denotes iron marker found
- (908.3) : denotes existing spot elevation, mean sea level datum
- 917- : denotes existing contour line, mean sea level datum
- Bearings shown are based upon an assumed datum.

This survey intends to show the boundaries of the above described property, and the location of an existing house, spot elevations, topography, visible utilities and all visible "hardcover" thereon. It does not purport to show any other improvements encroachments.

DATE 1-23-25	REVISIONS	I hereby certify that this plan, specification, or report was prepared by me, or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. <i>Mark S. Gronberg</i> Mark S. Gronberg Minnesota License Number 12755	PROJECT	DATE 12-3-24	GRONBERG & ASSOCIATES, INC. CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS 445 NORTH WILLOW DRIVE LONG LAKE, MN 55356 952-473-4141
				SCALE 1"=20'	
				JOB NO 25-016	



HARDCOVER CALCULATIONS

(IMPERVIOUS SURFACE COVERAGE)

PROPERTY ADDRESS: 4756 KILDARE ROAD

OWNER'S NAME: MICHAEL JIMINEZ SALAZAR

LOT AREA _____ SQ. FT. X 30% = (for all lots)

LOT AREA 19,513 SQ. FT. X 40% = (for Lots of Record) 7805

* Existing Lots of Record may have 40 percent coverage provided that techniques are utilized, as outlined in Zoning Ordinance Section 129-385 (see back). A plan must be submitted and approved by the Building Official.

	LENGTH	WIDTH	SQ FT
HOUSE	<u>HOUSE + X CHIMNEY</u>	=	<u>1809</u>
	_____ X _____	=	_____
TOTAL HOUSE			<u>1809</u>

DETACHED BUILDINGS (GARAGE/SHED)	_____ X _____	=	_____
	_____ X _____	=	_____
TOTAL DETACHED BUILDINGS			_____

DRIVEWAY, PARKING AREAS, SIDEWALKS, ETC.	CONC. + BLACKTOP X DRIVEWAY	=	<u>1316</u>
	STOOD	=	<u>91</u>
	WALK + STEPS X _____	=	<u>233</u>
	CONC. WALK, PATIO + STEPS	=	<u>218</u>
	PATIO + HOT TUB X UNDER DECK	=	<u>314</u>
	STONE STEPS TO SHORE	=	<u>105</u>
TOTAL DRIVEWAY, ETC			<u>2277</u>

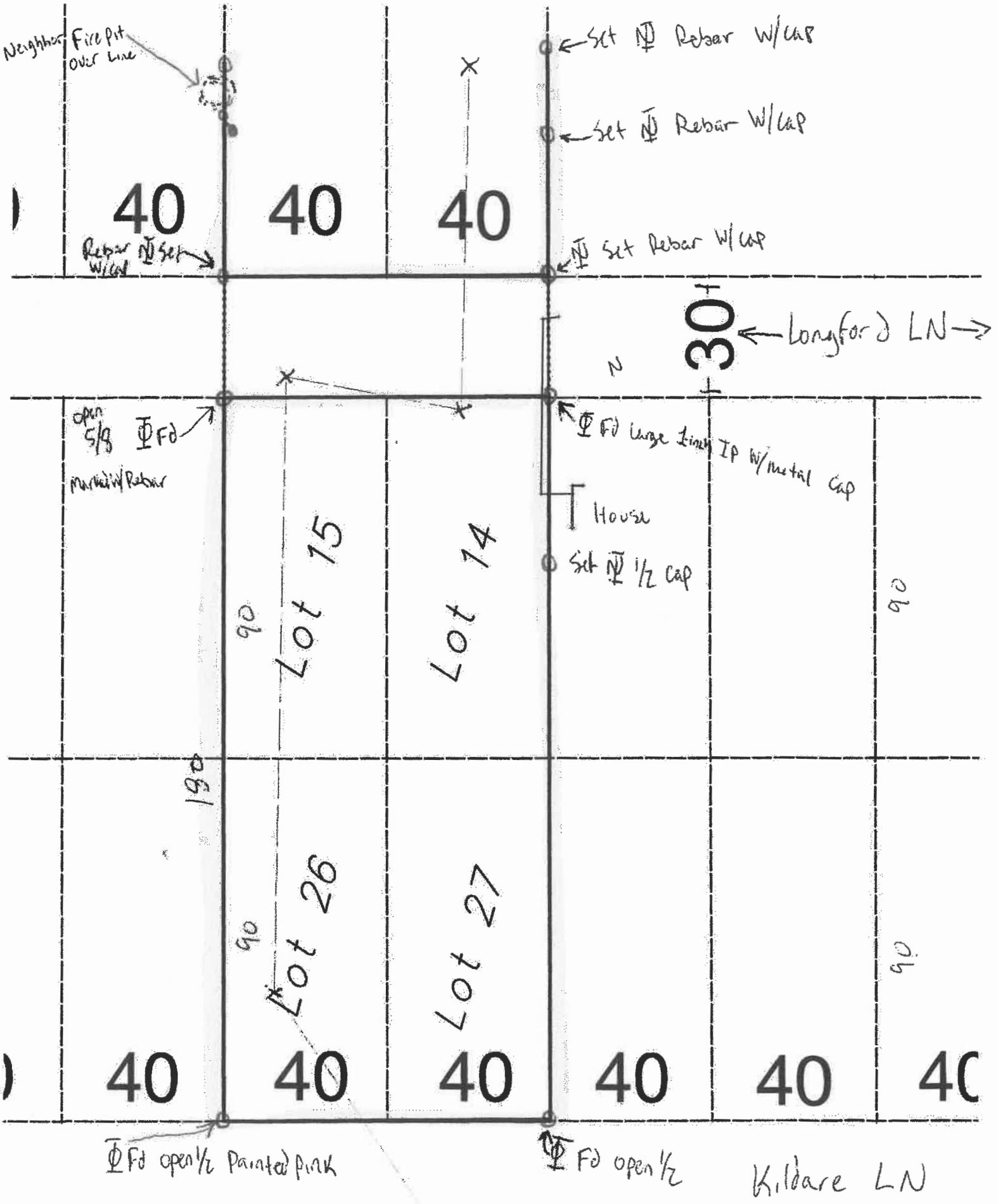
DECKS Open decks (1/4" min. Opening between boards) with a pervious surface under are not counted as hardcover.	_____ X _____	=	_____
	_____ X _____	=	_____
	_____ X _____	=	_____
TOTAL DECK			_____

RETAINING	X WALLS	=	<u>217</u>
A/C PAD	X _____	=	<u>6</u>
TOTAL OTHER			<u>223</u>

TOTAL HARDCOVER / IMPERVIOUS SURFACE 7309

UNDER/ OVER (indicate difference) 3496

PREPARED BY GRONBERG + ASSOCIATES, INC. DATE 12-3-24













5341 Maywood Road
Mound, MN 55364
(952) 472-0604

City of Mound

MEMORANDUM

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director; Ryan Prich, Public Works Director;
Jesse Dickson, City Manager, Noah Iverson, Finance Director
Date: February 25, 2025
Re: Request for Release of Improvement Security for Mound Harbor 2nd Addition

Summary

Ben Landhauser from Lifestyle Communities submitted a request to the City to release improvement security for the Mound Harbor 2nd Addition project which is also known as Artessa Mound Harbor. The requested amount to be released is \$281,017.14. As required by the Development Agreement, 20 percent of the original improvement security amount of \$399,447.50, which is \$79,889.50, is being retained until the project is complete. The improvement security was remitted on February 8, 2023 and was in the form of a check that was deposited by the City. As part of the release request, current project fees owed to the City are being paid.

Recommendation

Staff has reviewed the request and recommends that the City Council approve the improvement security reduction for the Mound Harbor 2nd Addition project in the amount of \$281,017.14.

RESOLUTION NO. 25-_____

**RESOLUTION APPROVING IMPROVEMENT SECURITY REDUCTION
FOR MOUND HARBOR 2ND ADDITION**

WHEREAS, as provided by Section 8 (b) (2) of the Development Agreement by and between Lifestyle Communities and the City of Mound for Mound Harbor 2nd Addition, Ben Landhauser of Lifestyle Communities, has requested that the City of Mound reduce the improvement security on file for the Mound Harbor Artessa project in the amount of \$ \$281,017.14 which is to be paid to Adolfson and Peterson; and

WHEREAS, Section 8 (b) (2) of the Development Agreement requires that 20 percent of the original improvement security amount of \$399,447.50 is to be retained until all improvements have been completed and accepted; and

WHEREAS, 20 percent of the original financial improvement is \$79,889.50; and

WHEREAS, Mound Staff has reviewed the submitted request and recommends approval.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Mound does hereby approve and authorize release \$281,017.14 of the improvement security as recommended by Mound Staff.

Adopted by the City Council this 25th day of February 25, 2025.

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly

IMPROVEMENT SECURITY DEPOSIT [Artessa Mound Harbor Project]

Date: 2/19/2025

(List of Items and Cost Estimates provided by Developer)

COMPLETION RELEASE #1

#1 TOTAL IMPROVEMENT SECURITY DEPOSIT: \$ 399,447.50

#2 Required Minimum Deposit: \$ (79,889.50) 20% of total deposit - return at close out

#3 Water Main Break Repayment: \$ (15,774.43) refunding City for watermain break

#4 Project Costs Incurred by City: \$ (22,766.43) refunding the City for project expenses to date

\$ 281,017.14 Amount to be released in February 2025 should be returned to Adolfson & Peterson.

Remaining Escrow to be Released on Close Out: \$ 79,889.50

Signed: 

Ben Landhauser, Executive Vice President . Lifestyle Communities

MEMORANDUM

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director
Date: February 19, 2025
Re: Consent Agenda Item for February 25, 2025 Meeting – 2025 Tour de Tonka Annual Bike Rides, August 2, 2025

Overview. Zachary Mink has submitted permit applications for the upcoming Tour de Tonka bike rides being held on Saturday, August 2, 2025 from 7:30 a.m. to 1:00 p.m. Two of the rides being planned for this year's event will be traveling through Mound.

Details.

- The Tour de Tonka is a longstanding special event that includes several bike rides, two of which will travel through Mound in 2025. Similar to past years, there will be a rest stop in Mound at Bethel United Methodist Church. Event and bike route information was submitted with the applications.
- Similar to previous years, Staff recommends a reduced fee of \$100 for the public gathering permit and waiver of the damage deposit for the special event. The fee for a Class 1 public gathering permit is \$300.
- Staff notified the Orono Police Department, the Public Works Department and the Mound Fire Department about this year's event. Staff also notified affected public agencies about the event (*i.e., Three Rivers Park District, Hennepin County Transportation Department, etc.*).

Recommendation. Staff recommends approval of the requested permits subject to the following conditions:

1. Applicant shall be responsible for procurement of all required local and public agency permits that are needed to hold the events.
2. Applicant shall work with the Orono Police Department, the Mound Fire Department (MFD) and the Public Works Department, as needed, regarding logistics for the upcoming event including, but not limited to, equipment and personnel needs, site set-up and staging, traffic/pedestrian control and circulation, road closure needs, etc. Applicant is responsible for payment of fees for public safety or public services that may apply.

3. Amplified music, speakers and PA/sound systems are to be directed in the direction best suited to minimize impact upon neighbors.
4. Placement of any and/or all temporary signs shall be subject to regulations contained in City Code Chapter 119 and may include issuance of a permit and payment of the required fee.
5. No signage can be placed upon private property unless permission from the private property owner and/or other interested party has been provided to the applicant who shall be responsible for obtaining same.
6. Signage placement is subject to review and approval by the City of Mound. No signage shall be placed in a location so as to affect vehicular and pedestrian traffic. The City of Mound reserves the right to modify sign placement in the field.
7. Signage placed outside of the City's approval of the temporary permit shall be subject to removal by the City.
8. Applicant shall be responsible for contacting the MFD to determine if a permit is needed for the proposed tent(s) to be on site at Bethel United Methodist Church.
9. The submittal of a Certificate of Insurance, naming the City of Mound as an additional insured, is required and shall be provided prior to the release and issuance of the Public Gathering Permit and Musical Concert Permit. Required insurance and coverage shall be in accordance with the City's established policies.
10. The safety plan shall be updated for 2025 and submitted to the City.
11. If different from the application, contact information, including name and cell phone number, for the person(s) who will be on site the day of the event shall be provided prior to the release of the Public Gathering Permit.

A resolution, approving the permit applications, subject to conditions, based on Staff's recommendation, has been prepared for Council's consideration. Staff recommends approval.

**CITY OF MOUND
RESOLUTION NO. 25-____**

RESOLUTION APPROVING PERMITS FOR 2025 TOUR DE TONKA BIKE RIDES ON SATURDAY, AUGUST 2, 2025 AND REDUCING FEES DUE TO PUBLIC PURPOSE OF GATHERING

WHEREAS, on December 12, 2024, the City Council of the City of Mound approved a resolution that approved the 2025 Fee Schedule; and

WHEREAS, the Fee Schedule sets the Public Gathering Permit Category I Location Fee at \$300 per day and the Damage Deposit at \$500 per day; and

WHEREAS, the Fee Schedule set the Musical Concert Fee at \$50 per day, unless a Public Gathering Permit Fee is being paid in which case the fee is waived, and

WHEREAS, Zachary Mink, on behalf of Minnetonka Community Education, submitted Public Gathering Permit and Musical Concert Permit applications for the 2025 Tour de Tonka bike rides that are being held on Saturday, August 2, 2025 from 7:30 a.m. to 1:00 p.m. Similar to previous years, 2 rides for the 2025 Tour de Tonka are going through Mound and there is also a rest stop for the Tour de Tonka at Bethel United Methodist Church in Mound; and

WHEREAS, City Staff has reviewed said applications and has recommended reasonable conditions to protect the public's investment in its public parks and common areas as set forth in a staff memorandum to the City Council dated February 19, 2025 ("Conditions"); and

WHEREAS, the City Manager and City Staff desire to waive a portion of said fees and to charge a reduced fee of \$100 for the Public Gathering Permit and the Musical Concert Permit (combined) for the special event because it is a public celebration that benefits the community as a whole, it requires an extremely limited amount of city expenditures, and the primary objective of the event is not to benefit a private interest but rather to showcase the economic, recreational, and residential opportunities and amenities located within the City of Mound as a whole and within the geographic area of the proposed public gathering.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound as follows:

1. The recitals set forth above are incorporated into this Resolution.
2. The permit fee is reduced to \$100 as the 2025 Tour de Tonka is in the public interest due to the overwhelming public benefits.
3. The damage deposit is waived.
4. The permits for the 2025 Tour de Tonka special event are approved with Conditions.

Passed by the City Council this 25th day of February, 2025.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

**CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364**

PUBLIC GATHERING PERMIT

Use of a public park or commons by any group consisting of **15 or more individuals**.

Use is not to interfere with traffic and general use of the park or commons or to be beyond the ability of the police in maintaining order.

NO LIQUOR OR BEER MAY BE USED IN ANY OF THE CITY PARKS OR BUILDINGS.

Group is to remove all litter and trash and provide a deposit to insure cleaning up of the park area.

Category I Locations: Surfside Park, Greenway, Centerview Park and Parking Deck
PERMIT FEE: \$300/DAY _____ DAMAGE DEPOSIT: \$500/DAY _____

Category II Locations: Other Parks (neighborhoods, veteran's parks)
PERMIT FEE: \$50/DAY _____ DAMAGE DEPOSIT: \$200/DAY _____

A Certificate of Insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands.

Date(s) of Use Saturday, August 2nd 2025

Area to be Used Bethel United Church, 2116 Commerce Blvd., 55364

Time Frame 7:30am - 1:00pm (Including setup and cleanup)

Intended Use Rest stop for event participants (not all at once). Sporadic, until closed at 12:30pm

Expected Attendance 800 riding through Mound. Not all may stop at Bethel Rest Stop.

Organization Minnetonka Community Education

Representative's Name Zach Mink, Office Assist to Executive Director

Address 4584 Vine Hill Road, Excelsior MN 55331

Telephone No. Daytime: 952-401-6842 Work: Same as previous.

E-Mail: zachary.mink@minnetonkaschools.org

<u>Departmental Approval</u>	
_____	_____
City Clerk	Police Dept.
_____	_____
Public Works Dept.	Fire Dept.

_____ \$50/event (only if no Public Gathering Permit Issued)

_____ Date(s) of Musical Concert

_____ LICENSE #

**CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364**

MUSICAL CONCERT PERMIT APPLICATION

(Including, but not limited to, live music, music provided by a disc jockey, and/or any type of amplified music)

EVENT: Tour de Tonka

LOCATION OF MUSICAL CONCERT: Bethel United Church, 2116 Commerce Blvd., 55364

TYPE OF MUSICAL CONCERT: Cover band/Entertainment for rest stop riders.

TIME PERIOD OF MUSICAL CONCERT Saturday, August 2nd 2025 (9:00am - 11:30am)
(HOURS PERMITTED: Mon - Sun: 7:00 am - 10:00 pm)

REQUESTED EXTENSION OF HOURS: _____
(Council approval must be received to conduct a musical concert after 10:00 pm)

APPLICANT: Zach Mink, Office Assist to Executive Director CONTACT: 952-401-6842

ADDRESS: 4584 Vine Hill Road ADDRESS: Excelsior, 55331

E-MAIL zachary.mink@minnetonkaschools.org

HOME PHONE #: 424-212-3401 WORK PHONE #: 952-401-6842

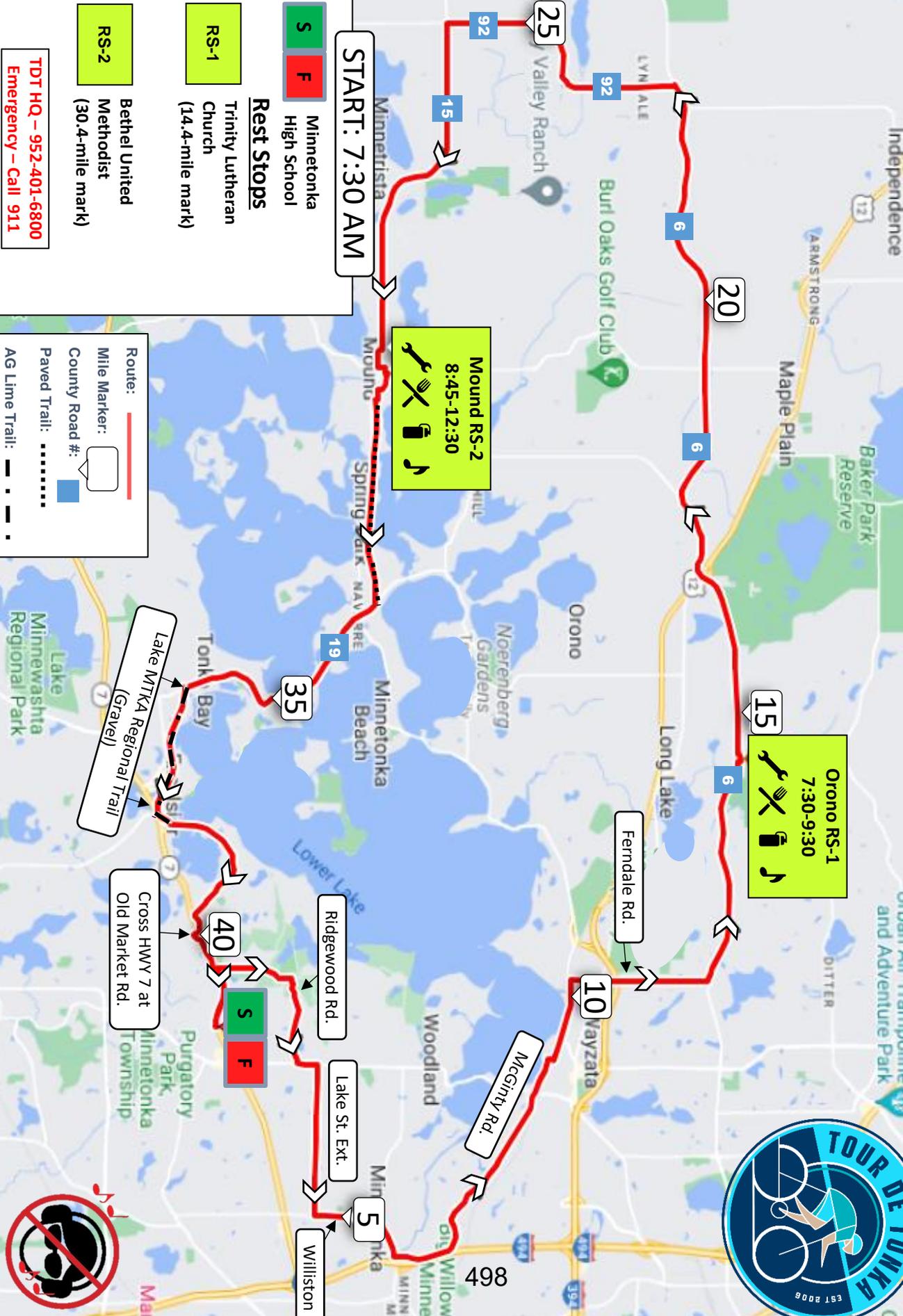
2/4/2025
Date

Zachary Mink
Applicant's Signature

A certificate of insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands, if applicable.

		<u>Department Review</u>	
		Approved	Denied
Police Dept.	_____	_____	_____
Adm.	_____	_____	_____
Fire Dept.	_____	_____	_____

Tour de Tonka 40-Mile Route



S Minnetonka High School
F Rest Stops

RS-1 Trinity Lutheran Church (14.4-mile mark)
RS-2 Bethel United Methodist (30.4-mile mark)

Route: ———
Mile Marker: □
County Road #: ■
Paved Trail: - - - - -
AG Lime Trail: - · - · - ·

TDT HQ - 952-401-6800
Emergency - Call 911



Tour de Tonka 58-Mile Route

58-Mile Route Starts @
Clear Springs Elementary
and Finishes @ MHS



Delano RS-2
8:00-10:30

Mound RS-3
8:45-12:30

Orono RS-1
7:30-9:30



START: 7:00 AM

S Clear Springs Elementary

F Minnetonka High School
Rest Stops

RS-1 Trinity Lutheran Church
(14.7 mile mark)

RS-2 Delano Central Park
(30.6 mile mark)

RS-3 Bethel United Methodist
(48.2-mile mark)

Route: Red line

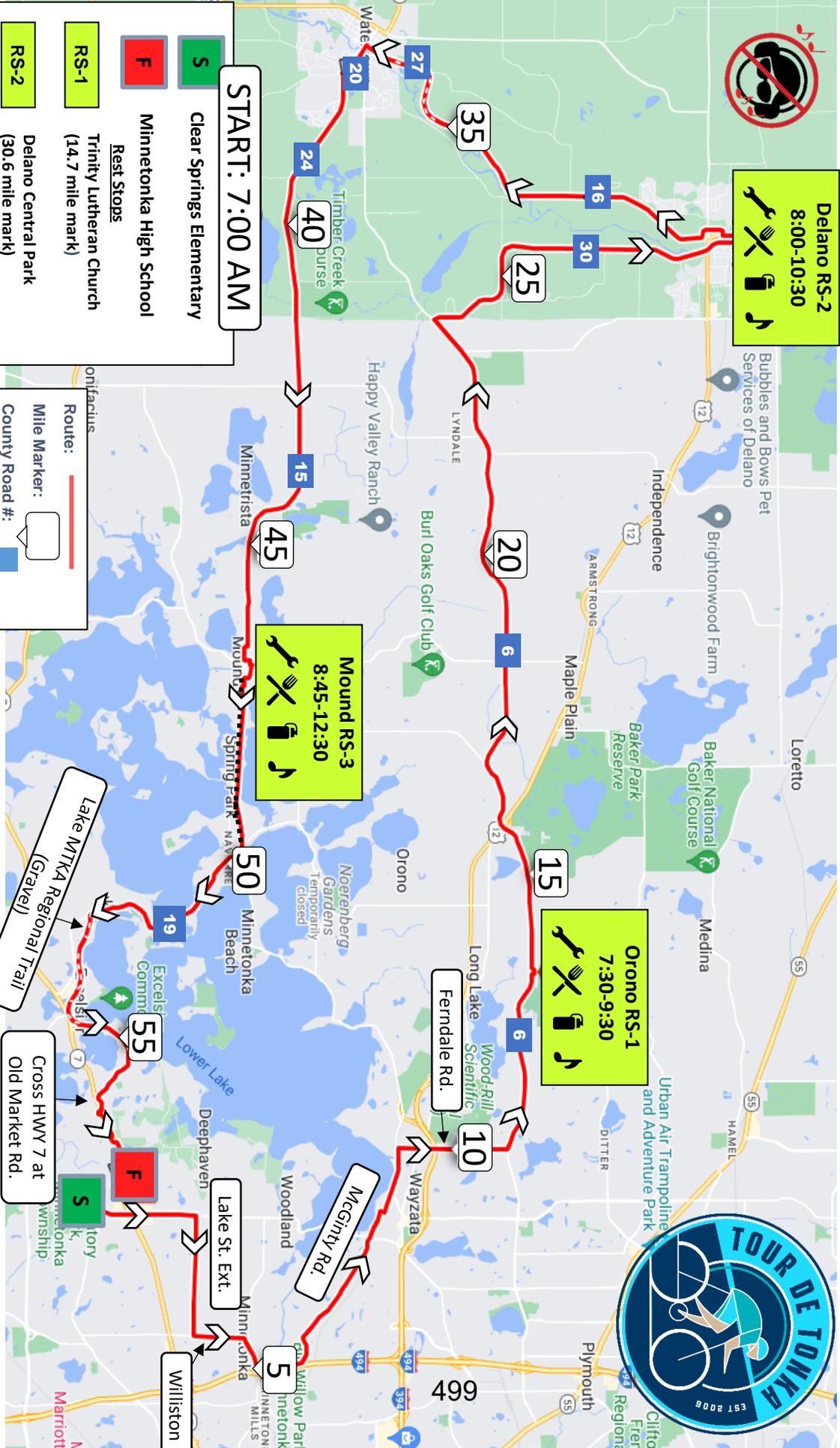
Mile Marker: White box

County Road #: Blue box

Paved Trail: Dotted line

Ag Lime Trail: Dash-dot line

TDT HQ - 952-401-6800
Emergency - Call 911



Tour de Tonka 2025
Mound-Bethel United Methodist Rest Stop
40 & 58 Mile Rides 8:45am – 12:30pm





Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

February 19, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: 2023 Lift Station Improvements
City Project No. PW-23-03
Revised Pay Request No. 8 & Final

Dear Mr. Dickson:

Please find enclosed the revised Pay Request No. 8 & Final from Minger Construction for work completed on the 2023 Lift Station Improvements Project from September 26, 2024, through November 25, 2024.

At this time, the contractor's portion of the project is complete and we have prepared a pay request the includes release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$11,979.66 to Minger Construction.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
City Engineer

CONTRACTOR'S PAY REQUEST
2023 LIFT STATION IMPROVEMENTS



BOLTON & MENK

Real People. Real Solutions.

DISTRIBUTION:

- CONTRACTOR (1)
- OWNER (1)
- ENGINEER (1)

CITY OF MOUND, MN - PW-23-03
BMI PROJECT NO. 0C1.128296

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$848,371.18
TOTAL, COMPLETED WORK TO DATE	\$844,040.83
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$844,040.83
RETAINED PERCENTAGE (0.0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$844,040.83
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$832,061.17
PAY CONTRACTOR AS ESTIMATE NO. 8 & FINAL	\$11,979.66

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that applicable provisions of the Iowa Code have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Minger Construction
 620 Corporate Dr
 Jordan, MN 55352

By Ryan Blake Name Project Manager Title

Date 1/15/25

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By Matt Bauman, CONSULTING ENGINEER

Date 2/19/2025

APPROVED FOR PAYMENT:

OWNER:

By _____ Name Title Date

And _____ Name Title Date

Pay Request No.:

2023 LIFT STATION IMPROVEMENTS

8 & FINAL



Real People. Real Solutions.

CITY OF MOUND, MN

BMI PROJECT NO. 0C1.128296

WORK COMPLETED THROUGH MONDAY, NOVEMBER 25, 2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE				
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT			
1	MOBILIZATION	\$40,000.00	1.00	LS	\$40,000.00	1.00	LS	\$40,000.00	1.00	LS	\$40,000.00
2	TRAFFIC CONTROL	\$19,000.00	1.00	LS	\$19,000.00	1.00	LS	\$19,000.00	1.00	LS	\$19,000.00
3	TEMPORARY IMPACT ATTENUATOR	\$3,000.00	2.00	AMBY	\$6,000.00	2.00	AMBY	\$6,000.00	2.00	AMBY	\$6,000.00
4	SALVAGE LIFT STATION EQUIPMENT, CONTROL PANEL & GENERA	\$10,195.00	1.00	LS	\$10,195.00	1.00	LS	\$10,195.00	1.00	LS	\$10,195.00
5	SALVAGE & REINSTALL SIGN	\$500.00	3.00	EA	\$1,500.00	1.00	EA	\$500.00	1.00	EA	\$500.00
6	SALVAGE GRAVITY BLOCK RETAINING WALL	\$28.00	90.00	SF	\$2,520.00	136.00	SF	\$3,808.00	136.00	SF	\$3,808.00
7	REMOVE CONCRETE PAD	\$3.00	58.00	SF	\$174.00	58.00	SF	\$174.00	58.00	SF	\$174.00
8	REMOVE CONCRETE CURB & GUTTER (ANY SIZE)	\$6.00	160.00	LF	\$960.00	130.00	LF	\$780.00	130.00	LF	\$780.00
9	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY)	\$10.00	160.00	SY	\$1,600.00	372.00	SY	\$3,720.00	372.00	SY	\$3,720.00
10	REMOVE SANITARY SEWER	\$22.00	25.00	LF	\$550.00	25.00	LF	\$550.00	25.00	LF	\$550.00
11	REMOVE DRAINAGE STRUCTURE	\$650.00	1.00	EA	\$650.00	1.00	EA	\$650.00	1.00	EA	\$650.00
12	REMOVE STORM SEWER PIPE	\$17.00	40.00	LF	\$680.00	40.00	LF	\$680.00	40.00	LF	\$680.00
13	ABANDON EXISTING LIFT STATION & WET WELL	\$19,000.00	1.00	LS	\$19,000.00	1.00	LS	\$19,000.00	1.00	LS	\$19,000.00
14	ABANDON SANITARY FORCEMAIN PIPE	\$4.00	1,685.00	LF	\$6,740.00	1,685.00	LF	\$6,740.00	1,685.00	LF	\$6,740.00
15	8" PVC SEWER, SDR 26	\$208.00	100.00	LF	\$20,800.00	100.00	LF	\$20,800.00	100.00	LF	\$20,800.00
16	6" DIP FORCEMAIN, CL. 52 (OPEN CUT)	\$120.00	95.00	LF	\$11,400.00	95.00	LF	\$11,400.00	95.00	LF	\$11,400.00
17	6" HDPE DR 11 DIPS (DIRECTIONAL DRILL)	\$68.00	1,485.00	LF	\$100,980.00	1,485.00	LF	\$100,980.00	1,485.00	LF	\$100,980.00
18	DUCTILE IRON FITTINGS	\$21.00	450.00	LB	\$9,450.00	450.00	LB	\$9,450.00	450.00	LB	\$9,450.00
19	CONNECT TO EXISTING SANITARY MANHOLE	\$4,250.00	3.00	EA	\$12,750.00	3.00	EA	\$12,750.00	3.00	EA	\$12,750.00
20	CONNECT TO EXISTING SANITARY SERVICE	\$2,266.00	1.00	EA	\$2,266.00	1.00	EA	\$2,266.00	1.00	EA	\$2,266.00
21	48" SANITARY SEWER MANHOLE	\$675.00	14.14	LF	\$9,544.50	13.14	LF	\$8,869.50	13.14	LF	\$8,869.50
22	AIR RELIEF MANHOLE	\$21,500.00	1.00	LS	\$21,500.00	1.00	LS	\$21,500.00	1.00	LS	\$21,500.00
23	MAINTENANCE MANHOLE	\$27,000.00	1.00	LS	\$27,000.00	1.00	LS	\$27,000.00	1.00	LS	\$27,000.00
24	ADJUST CASTING	\$1,200.00	1.00	EA	\$1,200.00	1.00	EA	\$1,200.00	1.00	EA	\$1,200.00
25	MANHOLE SCRUBBER	\$1,065.00	2.00	EA	\$2,130.00	2.00	EA	\$2,130.00	2.00	EA	\$2,130.00
26	4" POLYSTYRENE INSULATION	\$106.00	4.00	SY	\$424.00	0.00	SY	\$0.00	0.00	SY	\$0.00
27	LIFT STATION AND VALVE VAULT	\$203,000.00	1.00	LS	\$203,000.00	1.00	LS	\$203,000.00	1.00	LS	\$203,000.00
28	ELECTRICAL CONSTRUCTION	\$22,646.00	1.00	LS	\$22,646.00	1.00	LS	\$22,646.00	1.00	LS	\$22,646.00
29	8" CONCRETE GENERATOR PAD & CONTROL PANEL PAD	\$22.00	415.00	SF	\$9,130.00	415.00	SF	\$9,130.00	415.00	SF	\$9,130.00
30	BYPASS PUMPING	\$9,200.00	1.00	LS	\$9,200.00	1.00	LS	\$9,200.00	1.00	LS	\$9,200.00
31	AGGREGATE BEDDING	\$50.00	50.00	TON	\$2,500.00	50.00	TON	\$2,500.00	50.00	TON	\$2,500.00
32	4" PERF PVC DRAIN WITH AGGREGATE	\$15.00	65.00	LF	\$975.00	65.00	LF	\$975.00	65.00	LF	\$975.00
33	4" PVC CLEANOUT	\$500.00	1.00	EA	\$500.00	1.00	EA	\$500.00	1.00	EA	\$500.00
34	15" RC PIPE CLASS V SEWER PIPE	\$160.00	40.00	LF	\$6,400.00	40.00	LF	\$6,400.00	40.00	LF	\$6,400.00
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	\$900.00	8.61	LF	\$7,749.00	9.00	LF	\$8,100.00	9.00	LF	\$8,100.00
36	CONNECT TO EXISTING STORM SEWER	\$3,000.00	3.00	EA	\$9,000.00	3.00	EA	\$9,000.00	3.00	EA	\$9,000.00
37	COMMON EXCAVATION (EV) (P)	\$37.00	475.00	CY	\$17,575.00	475.00	CY	\$17,575.00	475.00	CY	\$17,575.00
38	EXPLORATORY EXCAVATION	\$600.00	10.00	HR	\$6,000.00	12.10	HR	\$7,260.00	12.10	HR	\$7,260.00
39	SUBGRADE EXCAVATION (EV)	\$36.00	50.00	CY	\$1,800.00	50.00	CY	\$1,800.00	50.00	CY	\$1,800.00
40	SUBGRADE EXCAVATION REPLACEMENT MATERIAL	\$30.00	80.00	TON	\$2,400.00	0.00	TON	\$0.00	0.00	TON	\$0.00
41	GEOTEXTILE FABRIC (CLASS V)	\$9.00	100.00	SY	\$900.00	0.00	SY	\$0.00	0.00	SY	\$0.00
42	AGGREGATE BASE, CL.5	\$110.00	100.00	CY	\$11,000.00	100.00	CY	\$11,000.00	100.00	CY	\$11,000.00
43	CONCRETE CURB AND GUTTER (ANY TYPE)	\$51.00	190.00	LF	\$9,690.00	130.00	LF	\$6,630.00	130.00	LF	\$6,630.00
44	6" CONCRETE DRIVEWAY (W/6" CL. 5 AGG BASE)	\$29.00	104.00	SF	\$3,016.00	110.00	SF	\$3,190.00	110.00	SF	\$3,190.00
45	BITUMINOUS PATCH (COUNTY ROAD)	\$143.00	550.00	SY	\$78,650.00	251.50	SY	\$35,964.50	276.50	SY	\$39,539.50
46	BITUMINOUS CURB	\$14.00	75.00	LF	\$1,050.00	179.00	LF	\$2,506.00	179.00	LF	\$2,506.00
47	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIX (2,B)	\$155.00	80.00	TON	\$12,400.00	66.03	TON	\$10,234.65	66.03	TON	\$10,234.65
48	4" SOLID LINE PAINT	\$1.00	400.00	LF	\$400.00	0.00	LF	\$0.00	0.00	LF	\$0.00
49	4" DOUBLE SOLID LINE PAINT	\$2.00	200.00	LF	\$400.00	0.00	LF	\$0.00	0.00	LF	\$0.00
50	BOLLARD GUARD POST	\$680.00	3.00	EA	\$2,040.00	3.00	EA	\$2,040.00	3.00	EA	\$2,040.00

Pay Request No.:

2023 LIFT STATION IMPROVEMENTS

8 & FINAL



Real People. Real Solutions.

CITY OF MOUND, MN

BMI PROJECT NO. 0C1.128296

WORK COMPLETED THROUGH MONDAY, NOVEMBER 25, 2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	INSTALL GRAVITY BLOCK RETAINING WALL	\$45.00	90.00	SF \$4,050.00	136.00	SF \$6,120.00	136.00	SF \$6,120.00
52	GRAVITY BLOCK RETAINING WALL	\$78.00	732.00	SF \$57,096.00	932.25	SF \$72,715.50	932.25	SF \$72,715.50
53	ORNAMENTAL FENCE	\$366.00	45.00	LF \$16,470.00	108.00	LF \$39,528.00	108.00	LF \$39,528.00
54	HYDRAULIC MULCH WITH SEED MIXTURE 25-151	\$4.00	600.00	SY \$2,400.00	2,223.00	SY \$8,892.00	2,223.00	SY \$8,892.00
55	EROSION CONTROL BLANKET CAT 20 W/ MNDOT SEED MIXTURE	\$4.00	700.00	SY \$2,800.00	49.00	SY \$196.00	49.00	SY \$196.00
56	TOPSOIL BORROW (LV)	\$10.00	250.00	CY \$2,500.00	60.00	CY \$600.00	60.00	CY \$600.00
57	INLET PROTECTION	\$145.00	11.00	EA \$1,595.00	11.00	EA \$1,595.00	11.00	EA \$1,595.00
58	BIOLOG	\$4.00	400.00	LF \$1,600.00	400.00	LF \$1,600.00	400.00	LF \$1,600.00
59	LANDSCAPE ALLOWANCE	\$3,000.00	1.00	ALLOWANCE \$3,000.00	0.00	ALLOWANCE \$0.00	0.00	ALLOWANCE \$0.00
EW1	WATER SERVICE REPAIR	\$3,710.48	1.00	LS \$3,710.48	1.00	LS \$3,710.48	1.00	LS \$3,710.48
EW2	BEDFORD ROAD PAVING SPLIT	\$5,715.20	1.00	LS \$5,715.20	1.00	LS \$5,715.20	1.00	LS \$5,715.20
							0	0
TOTAL AMOUNT:				\$848,371.18	\$840,465.83	\$844,040.83		

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-785-553-632
Submitted Date and Time:	11-Feb-2025 9:19:24 AM
Legal Name:	MINGER CONSTRUCTION COMPANIES, INC.
Federal Employer ID:	46-5108070
User Who Submitted:	MingerComp.
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	778448896
Minnesota ID:	3440852
Project Owner:	CITY OF MOUND
Project Number:	PW-23-03
Project Begin Date:	19-Apr-2023
Project End Date:	15-Jan-2024
Project Location:	2023 LIFT STATION
Project Amount:	\$844,040.83

Subcontractor Summary

Name	ID	Affidavit Number
ALL STATE TRAFFIC CONTROL INC	4300984	1205940224
ASLAKSON'S SERVICES INC	6032526	1829842944
ELLINGSON DRAINAGE INC	5599676	2105528320
ESS BROTHERS & SONS INC	8205836	1670500352
MILLER LANCE P	1327292	1523306496
CHAMPION COATINGS INC	4832515	525586432
NEATONS BROTHERS EROSION	4990862	333959168
CREATIVE CURB LLC	3623244	655372288
REINER CONTRACTING INC	2595892	1104687104
TAYLOR ELECTRIC COMPANY LLC	7838870	1626722304

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-348-410-592
Submitted Date and Time:	20-Jan-2025 1:02:45 PM
Legal Name:	ALL STATE TRAFFIC CONTROL INC
Federal Employer ID:	47-5418502
User Who Submitted:	ASTCMN16
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1205940224
Minnesota ID:	4300984
Project Owner:	CITY OF MOUND
Project Number:	PW 23-03
Project Begin Date:	12-Sep-2023
Project End Date:	06-Dec-2024
Project Location:	MOUND
Project Amount:	\$18,855.00
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-744-683-744
Submitted Date and Time:	31-Jan-2025 9:41:32 AM
Legal Name:	ASLAKSON'S SERVICES INC
Federal Employer ID:	41-0977993
User Who Submitted:	Gerald
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1829842944
Minnesota ID:	6032526
Project Owner:	CITY OF MOUND
Project Number:	PW-23-03
Project Begin Date:	19-Oct-2023
Project End Date:	24-Jun-2024
Project Location:	MOUND
Project Amount:	\$69,616.20
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-110-001-376
Submitted Date and Time:	27-Jan-2025 8:51:07 AM
Legal Name:	ELLINGSON DRAINAGE INC
Federal Employer ID:	41-1351561
User Who Submitted:	NickSrsen
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	2105528320
Minnesota ID:	5599676
Project Owner:	CITY OF MOUND
Project Number:	232001088
Project Begin Date:	21-Sep-2023
Project End Date:	13-Oct-2023
Project Location:	MOUND MN
Project Amount:	\$46,920.99
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-125-429-472
Submitted Date and Time:	9-Oct-2024 10:05:19 AM
Legal Name:	ESS BROTHERS & SONS INC
Federal Employer ID:	41-0637715
User Who Submitted:	ttetroy
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1670500352
Minnesota ID:	8205836
Project Owner:	CITY OF MOUND
Project Number:	PW-23-03
Project Begin Date:	06-Dec-2023
Project End Date:	07-Aug-2024
Project Location:	MOUND
Project Amount:	\$34,884.00
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-339-128-544
Submitted Date and Time:	7-Oct-2024 9:58:44 AM
Legal Name:	MILLER LANCE P
Federal Employer ID:	41-1870650
User Who Submitted:	JuliannaMiller
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1523306496
Minnesota ID:	1327292
Project Owner:	CITY OF MOUND
Project Number:	PW 23-03
Project Begin Date:	19-Apr-2023
Project End Date:	30-Sep-2024
Project Location:	MOUND
Project Amount:	\$58,555.45
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-893-448-416
Submitted Date and Time:	14-Oct-2024 4:09:39 PM
Legal Name:	CHAMPION COATINGS INC
Federal Employer ID:	41-1970119
User Who Submitted:	coatings7551
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	525586432
Minnesota ID:	4832515
Project Owner:	CITY OF MOUND
Project Number:	PW-23-03
Project Begin Date:	19-Apr-2024
Project End Date:	30-Sep-2024
Project Location:	MOUND, MN
Project Amount:	\$10,940.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Cassandra Thuening

To: Becky Bettcher
Subject: RE: Your Recent Contractor Affidavit Request

From: MN Revenue e-Services [<mailto:eservices.mdor@state.mn.us>]
Sent: Friday, October 11, 2024 1:35 PM
To: bbettcher@neatonbrothers.com
Subject: Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:
Submitted Date and Time:
Legal Name:
Federal Employer ID:
User Who Submitted:
Type of Request Submitted:

1-159-7
11-Oct-2024 1:34
NEATON BROTHERS EROSI
41-1
Ne
Contractor A

Affidavit Summary

Affidavit Number: 333959168
Minnesota ID: 4990862
Project Owner: CITY OF MOUND
Project Number: PW-23-03
Project Begin Date: 19-Apr-2023
Project End Date: 30-Sep-2024
Project Location: MOUND
Project Amount: \$5,857.50
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-142-772-448
Submitted Date and Time:	10-Feb-2025 4:24:12 PM
Legal Name:	CREATIVE CURB LLC
Federal Employer ID:	41-1912020
User Who Submitted:	Connie Hesse
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	655372288
Minnesota ID:	3623244
Project Owner:	CITY OF MOUND
Project Number:	PW-23-03
Project Begin Date:	30-May-2024
Project End Date:	30-May-2024
Project Location:	MOUND, MN LIFT STATION
Project Amount:	\$21,000.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-026-888-416
Submitted Date and Time:	21-Jan-2025 8:20:20 AM
Legal Name:	REINER CONTRACTING INC
Federal Employer ID:	41-1831218
User Who Submitted:	ReinerContracting
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1104687104
Minnesota ID:	2595892
Project Owner:	CITY OF MOUND
Project Number:	PW-23-03
Project Begin Date:	20-May-2024
Project End Date:	29-May-2024
Project Location:	MOUND
Project Amount:	\$1,221.75
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-248-719-072
Submitted Date and Time:	11-Oct-2024 9:57:20 AM
Legal Name:	TAYLOR ELECTRIC COMPANY LLC
Federal Employer ID:	42-1669427
User Who Submitted:	deiley2!
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1626722304
Minnesota ID:	7838870
Project Owner:	CITY OF MOUND
Project Number:	PW-23-03
Project Begin Date:	19-Apr-2023
Project End Date:	30-Sep-2024
Project Location:	CITY OF MOUND-LIFT STATION
Project Amount:	\$24,307.90
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 1/15/25

The undersigned in consideration of the sum of \$ 942.75 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

Minger Project # 23-032

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

All State Traffic Control, Inc.

875 Prairie Court

Cold Spring, MN 56320

BY: *Laurie Kissner*

Federal I.D.# 47-5418502

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 1/20/25

The undersigned in consideration of the sum of \$ 4,301.54 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

Minger Project # 23-032

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Aslakson's Services, Inc.
1555 Bench Street
Red Wing, MN 55066**

BY: Haron Aslaksons

Federal I.D.# 41-0977993

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 10/4/24

The undersigned in consideration of the sum of \$ 547.00 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Champion Coatings, Inc.
19720 Vergus Avenue
Jordan, MN 55352**

BY: Gary Johnson

Federal I.D.# 41-1970119

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 10/4/24

The undersigned in consideration of the sum of \$ 2,927.77 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Ditch Creek Landscape
16569 410th Avenue
Waseca, MN 56093**

BY: Juliana Miller

Federal I.D.# 41-1870650

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

PARTIAL WAIVER OF LIEN

To All Whom It May Concern:

WHEREAS, the undersigned has been engaged by (A) Ellingson Drainage Inc. to furnish labor and/or materials for (B) _____ work, under a contract (C) 127464 _____ for the improvement of the premises described as (D) Mound MN - Lift Station Improv
620 Corporate Drive

in the City/Village of Jordan, County of Hennepin, State of MN of which Minger Construction Inc is the Owner.

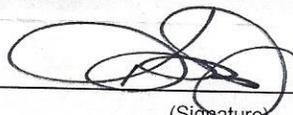
NOW, THEREFORE, this 10th day of November, 2023,

for and in consideration of the sum of (E) 2,410.00

Dollars paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release to the extent only of the aforesaid amount, any lien rights to, or claim of lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the Owner, by virtue of said contract, on account of labor, services, materials, fixtures, apparatus or machinery furnished by the undersigned to or for the above-described premises, but only to the extent of the payment aforesaid.

(Affix corporate seal here)

(F) KD and Company Recycling (SEAL)


(Signature) (SEAL)

TITLE: President

DATE: 11/16/23

INSTRUCTIONS FOR PARTIAL WAIVER

- (A) Person or firm with whom you agreed to furnish either labor, or services, or materials, or both.
- (B) Fill in nature and extent of work; strike the word labor or the word materials if not in your contract.
- (C) If you have more than one contract on the same premises, describe the contract by number if available, date and extent of work.
- (D) Furnish an accurate enough description of the improvement and location of the premises so that it can be distinguished from any other property.
- (E) Amount shown should be the amount actually received on that date.
- (F) If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself or herself as partner.

PARTIAL WAIVER OF LIEN

To All Whom It May Concern:

WHEREAS, the undersigned has been engaged by (A) Ellingson Drainage Inc. to furnish labor and/or materials for (B) _____ work, under a contract (C) 127464 _____ for the improvement of the premises described as (D) Mound MN - Lift Station Improv _____ 620 Corporate Drive _____

in the City/Village of Jordan _____, County of Hennepin _____, State of MN of which Minger Construction Inc _____ is the Owner.

NOW, THEREFORE, this 6 th day of November, 2023,

for and in consideration of the sum of (E) 290.00

Dollars paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release to the extent only of the aforesaid amount, any lien rights to, or claim of lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the Owner, by virtue of said contract, on account of labor, services, materials, fixtures, apparatus or machinery furnished by the undersigned to or for the above-described premises, but only to the extent of the payment aforesaid.

(Affix corporate seal here)

(F) KD and Company Recycling _____ (SEAL)

(Signature) _____ (SEAL)

TITLE: President _____

DATE: 11/16/23 _____

INSTRUCTIONS FOR PARTIAL WAIVER

- (A) Person or firm with whom you agreed to furnish either labor, or services, or materials, or both.
(B) Fill in nature and extent of work; strike the word labor or the word materials if not in your contract.
(C) If you have more than one contract on the same premises, describe the contract by number if available, date and extent of work.
(D) Furnish an accurate enough description of the improvement and location of the premises so that it can be distinguished from any other property.
(E) Amount shown should be the amount actually received on that date.
(F) If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself or herself as partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 10/4/24

The undersigned in consideration of the sum of \$ 2,346.05 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Ellingson Companies
56113 State Highway 56
W. Concord, MN 55985**

BY: Jeff Saucier

Federal I.D.# 41-1351561

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 10/4/24

The undersigned in consideration of the sum of \$ 21,075.75 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Ess Brothers & Sons, Inc.
9350 County Road 19
Loretto, MN 55357**

BY: Troy Ess

Federal I.D.# 41-0637715

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 10/4/24

The undersigned in consideration of the sum of \$ 292.88 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Neaton Brothers Erosion, LLC
PO Box 879
Watertown, MN 55388**

BY: Chris Neaton

Federal I.D.# 41-1976698

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: 1/20/25

The undersigned in consideration of the sum of \$ 1,050.00 from Minger
Construction Co., Inc.

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished
(Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements
Minger Project # 23-032

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

***The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.**

Creative Curb Contracting, LLC
64358 375th Street
Watkins, MN 55389

BY: Connie Hesse

Federal I.D.#

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 10/4/24

The undersigned in consideration of the sum of \$ 292.88 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Reiner Contracting
21541 Highway 7 W.
Hutchinson, MN 55350**

BY: Frank Little

Federal I.D.# 41-1831218

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.

CONDITIONAL RECEIPT AND WAIVER OF MECHANIC’S LIEN RIGHTS

Dated: 10/4/24

The undersigned in consideration of the sum of \$ 1,215.40 from **Minger Construction Co., Inc.**

CHECK ONLY ONE

- 1. as partial payment for labor, skill and material furnished
- 2. as payment for labor, skill and material furnished or to be furnished (Except the sum of \$ retainage or holdback)
- 3. as full and final payment for all labor, skill and material furnished.

To the following real property (legal description, street address or project name):

Mound - 2023 Lift Station Improvements

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic’s liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if box 1 is checked and except for retainage shown if box 2 is checked).

The waiver of mechanic's lien rights is conditioned upon receipt of payment from Minger Construction Co., Inc.

**Taylor Electric Company
19717 207th Street
Big Lake, MN 55309**

BY: Paul Fulkerson

Federal I.D.# 42-1669427

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership It must be signed by a partner.



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

February 18, 2025

Honorable Mayor and Members of the City Council
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Water Treatment Infrastructure Improvements – Phase 1
City Project No. PW 25-12
Project Nos.: 24X.135355

Dear Mayor and Members of the Council:

Bids were received on February 5, 2025, for the Water Treatment Infrastructure – Phase 1 with the following results:

CONTRACTOR	TOTAL AMOUNT BID
WIDMER CONSTRUCTION	\$715,799.98
PEMBER COMPANIES	\$1,049,522.00
NEW LOOK CONTRACTING, INC.	\$1,069,756.00
MINGER CONSTRUCTION	\$1,084,083.04
G M CONTRACTING, INC	\$1,100,740.37
D & D CONTRACTING	\$1,104,995.00
GEISLINGER & SONS	\$1,208,845.00
NORTHDALE CONSTRUCTION	\$1,372,456.28

Evaluation of the bids indicates the bidding process was competitive. The low bid was 25% below the engineer’s estimate of \$951,493.00 and was 92% below the high bid.

The low bidder, Widmer Construction LLC of Maple Plain, MN, has successfully completed similar improvements for the City and is a responsible and responsive bidder. It is our recommendation that the Council approve the attached resolution awarding the bid for Water Treatment Infrastructure – Phase 1 to Widmer Construction, LLC for the Contract amount of \$715,799.98.

Name: City of Mound
Date: February 18, 2025
Page: 2

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.

City Engineer

**CITY OF MOUND
RESOLUTION NO. 25-__**

**RESOLUTION ACCEPTING BID FOR WATER TREATMENT INFRASTRUCTURE – PHASE 1
CITY PROJECT NO. PW-25-12**

WHEREAS, pursuant to an advertisement for bids for the Water Treatment Infrastructure Improvements – Phase 1, bids were received on February 5, 2025, opened and tabulated according to law, with the following bids received and complying with the advertisement:

CONTRACTOR	TOTAL AMOUNT BID
WIDMER CONSTRUCTION	\$715,799.98
PEMBER COMPANIES	\$1,049,522.00
NEW LOOK CONTRACTING, INC.	\$1,069,756.00
MINGER CONSTRUCTION	\$1,084,083.04
G M CONTRACTING, INC	\$1,100,740.37
D & D CONTRACTING	\$1,104,995.00
GEISLINGER & SONS	\$1,208,845.00
NORTHDALÉ CONSTRUCTION	\$1,372,456.28

WHEREAS, it appears that Widmer Construction, LLC is the lowest responsible bidder; and

WHEREAS, Widmer Construction, LLC is a responsible and responsive contractor, that has completed projects in the past for the City of Mound of similar size and scope successfully; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, that the Mayor and City Clerk are hereby authorized and directed to enter into a contract with Widmer Construction, LLC of Maple Plain, MN, based on the lowest bid amount in the name of the City of Mound for the Water Treatment Infrastructure Improvements – Phase 1 according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

Adopted by the City Council this 25th day of February, 2025

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

February 20, 2025

Honorable Mayor and Members of the City Council
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Authorization for Bid
Water Treatment Infrastructure Improvements – Phase 2
City Project No. PW-25-12

Dear Mayor and Members of the Council:

Council authorized preparation and bidding for Water Treatment Improvements via resolutions 23-64 and 24-50. Final plans and specifications for the Water Treatment Infrastructure Improvements – Phase 2 project have been prepared and are ready for authorization to advertise for bidding. The project includes upsizing existing watermain on CSAH 110 from Harbor Place, south to Beachwood Road. The mains from Beachwood Road, Garden Lane and to the water tower on Evergreen Road will also be upsized. The current engineer's project estimate stands at \$4,730,000 for the base bid, which is within the budget from the Water Treatment study cost estimate prepared in 2021 and the basis for grant awards from the state of Minnesota for \$10.3 million awarded in 2024. An alternate will be bid to include a backup connecting line in the area between Beachwood Road and Bartlett Boulevard.

Summary of project cost estimates:

- Budgeted Amount \$4,900,000*
- Engineer's Estimate (Base Bid) \$4,745,000
- Engineer's Estimate (Base Bid +Alt) \$5,135,000

**Estimated dollars adjusted from 2021 Study*

This is the second phase of the infrastructure improvements. Portions of the work need to begin in the spring and complete by early-summer in coordination with Hennepin County, who will complete mill and overlay work on CSAH 110 later in the season.

The project will require significant traffic control and property coordination to facilitate access and business service. Detailed traffic control instruction will be shared with the public as the

project gets underway and the Contractor works through the various areas shown in the attached overview map.

It is our recommendation that the Council approve the attached resolution authorizing advertising for bid the Water Treatment Infrastructure Improvements – Phase 2 project. Brian Simmons will be available at the upcoming council meeting to answer any questions you may have.

Sincerely,

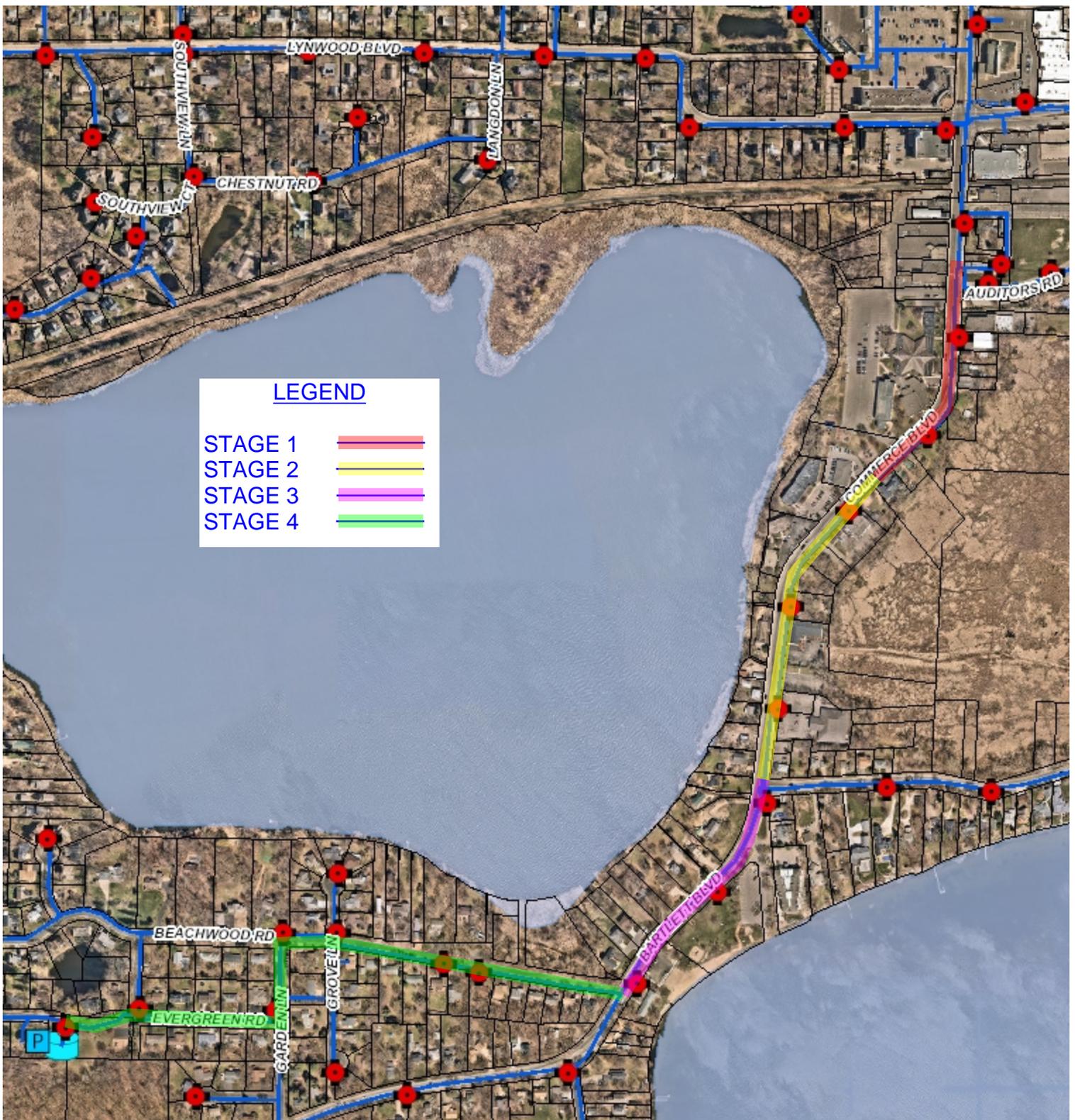
Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.
City Engineer

Attachments: Project Area Map
Engineer's Estimate

Link to plans: [Mound WTI Phase 2 Plans](#)



LEGEND

STAGE 1	
STAGE 2	
STAGE 3	
STAGE 4	

0 527 Feet



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Disclaimer:
 This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Mound Mobile is not responsible for any inaccuracies herein contained.



**Mound Water Treatment
 Infrastructure Improvements -
 Phase 2**

ENGINEER'S ESTIMATE

WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS - PHASE 2



Real People. Real Solutions.

CITY PROJECT NO. 25-12

CITY OF MOUND, MN

BMI PROJECT NO. 24X.135335

Date: 2/20/2025

Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
BASE BID						
1	MOBILIZATION		1	LUMP SUM	\$181,000.00	\$181,000.00
2	TRAFFIC CONTROL		1	LUMP SUM	\$75,000.00	\$75,000.00
3	PORTABLE CHANGEABLE MESSAGE SIGN		240	UDAY	\$155.00	\$37,200.00
4	CLEAR & GRUB TREE		20	EACH	\$650.00	\$13,000.00
5	REMOVE CONCRETE WALK/DRIVEWAY(ANY THICKNESS)		5984	SQ FT	\$6.25	\$37,400.00
6	REMOVE CONCRETE CURB AND GUTTER		2440	LIN FT	\$6.50	\$15,860.00
7	REMOVE WATERMAIN (ANY SIZE, ANY TYPE)		778	LIN FT	\$14.75	\$11,475.50
8	REMOVE HYDRANT		12	EACH	\$1,025.00	\$12,300.00
9	REMOVE GATE VALVE AND BOX (ANY SIZE)		22	EACH	\$475.00	\$10,450.00
10	REMOVE WOOD POST		8	EACH	\$140.00	\$1,120.00
11	SALVAGE & REINSTALL PAVER DRIVEWAY		120	SQ FT	\$35.00	\$4,200.00
12	SALVAGE & REINSTALL BOULDER WALL		50	LIN FT	\$100.00	\$5,000.00
13	ABANDON 6" WATERMAIN		732	LIN FT	\$10.50	\$7,686.00
14	ABANDON 10" WATERMAIN		1471	LIN FT	\$14.00	\$20,594.00
15	EXPLORATORY EXCAVATION		40	HOUR	\$700.00	\$28,000.00
16	TEMPORARY WATER SERVICE		83	EACH	\$1,450.00	\$120,350.00
17	TEMPORARY WATER SERVICE (FIRE) 4" OR 6"		3	EACH	\$15,000.00	\$45,000.00
18	TEMPORARY GATE VALVE		2	EACH	\$1,500.00	\$3,000.00
19	6" DIP WATERMAIN, CL. 52		215	LIN FT	\$127.00	\$27,305.00
20	6" C900 PVC WATERMAIN (OPEN CUT)		64	LIN FT	\$100.00	\$6,400.00
21	10" C900 PVC WATERMAIN (OPEN CUT)		176	LIN FT	\$122.00	\$21,472.00
22	14" C900 PVC WATERMAIN (OPEN CUT)		1058	LIN FT	\$140.00	\$148,120.00
23	14" C900 PVC WATERMAIN (HDD)		1455	LIN FT	\$150.00	\$218,250.00
24	14" C900 PVC WATERMAIN (PIPE BURST)		3316	LIN FT	\$230.00	\$762,680.00
25	6" GATE VALVE AND BOX		23	EACH	\$3,485.00	\$80,155.00
26	10" GATE VALVE AND BOX		9	EACH	\$5,700.00	\$51,300.00
27	14" BUTTERFLY VALVE AND BOX		14	EACH	\$7,700.00	\$107,800.00
28	HYDRANT ASSEMBLY		13	EACH	\$8,270.00	\$107,510.00
29	HYDRANT EXTENSION		4	LIN FT	\$1,900.00	\$7,600.00
30	DUCTILE IRON FITTINGS		12035	POUND	\$16.75	\$201,586.25
31	4" POLYSTYRENE INSULATION		50	SQ YD	\$67.00	\$3,350.00
32	CONNNECT TO EXISTING WATERMAIN		18	EACH	\$2,700.00	\$48,600.00
33	CONNECT TO EXISTING WATER SERVICE		69	EACH	\$650.00	\$44,850.00
34	1" CURB STOP & BOX		65	EACH	\$1,070.00	\$69,550.00
35	1.5" CURB STOP & BOX		3	EACH	\$1,300.00	\$3,900.00
36	2" CURB STOP & BOX		1	EACH	\$1,700.00	\$1,700.00
37	1" CORPORATION STOP		65	EACH	\$1,200.00	\$78,000.00
38	1.5" CORPORATION STOP		3	EACH	\$1,250.00	\$3,750.00
39	2" CORPAORATION STOP		1	EACH	\$1,400.00	\$1,400.00
40	1" WATER SERVICE PIPE		1850	LIN FT	\$40.00	\$74,000.00
41	1.5" WATER SERVICE PIPE		90	EACH	\$70.00	\$6,300.00
42	2" WATER SERVICE PIPE		40	EACH	\$80.00	\$3,200.00
43	WATER SERVICE LID		10	EACH	\$450.00	\$4,500.00
44	POTHOLE EXISTING SANITARY SERVICES (VERIFY DEPTH AND LOCATION)		14	EACH	\$850.00	\$11,900.00
45	VERIFY SANITARY SEWER SERVICE (POST-PIPE BURSTING)		47	EACH	\$555.00	\$26,085.00

ENGINEER'S ESTIMATE

WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS - PHASE 2



Real People. Real Solutions.

CITY PROJECT NO. 25-12

CITY OF MOUND, MN

BMI PROJECT NO. 24X.135335

Date: 2/20/2025

Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
46	REPAIR SANITARY SEWER SERVICE (POST-PIPE BURSTING)		10	EACH	\$2,000.00	\$20,000.00
47	SUBGRADE EXCAVATION (EV)		300	CU YD	\$41.00	\$12,300.00
48	STABILIZING AGGREGATE (CV)		550	CU YD	\$70.00	\$38,500.00
49	GEOTEXTILE FABRIC, TYPE V		2750	SQ YD	\$3.00	\$8,250.00
50	BITUMINOUS PATCH (CITY STREET)		2570	SQ YD	\$82.00	\$210,740.00
51	BITUMINOUS PATCH (COUNTY ROAD)		2720	SQ YD	\$163.00	\$443,360.00
52	BITUMINOUS TRAIL/DRIVEWAY PATCH		355	SQ YD	\$45.00	\$15,975.00
53	AGGREGATE BEDDING		350	TON	\$43.00	\$15,050.00
54	AGGREGATE SURFACING		5	TON	\$65.00	\$325.00
55	CONCRETE CURB & GUTTER (ANY TYPE)		2440	LIN FT	\$46.00	\$112,240.00
56	4" CONCRETE WALK (INCL AGG BASE CL 5)		5090	SQ FT	\$12.00	\$61,080.00
57	6" CONCRETE WALK/DRIVE (INCL AGG BASE CL 5)		630	SQ FT	\$16.00	\$10,080.00
58	8" COMMERCIAL DRIVE (INCL AGG BASE CL 5)		200	SQ FT	\$24.00	\$4,800.00
59	TRUNCATED DOMES		48	SQ FT	\$70.00	\$3,360.00
60	4" SOLID LINE - PAINT		300	LIN FT	\$2.00	\$600.00
61	6" SOLID LINE - PAINT		1500	LIN FT	\$3.00	\$4,500.00
62	4" DOUBLE SOLID LINE - PAINT YELLOW		2200	LIN FT	\$2.25	\$4,950.00
63	PAVEMENT MESSAGE - PAINT		50	SQ FT	\$5.00	\$250.00
64	PAINTED PAVEMENT MARKINGS, DURABLE, CURBLINE, YELLOW		250	LIN FT	\$3.00	\$750.00
65	BIOLOG		1500	LIN FT	\$5.00	\$7,500.00
66	INLET PROTECTION		35	EACH	\$250.00	\$8,750.00
67	SILT FENCE		50	LIN FT	\$3.50	\$175.00
68	TOPSOIL BORROW (LV)		180	CU YD	\$74.00	\$13,320.00
69	HYDRAULIC MULCH WITH SEED MIXTURE 25-151		500	SQ YD	\$3.50	\$1,750.00
70	SOD, LAWN TYPE		1650	SQ YD	\$16.00	\$26,400.00
71	LANDSCAPE ALLOWANCE		1	ALLOWANCE	\$10,000.00	\$10,000.00
72	ELECTRICAL ALLOWANCE		1	ALLOWANCE	\$10,000.00	\$10,000.00

ESTIMATED BASE BID TOTAL: \$3,794,903.75

DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: \$948,730.00

TOTAL ESTIMATED PROJECT COST: \$4,743,633.75

ADD ALTERNATE

A.1	MOBILIZATION		1	LUMP SUM	\$15,000.00	\$15,000.00
A.2	TRAFFIC CONTROL		1	LUMP SUM	\$5,000.00	\$5,000.00
A.3	REMOVE CONCRETE WALK/DRIVE (ANY THICKNESS)		440	SQ FT	\$6.25	\$2,750.00
A.4	REMOVE CONCRETE CURB AND GUTTER		120	LIN FT	\$6.50	\$780.00
A.5	REMOVE GATE VALVE AND BOX (ANY SIZE)		2	EACH	\$475.00	\$950.00
A.6	REMOVE HYDRANT		3	EACH	\$1,025.00	\$3,075.00

Temp Watermain

A.7	TEMPORARY WATER SERVICE		4	EACH	\$1,450.00	\$5,800.00
A.8	TEMPORARY WATER SERVICE (FIRE) 6"		1	LUMP SUM	\$15,000.00	\$15,000.00
A.9	6" DIP WATERMAIN, CL. 52		30	LIN FT	\$127.00	\$3,810.00
A.10	6" C900 PVC WATERMAIN (PIPE BURST)		995	LIN FT	\$110.00	\$109,450.00
A.11	6" C900 PVC WATERMAIN (OPEN CUT)		15	LIN FT	\$100.00	\$1,500.00
A.12	6" GATE VALVE AND BOX		3	EACH	\$3,485.00	\$10,455.00

ENGINEER'S ESTIMATE

WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS - PHASE 2



Real People. Real Solutions.

CITY PROJECT NO. 25-12

CITY OF MOUND, MN

BMI PROJECT NO. 24X.135335

Date: 2/20/2025

Item No.	Item	Notes	Estimated Quantity	Unit	Unit Price	Total Amount
A.13	DUCTILE IRON FITTINGS		500	POUND	\$16.75	\$8,375.00
A.14	HYDRANT ASSEMBLY		2	EACH	\$8,270.00	\$16,540.00
A.15	CONNECT TO EXISTING 6" WATERMAIN		2	EACH	\$2,100.00	\$4,200.00
A.16	CONNECT TO EXISTING WATER SERVICE		1	EACH	\$780.00	\$780.00
A.17	1" CURB STOP & BOX		1	EACH	\$1,070.00	\$1,070.00
A.18	2" CURB STOP & BOX		1	EACH	\$1,700.00	\$1,700.00
A.19	1" CORPORATION STOP		1	EACH	\$1,200.00	\$1,200.00
A.20	2" CORPORATION STOP		1	EACH	\$1,400.00	\$1,400.00
A.21	1" WATER SERVICE PIPE		30	LIN FT	\$40.00	\$1,200.00
A.22	2" WATER SERVICE PIPE		35	LIN FT	\$80.00	\$2,800.00
A.23	VERIFY SANITARY SEWER SERVICE (POST-PIPE BURSTING)		3	EACH	\$555.00	\$1,665.00
A.24	REPAIR SANITARY SEWER SERVICE (POST-PIPE BURSTING)		1	EACH	\$1,655.00	\$1,655.00
A.25	BITUMINOUS PATCH (COUNTY ROAD)		440	SQ YD	\$163.00	\$71,720.00
A.26	BITUMINOUS TRAIL PATCH		50	SQ YD	\$45.00	\$2,250.00
A.27	AGGREGATE BEDDING		50	TON	\$43.00	\$2,150.00
A.28	CONCRETE CURB & GUTTER (ANY TYPE)		120	LIN FT	\$46.00	\$5,520.00
A.29	4" CONCRETE WALK (INCL AGG BASE CL 5)		345	SQ FT	\$14.00	\$4,830.00
A.30	6" CONCRETE WALK (INCL AGG BASE CL 5)		95	SQ FT	\$20.00	\$1,900.00
A.31	TRUNCATED DOMES		16	SQ FT	\$70.00	\$1,120.00
A.32	TOPSOIL BORROW (LV)		40	CU YD	\$74.00	\$2,960.00
A.33	SOD, LAWN TYPE		110	SQ YD	\$20.00	\$2,200.00

ESTIMATED ADD ALTERNATE TOTAL:	\$310,805.00
DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING:	\$77,700.00
ESTIMATED ADD ALT PROJECT COST TOTAL:	\$388,505.00
ESTIMATED PROJECT TOTAL (BASE + ALTERNATE):	\$4,105,708.75
DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING:	\$1,026,430.00
TOTAL ESTIMATED PROJECT COST:	\$5,132,138.75

**CITY OF MOUND
RESOLUTION NO. 25-__**

**RESOLUTION RECEIVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR THE WATER TREATMENT INFRASTRUCTURE
IMPROVEMENTS PROJECT – PHASE 2**

WHEREAS, the City Council, on June 27, 2023, and on June 25, 2024, (resolutions 23-64 and 24-50) referred the Water Treatment Improvements to Bolton & Menk for design and bidding and grant agreement submissions for reimbursement of \$10,300,000 in appropriates from the Minnesota Public Facilities Authority (PFA); and

WHEREAS, the project is split into several phases, with the second part including water transmission main upgrades along CSAH 110, Beachwood Road, Garden Lane and Evergreen Lane, referred to as Phase 2; and

WHEREAS, the Council received and reviewed the plans and specifications and the engineer's estimate of probable cost on February 25, 2025;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, to receive the plans, specifications, and engineer's estimate, and to order advertisement for bids for the Water Treatment Infrastructure Improvements Phase 2 Project.

Adopted by the City Council this 25th day of February 2025.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

February 19, 2025

Honorable Mayor and Members of the City Council
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Authorization for Bids
2025 Lift Station Improvements
City Project No. PW-25-03

Dear Mayor and Members of the Council:

Final plans and specifications for the 2025 Lift Station Improvements project have been prepared and are ready for authorization to advertise for bidding. The project includes replacement of the existing lift station at the corner of Dove Lane and Woodland Road, along with the associated forcemain currently running east along Woodland Road. The new lift station will be installed south on Dove Lane on City owned property and the forcemain will be rerouted south down Dove Lane as well. Existing facilities will be abandoned once the new station is operating.

The current engineer's project estimate stands at \$891,450, which is a 1% increase from the feasibility study cost estimate prepared in December of 2024. The engineer's estimate is very near the Capital Improvement Plan (CIP) budget, which is accounted for in the long-range financial plan (LRFP).

Summary of project cost estimates:

- | | |
|------------------------------|-----------|
| • CIP/LRFP Estimate | \$883,667 |
| • Feasibility Study Estimate | \$881,282 |
| • Engineer's Estimate | \$891,450 |

It is our recommendation that the Council approve the attached resolution authorizing advertising for bid the 2025 Lift Station Improvements Project. Brian Simmons will be available at the upcoming council meeting to answer any questions you may have.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.

City Engineer

Name: City of Mound
Date: February 19, 2025
Page: 2

Attachments: Engineer's Estimate

Link to plans: [Mound 25 Lift Station Plans](#)

ENGINEER'S ESTIMATE

2025 LIFT STATION IMPROVEMENT PROJECT
 LIFT STATION C-4
 CITY PROJECT NO. PW-25-03
 MOUND, MINNESOTA
 BMI PROJECT NO. 24X.136464



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Date: 2/20/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
LIFT STATION C4					
1	MOBILIZATION	1	LS	\$29,000.00	\$29,000.00
2	TRAFFIC CONTROL	1	LS	\$5,000.00	\$5,000.00
3	CLEARING AND GRUBBING	20	TREE	\$450.00	\$9,000.00
4	SALVAGE LIFT STATION EQUIPMENT AND CONTROL PANEL	1	LS	\$5,000.00	\$5,000.00
5	REMOVE SANITARY STRUCTURE	3	EA	\$1,350.00	\$4,050.00
6	REMOVE SANITARY SEWER & FORCEMAIN	249	LF	\$14.00	\$3,486.00
7	REMOVE DRAINAGE STRUCTURE	1	EA	\$525.00	\$525.00
8	REMOVE STORM SEWER (ANY SIZE)	8	LF	\$20.00	\$160.00
9	REMOVE CONCRETE CURB & GUTTER	300	LF	\$10.00	\$3,000.00
10	REMOVE CONCRETE PAVEMENT	100	SF	\$4.00	\$400.00
11	REMOVE BITUMINOUS ROAD PAVEMENT	1000	SY	\$6.00	\$6,000.00
12	SALVAGE & REINSTALL HYDRANT & GATE VALVE	1	LS	\$2,500.00	\$2,500.00
13	SALVAGE & REINSTALL CASTING ASSEMBLY (STORM)	1	EA	\$500.00	\$500.00
14	ABANDON EXISTING LIFT STATION AND WET WELL	1	LS	\$8,750.00	\$8,750.00
15	8" X 4" PVC WYE	4	EA	\$750.00	\$3,000.00
16	8" X 6" PVC WYE	3	EA	\$825.00	\$2,475.00
17	4" PVC SEWER, SDR 26 SANITARY	45	LF	\$50.00	\$2,250.00
18	6" PVC SEWER, SDR 26 SANITARY	20	LF	\$60.00	\$1,200.00
19	8" PVC SEWER, SDR 26 SANITARY	243	LF	\$105.00	\$25,515.00
20	4" Nom. Dia. HDPE DR 11 (HDD)	410	LF	\$75.00	\$30,750.00
21	4" DIP FORCEMAIN, CL 52	45	LF	\$110.00	\$4,950.00
22	6" DIP WATERMAIN, CL 52	32	LF	\$130.00	\$4,160.00
23	WATER SERVICE LID	1	EA	\$450.00	\$450.00
24	DUCTILE IRON FITTINGS (FM)	50	LB	\$20.00	\$1,000.00
25	DUCTILE IRON FITTINGS (WM)	100	LB	\$20.00	\$2,000.00
26	CONNECT TO EXISTING SANITARY SEWER	5	EA	\$1,750.00	\$8,750.00
27	CONNECT TO EXISTING SANITARY SERVICE	9	EA	\$800.00	\$7,200.00
28	CONNECT TO EXISTING RESIDENTIAL FORCEMAIN	2	EA	\$1,000.00	\$2,000.00
29	CONNECT TO EXISTING WATERMAIN	1	EA	\$2,000.00	\$2,000.00
30	48" SANITARY SEWER MANHOLE	37.86	LF	\$750.00	\$28,395.00
31	CASTING ASSEMBLY (SANITARY)	3	EA	\$1,750.00	\$5,250.00
32	CHIMNEY SEAL	3	EA	\$400.00	\$1,200.00
33	SEWAGE PUMP TRUCK	20	HR	\$300.00	\$6,000.00
34	LIFT STATION AND VALVE VAULT	1	LS	\$215,000.00	\$215,000.00
35	ELECTRICAL CONSTRUCTION (INCLUDING LIGHT POLE)	1	LS	\$27,500.00	\$27,500.00
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	1	EA	\$7,750.00	\$7,750.00
37	CONNECT TO EXISTING STORM SEWER	2	EA	\$1,250.00	\$2,500.00
38	15" RC PIPE CLASS V SEWER PIPE	8	LF	\$92.00	\$736.00
39	4" PERF PVC DRAIN TILE WITH AGGREGATE	70	LF	\$40.00	\$2,800.00
40	4" PVC CLEANOUT	1	EA	\$325.00	\$325.00
41	SITE GRADING	1	LS	\$8,000.00	\$8,000.00
42	COMMON EXCAVATION (EV) (P)	240	CY	\$48.00	\$11,520.00
43	SUBGRADE EXCAVATION (EV)	400	CY	\$30.00	\$12,000.00
44	STABILIZING AGGREGATE	400	CY	\$45.00	\$18,000.00
45	AGGREGATE BEDDING	50	TON	\$47.00	\$2,350.00
46	AGGREGATE BASE, CL.5 (CV)	240	CY	\$35.00	\$8,400.00
47	GEOTEXTILE FABRIC (CLASS V)	1000	CY	\$4.00	\$4,000.00
48	TYPE SP 9.5 BITUMINOUS WEAR COURSE MIX (2,B)	90	TON	\$95.00	\$8,550.00
49	TYPE SP 12.5 BITUMINOUS NON-WEAR COURSE MIX (2,B)	120	TON	\$90.00	\$10,800.00
50	LIFT STATION DRIVEWAY	70	SY	\$85.00	\$5,950.00
51	BITUMINOUS DRIVEWAY (W/6" CL. 5 AGG BASE)	5	SY	\$50.00	\$250.00
52	6" CONCRETE DRIVEWAY (W/6" CL. 5 AGG BASE)	180	SF	\$24.00	\$4,320.00
54	5" CONCRETE CONTROL PANEL PAD	95	SF	\$33.00	\$3,135.00
53	8" CONCRETE GENERATOR PAD	180	SF	\$40.00	\$7,200.00
55	CONCRETE CURB AND GUTTER (ANY TYPE)	300	LF	\$40.00	\$12,000.00
56	BOLLARD GUARD POST	6	EA	\$1,075.00	\$6,450.00
57	INLET PROTECTION	3	EA	\$250.00	\$750.00

ENGINEER'S ESTIMATE

2025 LIFT STATION IMPROVEMENT PROJECT
 LIFT STATION C-4
 CITY PROJECT NO. PW-25-03
 MOUND, MINNESOTA
 BMI PROJECT NO. 24X.136464



Real People. Real Solutions.

Date: 2/20/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
58	HYDROMULCH W/ MNDOT SEED MIX 25-151	475	SY	\$3.00	\$1,425.00
59	TOPSOIL BORROW (LV)	70	CY	\$60.00	\$4,200.00
60	BIOLOG, STRAW TYPE	500	LF	\$4.00	\$2,000.00
61	SILT FENCE	450	LF	\$4.00	\$1,800.00
62	LANDSCAPE ALLOWANCE	1	ALLOWANCE	\$3,500.00	\$3,500.00
TOTAL BID:					\$609,127.00

TOTAL LIFT STATION PROJECT COST		
TOTAL BID		\$609,127.00
ENGINEERING, ADMINISTRATIVE, FISCAL, LEGAL & MISC. FEES - 25%		\$152,281.75
TOTAL ESTIMATED PROJECT COST		\$761,408.75
CITY PURCHASED ITEMS		
PUMP PACKAGE		\$51,825.00
GENERATOR		\$23,307.00
CONTROL PANEL		\$40,907.00
POWER SUPPLY		\$14,000.00
TOTAL CITY PURCHASED ITEMS		\$130,039.00
TOTAL ESTIMATED PROJECT COST WITH EQUIPMENT		\$891,447.75

**CITY OF MOUND
RESOLUTION NO. 25-__**

**RESOLUTION RECEIVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR THE 2025 LIFT STATION IMPROVEMENTS
PROJECT**

WHEREAS, the City Council, on October 22, 2024, referred the 2025 Lift Station Improvements to Bolton & Menk for study of Lift Station C-4, located at 1604 Dove Ln; and

WHEREAS, Lift Station C-4 is currently shown as a lift station replacement project in the City's Capital Improvement Program (CIP) in year 2025; and

WHEREAS, the Council received and reviewed this report on December 10, 2024;

WHEREAS, the Council received and reviewed the plans and specifications and the engineer's estimate of probable cost on February 25, 2025;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, to receive the plans, specifications, and engineer's estimate, and to order advertisement for bids for the 2025 Lift Station Improvements for Lift Station C-4.

Adopted by the City Council this 25th day of February 2025.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk

2025 Council Priorities

1. Water Funding
 - a. Work with State Representative Myers and Senator Johnson Stewart to get more funding for 2025 (Need 30M)
 - b. Work with Federal Elected Reps to get funding (Representative Morrison, Senator Smith, Senator Klobuchar) (Submitted for 3.1M (2025))
 - c. State of Water meeting in March (first council meeting in march)
 - d. Update In every newsletter, progress on website (water tab)
2. Budget
 - a. Look for savings, watch spending for 2025 (Jesse, staff, and council)
 - b. Stay on LTFP for 2025 – Budget committee to review
3. Communication
 - a. Website
 - i. New Website
 - b. Facebook & Instagram
 - i. Posting weekly, creative, Updates, Alerts, Facts about Mound, etc
 - ii. Meet the staff Tuesday – push on FB/Insta (25 staff members)
 - iii. Explore MN – get on website
 - c. Newsletter
 - i. Park Feature
 - ii. Council updates
 - iii. Fire, Police, Liquor Store
 - d. Digital Newsletter
 - i. In concert with the updated website
 - ii. Push to residents, get emails
4. Parks
 - a. Lost Lake Commons - Finish Phase II (in 2025), work on Phase III for (2026)
 - b. Lost Lake Commons -Adding to Andrews sister’s trail (parks to work on)
 - c. Wayfinding Trail Signs – put up signs with local businesses, etc. (work on design idea for a sign) /Three Rivers / WCC / Wayfinding on trail – (Parks Commission to work on)
 - d. Grant opportunities, including Age Friendly city grant for this year (Jesse to coordinate)
 - e. Event Coordinator position (Parks commission member, or intern)
 - f. Look into each park, use, etc
 - g. Parking lot resurface at Farmers Market lot
 - h. Lost Lake Commons Workshop ideas – Ice rink in winter, playground, Artwalk, Tonka Toys. (Discuss in joint council/parks workshop)
 - i. Mound Depot – improve?
5. Code enforcement
 - a. Rental units code enforcement (planning to work on)
 - b. If project is approved – keep it moving forward
6. Mound Citizen of the Year 2025
 - a. Announce in the May newsletter, submissions by end of September, Announce winner in November/December
7. Tree lighting Ceremony

- a. Walk through light display
 - b. Bigger/better lights, more room with new park
 - c. Get word out better beforehand (social, newsletter, wcc, etc)
- 8. Customer Service to residents
 - a. Customer service to residents is always top priority
- 9. Development
 - a. Mound is open for business
 - b. Jesse and Sarah reach out to properties (Langdon, PDQ, Uhaul, downtown) Try to steward through better – be more proactive
 - c. Shop Local campaign
 - d. Mound Economic Development Committee (Council member to coordinate?)
- 10. Adopt a drain program - Storm Water to Lake
 - a. Already have program – <https://mn.adopt-a-drain.org/>
 - b. Introduce on the newsletter, social (introduced in February newsletter)
- 11. Spirit of the Lakes
 - a. Tent at event for 2025
 - b. Work with Spirit of the Lakes board
 - c. Have a Parks commission member join Spirit of the lakes board?
- 12. Orono Police Department
 - a. Staying with Orono
 - b. Social worker- invite to council for update
- 13. Fire
 - a. Joint Powers Agreement
 - b. Keep working through the details
- 14. Promote Mound and its history
- 15. Invite Mound Westonka Highschool to present at meeting (spring and fall)
- 16. Centennial Building – look into feasibility of building, and other opportunities.
- 17. Changing Mayor term to 4-year term versus 2 years. (Would not apply until next election/ start in 2027) – Staff and Attorney to look into details and process.
- 18. City Council to perform interviews for candidates to various boards and commissions.

**PARKS AND OPEN SPACE COMMISSION (POSC) MEETING MINUTES
JANUARY 9, 2025**

The Mound Parks and Open Spaces Commission met on Thursday, January 9, 2025, at 7:00 pm in the Council Chambers at the Centennial Building.

Present: Chair Joanna Kahn, and Commissioners Travis Mills, Kim Blievernicht, and City Council Representative Sherrie Pugh.
Absent: None.
Others Present: Deputy City Manager, Maggie Reisdorf.
Public Present: Tyler Pieper.

1. **Call to Order**

The meeting was called to order at 7:00 pm.

2. **Roll Call**

Present: Commissioners Kahn, Mills and Blievernicht, and City Council Representative Pugh.
Absent: None.

3. **Approval of Agenda**

Motion by Mills to approve the agenda, second by Blievernicht; Motion carried 4-0.

4. **Election of 2025 Chair and Vice-Chair**

Mills moved to nominate Kahn as Chair to the POSC for 2025. He stated that she has been very proactive on the Commission and would be a great Chair. Blievernicht seconded. Motion passed 4-0.

Blievernicht moved to nominate Mills as Vice-Chair to the POSC for 2025. Kahn seconded. Motion passed 4-0.

5. **Approve Minutes from 12-12-24 Meeting**

Kahn noted an error in the minutes. She informed that under the Call to Order section is stated Kahn and Stehlik in the statement and that Kahn needed to be removed from the sentence.

Motion by Mills to approve the minutes as amended, second by Kahn. Motion carried 4-0.

6. **Comments and Suggestions from Citizens Present**

NA.

7. **POSC Candidate Interview – Tyler Pieper**

Reisdorf introduced this item. She informed that at the end of 2024, two of the four POSC two-year seat terms ended. She stated that one seat became vacant and as a result staff posted an advertisement for the open seat.

Reisdorf stated that they received one application for the vacant seat and that the POSC would be performing the interview this evening with the applicant.

Reisdorf explained the interview process that included each Commissioner asking the applicant a question, followed by a voting process.

Reisdorf informed that based on the voting process, the POSC could make a recommendation of appointment to the City Council.

Mills started the interview with applicant Tyler Pieper by mentioning Pieper's ongoing park native garden projects within some of the City's park spaces. He asked Pieper about his other life experience and how that would make him a strong candidate for the POSC.

Pieper explained that he used to work for a newspaper in which he would cover local City Council meetings. He stated that this was how he became more familiar with City meeting formats. He informed that he was part of a University of Minnesota science based organization in the past that focused on mushrooms as part of a hobby. He mentioned his extensive work with gardening. Pieper informed that he also worked for an organization in the past that helped people with low socially economic backgrounds who didn't have any college experience obtain scholarships.

Blievernicht asked Pieper how long he has lived in the City of Mound and what he likes best about the City.

Pieper stated that he moved to the City of Mound in 2014 from Mankato, Minnesota. He said that he loves the trees, as where he came from didn't have a lot of trees. He said he likes the people here. He said that Mound is located in the "sweet spot" of three biospheres including the woods, lakes, and prairies.

Kahn asked what his future park priorities would be.

Pieper answered that he would like to enhance City sponsored engagements with the community.

Pugh asked Pieper to explain an innovative project he would like to see.

Pieper stated that a goal of his right away would be to create more spaces for children in the community. He informed that it would be great to assess spaces that are not being fully utilized and reexamine their potential for something more.

The POSC voted through a ballot type method anonymously with a yes or no vote on if Pieper should be appointed to the vacant POSC seat. All votes in favor.

Mills moved to recommend to the City Council the appointment of Tyler Pieper to the POSC for a term of January 1, 2025 – December 31, 2027. Blievernicht seconded. Motion passed 4-0.

8. **Approval of Work Rules for 2025**

Reisdorf introduced this item to the POSC. She informed that approval of the Work Rules is an annual item that the POSC reviews and approved, typically at their first meeting of the year.

Reisdorf asked if the POSC was interested in changing their meeting start time to 6:00 PM, as the City Council and other commissions/committees had done so in 2024.

The POSC agreed to move the meeting start time to 6:30 PM.

Blievernicht moved to change the POSC meeting start time to 6:30 PM. Kahn Seconded. Motion passed 4-0.

Mills moved to approve the 2025 POSC Work Rules to include an amendment to start the POSC meetings at 6:30 PM instead of 7:00 PM. Blievernicht seconded. Motion passed 4-0.

9. **Edgewater Park – Native Garden Expansion**

Reisdorf introduced this item to the POSC. She informed that resident, Tyler Pieper, was in attendance to provide updates to the Native Garden Expansion project. She informed that at the December meeting, the POSC requested that staff send out a letter to neighbors of the park to invite them to tonight's meeting to get feedback on their vision for this park space and if the project aligns with their vision. Reisdorf stated she received a phone call and subsequent email from one resident who said expressed concerns about maintenance and upkeep of the garden.

Tyler Pieper introduced himself to the POSC. He stated that the comment from the resident was helpful and that he would take that comment seriously. He said that one option could be to have an educational sign that explains the native garden and how it works. Pieper informed that there different native plants are active a different times and therefore some may look dry and dead as seasons change.

Kahn stated that there is a benefit to the native garden plantings as there would be less water needed to maintain the plantings. She asked for clarification on watering schedule.

Pieper informed that the native plantings need to be watered for one-year generally to get them established at the location. He explained that after one year, watering shouldn't be needed moving forward. He said that plants that are part of the project are strategically chosen.

Kahn asked if Pieper could include that information in the grant application.

Pieper explained that he would, similar to past projects, coordinate with the City's Public Works Department on a watering schedule for year 1. He suggested that the POSC could consider a controlled burn event in the future as well as part of a community education event. Pieper stated that he is recommending mulch along the edging of the gardens to help with the curb appeal of the gardens and to help address concerns from the neighbor who expressed concern about the look of the gardens at times. He stated that a benefit of the gardens were that they would be bee friendly.

Pieper reviewed some of the changes since the previous meeting including the requested flow of the design to allow visitors a better walking experience. He talked about the new location of the fruit trees.

Pieper aske the POSC to provide comments on his proposal. He asked that they consider a partnership for the project that would include him the ability to submit for a grant to the Hennepin County 2025 Good Steward Grant to assist in the funding of the project. He noted that the grant, if received, would cover some of the costs, but that the City would be required to match up to \$1,750.

Kahn stated that she appreciated Pieper taking into consideration the comments that the Commission had at the last meeting. She said that it is a unique park space in the sense that it has a steep hill, therefore making the use of the park space limited. She said the project would be a fun way to develop and use the park space.

Mills agreed. He stated that he liked to proposal.

Kahn moved to recommend to the City Council approval of the native garden project and that Tyler Pieper be allowed to submit the grant application for the Hennepin County Good Stewards Grant, with the support of the City of Mound, and that if the grant funds are received, that the City allocated up to \$1,750 in funds to support the project. Mills seconded. Motion passed 4-0.

10. Reports

Staff Reports: Reisdorf provided project updates to the POSC including that the project planning for Lost Lake Commons Phase II would start in early 2025. She stated that updated quotes are being solicited for the Depot Building improvements for 2025. Reisdorf explained that the POSC requested an audit and list of current park picnic tables to gradually schedule the replacement of the old picnic tables. She provided a list to the POSC.

City Council Representative: Pugh mentioned that Phase I of Lost Lake Commons Park was lit up over the holiday season very nicely. She mentioned that Phase II planning would start in 2025. She stressed the importance of communicating with the Mound Farmers Market about the schedule of those improvements. She asked about trees that were removed as part of Phase I and if those trees were replanted somewhere else. Pugh mentioned the Minnetonka Flats

Development Project currently under construction along Commerce Blvd. She stated a new City Council member was elected and that her name was Michelle Herrick. She informed that the City Council's priority remains on the water treatment plant project and securing funding for its construction. Pugh mentioned the current dysfunction of the State Legislature and the frustration around that as it may impact the State's 2025 Bonding Bill and therefore potentially funding for the water treatment plant.

Commission Comments: Blievernicht mentioned some goals that she would like the POSC to consider for 2025. They included:

1. To adequately fund and staff resources to support annual evaluation of Parks and Open Spaces recommendations that are reported by the Commission.
2. That City staff perform an evaluation on all City parks and open spaces to determine accessibility needs. To prioritize, create and fund a long-range written plan to ensure accessibility improvements are being done over the next five years.

Blievernicht said that there needs to be more funding and resources available. She said that the POSC does visits each year and that there is little follow up and reporting back as to whether those comments and recommendations were considered.

All members of the POSC agreed with Blievernicht's concerns.

Pugh mentioned that the City Council has expressed interest in selling of some of the park and open space land.

11. Next Meeting: February 13, 2025

12. Adjourn

Kahn moved to adjourn the meeting at 7:59 PM. Mills seconded. Motion carried 4-0.